

**REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION
CHARTER SCHOOL COMMITTEE**

June 5, 2019
3:00 p.m.

MINUTES

1) CALL TO ORDER

The meeting of the Charter School Committee of The Foundation for Hispanic Education was called to order by Vice Chairman Schabbing at 3:03 p.m. at the Sobrato West Building.

1.01 ROLL CALL OF COMMITTEE MEMBERS

Dr. Ramon Jimenez	Present
Raymond Ruiz	Present
Maria Schabbing	Present
Jose Iglesias	Present
Sarah Valencia	Present

SPOTLIGHT 1 –School Athletic Recognition

LCPA Principal Rios and Coach Wulff highlighted LCPA's athletic teams' successes for 2018-19 and acknowledged our lady athletes' strong participation not only on the field but in the class as well with a GPA average of 3.5.

LVLA Principal Camarillo celebrated the evolution of LVLA's thriving sports program, emphasizing the importance of scholar athleticism, teamwork on and off the field and in the community.

RCLA Coach Mendez shared RCLA's 1ST year as CCSA full participant members, 1st spring sport, Track and Field finishing the season Top 20 events of 40. Honorable mention of the extreme efforts put forth by the Volleyball and Boys soccer teams this year.

SPOTLIGHT 2 - Dr. Sherry Segura introduced and welcomed LVLA's new Principal Gricelda Gonzalez. Principal Gonzalez addressed the board. Principal Camarillo thanked the board and expressed his appreciation for the LVLA Founding Principal position opportunity for the last 5 years.

1.02 APPROVAL OF THE AGENDA

Approve the Agenda for the June 5, 2019, REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

ACTION: Motion: Ruiz	Second: Iglesias	Absent: 0
VOTE: Yes: 5	Nays: 0	Abstentions: 0
		Vote: 5-0-0

1.03 APPROVAL OF MINUTES

Approve the minutes for the March 6, 2019, REGULAR MEETING OF THE FOUNDATION HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

ACTION: Motion: Iglesias	Second: Ruiz	Absent: 0
VOTE: Yes: 5	Nays: 0	Abstentions: 0
		Vote: 5-0-0

2) PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

2.01 None

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3) CLOSED SESSION – Executive Conference room

3.01 None

4) PUBLIC COMMENT (Concerning items on the Open Session agenda and/or non-agenda items)

4.01 Director of Coaching, Alum Rock addressed the boarding with appreciation to The Foundation for Hispanic Education for supporting programs that serve our community.

Starting time: 3:40 Ending time: 3:42

5) CHAIRMAN REPORT

5.01 Chairman Jimenez emphasized the importance of RCLA's recruitment parent engagement program progress for the upcoming year. Chairman Jimenez asked the Charter School Committee board members receive advance invite notification for the 2019-20 school graduations to ensure their attendance.

6) CEO REPORTS

6.01 None

7) FINANCE REPORT - 2019-20 Budget - The governing board will review the 2019-2020 budget and finances to ensure sound fiscal management.

7.01 Josh Quitariano presented to the governing board the 2018-19 budget and finances to ensure sound fiscal management for LCPA, LVLA and RCLA. The finance presentation included the current 2018-19 and 2019-20 budgets as well as the projected budgets for 2020-21 to 2022-23. The only change that took place between the May revised and initial adopted Governor's budget was the COLA reduction from 3.46% to 3.26%, our revenue will increase by approximately 3% unless we increase enrollment. LCPA enrollment is stable; LVLA/RCLA will have slight increases over time. The "One-time" discretionary funds will not be provided in the future according to the new Governor's agenda.

The Governor's review includes the state pay down of 3.15 billion for the state teachers' retirement STRS fund; our contribution will be approximately 17% for 2019-20. The Charter School environment is changing with specific requirements and restrictions, these items may impact charter schools in the future, enrollment, academic records, reports and data utilization.

The budget assumptions for all three schools, LCPA, LVLA and RCLA were discussed in detail. LCPA shows a steady enrollment increase per year with a 94% ADA, there is a 3% reserve that will be maintained for the next 3 years. LVLA and RCLA are working on programs to increase the current 91% -92% ADA to 94%-95% ADA in years 2019-20 to 2021-22. Due to the segregation of LEAF both LVLA and RCLA will show an accounting adjustment contribution and places both schools in compliance with a 3% reserve and will be maintained for the next 3 years.

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Board member Iglesias and Chairman Jimenez had questions regarding the minimum state required 3% reserve; Quitoriano recommends an increase to 10% and a cash reserve not just fund balances. Board member Ruiz agrees with the 3 month cash reserve and asked what is the plan to achieve this goal? Quitoriano explains the plan is ongoing; Dr. Segura, Quitoriano and the executive team have met regularly to establish a 3-5 year plan. The plan begins with a solid academic plan, a sound budget that corresponds with our educational plan, accurate enrollment projections and ways to increase ADA with all three schools.

This is our process to ensure that the governing board has implemented a system for reviewing and monitoring fiscal policies, procedures, budget and finance to ensure sound fiscal management. The fiscal procedure manual was approved September 12, 2018.

a. LCPA Approval

ACTION: Motion: Iglesias

Second: Valencia

Absent: 0

VOTE: Yes: 5 Nays: 0

Abstentions: 0

Vote: 5--0-0

b. LVLA Approval

ACTION: Motion: Iglesias

Second: Ruiz

Absent: 0

VOTE: Yes: 5 Nays: 0

Abstentions: 0

Vote: 5--0-0

c. RCLA Approval

ACTION: Motion: Schabbing

Second: Iglesias

Absent: 0

VOTE: Yes: 5 Nays: 0

Abstentions: 0

Vote: 5--0-0

8) ACTION ITEMS

- 8.01 Discussion on the Draft Sublease Between TFHE and TFHE Holdings, LLC, regarding 14271 Story Road, San Jose, CA 95217.**

Martin Farfan gave a brief narrative on the above approval.

ACTION: No Motion

- 8.02 Discussion on the Second Amended Bylaw Revisions Required and Provided to East Side Union High School District (ESUHSD) as Part of the Requested Material Change for LCPA, LVLA, and RCLA (Reorganization Process).**

Martin Farfan gave a brief narrative on the above approval.

ACTION: No Motion

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8.03 Discussion and/or Action to Approve Changes Subsequent to the Submitted Material Revisions for LCPA, LVLA, and RCLA Petitions as Listed:

- Petition Governance Sections and Appendices (as required)
- Organizational Chart
- Conflict of Interest Code
- Compliance Policies and Procedures (Brown Act)

Dr. Sandra Jewett gave a brief narrative on the above approval.

ACTION: Motion: Iglesias	Second: Ruiz	Absent: 0
VOTE: Yes: 5 Nays: 0	Abstentions: 0	Vote: 5-0-0

8.04 Discussion and/or Action to Approve Entering into the required Funding Agreement and Memorandum of Understanding with the State of California's Charter School Facilities Program (Proposition 51 Grant Received by Luis Valdez Leadership Academy).

Martin Farfan gave a brief narrative on the above approval.

ACTION: Motion: Iglesias	Second: Ruiz	Absent: 0
VOTE: Yes: 5 Nays: 0	Abstentions: 0	Vote: 5-0-0

8.05 Discussion and/or Action to Approve the 2019-20 TFHE Employee Hand book.

ACTION: Motion: Schabbing	Second: Ruiz	Absent: 0
VOTE: Yes: 5 Nays: 0	Abstentions: 0	Vote: 5-0-0

8.06 Discussion and/or Action to Approve the 2019-20 Student Transportation Policy. Bundle approval LCPA, LVLA and RCLA.

ACTION: Motion: Iglesias	Second: Valencia	Absent: 0
VOTE: Yes: 5 Nays: 0	Abstentions: 0	Vote: 5-0-0

8.07 Discussion and/or Action to Approve the 2019-20 School-Sponsored Activity Policy. Bundle approval LCPA, LVLA and RCLA.

ACTION: Motion: Iglesias	Second: Ruiz	Absent: 0
VOTE: Yes: 5 Nays: 0	Abstentions: 0	Vote: 5-0-0

8.08 Discussion and/or Action to Approve the 2019-20 School Volunteer Handbook. Bundle approval LCPA, LVLA and RCLA.

ACTION: Motion: Iglesias	Second: Ruiz	Absent: 0
VOTE: Yes: 5 Nays: 0	Abstentions: 0	Vote: 5-0-0

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**8.09 Discussion and/or Action to Approve the LCAP for LCPA, LVLA and RCLA.
Bundle approval LCPA, LVLA and RCLA.**

Dr. Segura and Dr. Jewett shared the Student Achievement Performance data illustrated in the Executive Summary for LCPA, LVLA, and RCLA. This Board noted the progress, at each school, which included the next steps needed to continue to improve student growth and performance.

ACTION:	Motion: Iglesias	Second: Ruiz	Absent: 0
VOTE:	Yes: 5 Nays: 0	Abstentions: 0	Vote: 5-0-0

**8.10 Discussion and/or Action to Approve the School Calendar LCPA, LVLA, RCLA.
Bundle approval LCPA, LVLA and RCLA.**

ACTION:	Motion: Ruiz	Second: Valencia	Absent: 0
VOTE:	Yes: 5 Nays: 0	Abstentions: 0	Vote: 5-0-0

**8.11 Discussion and/or Action to Approve the School Bell Schedule LCPA, LVLA, RCLA.
Bundle approval LCPA, LVLA and RCLA.**

ACTION:	Motion: Iglesias	Second: Ruiz	Absent: 0
VOTE:	Yes: 5 Nays: 0	Abstentions: 0	Vote: 5-0-0

9) CONSENT AGENDA.

9.01 Approve/Ratify Contracts/MOU's/Agreements/Grants/Proposals, see attached.

ACTION:	Motion: Valencia	Second: Iglesias	Absent: 0
VOTE:	Yes: 5 Nays: 0	Abstentions: 0	Vote: 5-0-0

10) STAFF/INFORMATION ITEMS.

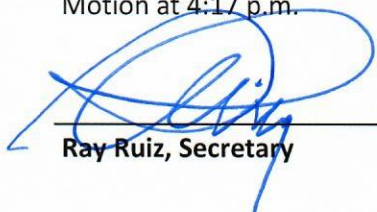
10.01 UFE Representative

11) OTHER BUSINESS.

12) ADJOURNMENT

ACTION:	Motion: Iglesias	Second: Ruiz	Absent: 0
VOTE:	Yes: 5 Nays: 0	Abstentions: 0	Vote: 5-0-0

Motion at 4:17 p.m.



Ray Ruiz, Secretary