

REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

September 18, 2019
3:00 p.m.

MINUTES

1) CALL TO ORDER

The meeting of the Charter School Committee of The Foundation for Hispanic Education was called to order by Vice Chairman Schabbing at 3:01 p.m. at the Sobrato West Building.

1.01 ROLL CALL OF COMMITTEE MEMBERS

Dr. Ramon Jimenez	Present
Raymond Ruiz	Absent
Maria Schabbing	Present
Jose Iglesias	Absent
Sarah Valencia	Present

SPOTLIGHT – School Site Update

LCPA Principal Rios shared 2019-20 school highlights; Whole Child Approach program to promote Health, Safety, Support and academically challenges students, improved SBAC results, and AP Exam scores have increased this year with a 97% pass rate for AP Spanish Language. LCPA has partnered with SJSU that promotes academic enrichment in Math, Science and Engineering. The new LCPA Dance group shared 2 performances and the Girls Soccer team shared the fundraising event, the 1st Annual 3K Party on the Walkrun.

LVLA Principal Gonzalez shared a brief summary of the first 6 weeks of school; total enrollment is 347 and serving 52 students with IEP's, student transportation has been finalized, communication with parents sharing information regarding campus security. The new cell phone program has our students very focused during class time without the use of their mobile devices. The new administration and a new office has made a tremendous difference for the students, staff and parents, overall the team has been working closely to ensure LVLA have a great staff to serve our student body. Principal Gonzalez has been focused on the evaluation of school operations, staff, and facilities to revitalize the culture and climate and the importance of building relationships.

RCLA Moreno announced the *"Jags Lead the Way"* slogan and introduced 2 students who recently had their first international trip to Europe and Thailand during the summer. Upcoming travels, London, Paris and the Alps, Spring Break 2020 and Costa Rica, Summer 2020. The Jag Den renovation, a new wall mural is in process and will be completed soon. New staff shared their excitement with students to have them back on campus after a long summer. 2019-20 is the first year the student body has a complete ASB government panel and 100% of our students passed the AP Spanish Language exams.

1.02 APPROVAL OF THE AGENDA

Approve the Agenda for the September 18, 2019, REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

ACTION:	Motion: Schabbing	Second: Valencia	Absent: 2
VOTE:	Yes: 3	Nays: 0	Abstentions: 0
			Vote: 3-0-0

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1.03 APPROVAL OF MINUTES

Approve the minutes for the June 5, 2019, REGULAR MEETING OF THE FOUNDATION HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

ACTION: Motion: Valencia	Second: Schabbing	Absent: 2
VOTE: Yes: 3	Nays: 0	Abstentions: 0
		Vote: 3-0-0

2) PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3) CLOSED SESSION – Executive Conference room

3.01 Closed Session – Human Resources
Starting time: 3:56 Ending time: 4:15

4) PUBLIC COMMENT (Concerning items on the Open Session agenda and/or non-agenda items)

5) CHAIRMAN REPORT

5.01 Dr. Jimenez announced 1 board member will be stepping down and there are 2 potential candidates for this position.

5.02 The board members are invited and encouraged to attend the LCPA, LVLA and RCLA graduations, dates have been finalized, save the date invitations have been sent and reminders are scheduled to be emailed.

5.03 Due to the Gilroy tragedy Dr. Jimenez plans to bring Father Greg Boyle to speak on Post-Traumatic Stress Syndrome to help our staff and students process and heal from traumatic and stressful situations.

6) CEO REPORTS

6.01 Dr. Rochelle Fong presented on the current 2019-20 social emotional student plan, that includes the partnership with Alum Rock Counseling Center which provide specific services for our students for 3 schools. There are 3 full time mental health clinicians, 2 of the 3 are bi-lingual, 1 for each site to address the growing number of students with anxiety, depression, trauma and family separation. Students are referred and seen by clinicians who are trained to support all our students' parents and families' needs. These supports include assessment and treatment, case management, and psychiatric support. We support our staff with routine professional development, training and all access for students and staff through Alum Rock Counseling Center, School Linked Services, Catholic Charities and Children's Heath Council. Mental Health Service Act Stakeholder Leadership Committee is a 3 year commitment that provides input to the County Behavioral Health Service Department. In 2020-2021 we will introduce our partnership with Santa Clara University Counseling Psychology Program, a direct pipeline for clinical supervision with SCU students and trainees during grad, post grad education and internships.

6.02 Martin Farfan presented an update of the current Security and Safety improvements on our campus over the last 2 months. Given the current climate socially and politically the Administration committed emphasis this year to safety and security taking first priority. Our Safety, Security, and Emergency Plan includes compliance with East Side Union High School

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District and the City of San Jose, coordination with site tenants/partners, collaboration with Student Life Team and focus areas such as entrances/exits, parking lots, property line and safety accesses and drill schedules. Recent implemented campus safety measures, securing campus perimeter, increased supervision and regulated key and remote systems, this is part of the Five Layers of School Safety; Emergency Management, Staff Training, Exercises, Hardware/Software and Positive School Culture. A total of 40 cameras', remote entrance access and door bell systems has been installed and are monitored by our safety team.

6.03 John Sobrato presented on the Assessment results for LCPA, LVLA and RCLA, and a brief description of the state, College Board, local assessments. The goal is to raise student proficiency rates on CAASPP examinations by a minimum of 2% in English Language Arts, a minimum of 3% in Mathematics, and a minimum of 2% in the Sciences year over year. We strive to ensure that freshmen and sophomores exceed their growth projection on Measures of Academic Progress (MAP) exams in ELA, Mathematics, and Language. The reclassification is a minimum of 10% of English Learner (EL) students taking the English Language Proficiency Assessments for California (ELPAC). The English and Math proficiency levels for 2019 increased by 26%-30% in English and 3%-10% in Math. AP Spanish Language pass rate results for RCLA 100%, LCPA 97% and LVLA 81%. We celebrate our teachers that meet and exceed the National Pass Rates, Rogelio Loredó and Melissa Manoguerra and 12 teachers who increased the number of students passing or had students pass for the first time.

7) FINANCE REPORT –

7.01 Cynthia Tapia presented the 2018-19 unaudited update, the 2019-20 final budget and the current LCPA and RCLA food service program.

The 2018-19 unaudited budget was submitted to East Side Union High School District (ESUHSD), reviewed and submitted to Santa Clara County of Education and has been submitted to the State. The total LCPA revenue for last year was \$6,243,990, total expenses of \$6,237,347, a surplus of \$6,644 and a fund balance of 13%, LVLA's fund balance was 10% and RCLA's fund balance was 14%. ESUHSD requires a 3% deficit, we are improving but our overall goal is 5%. The consolidated balance sheet for 2019 shows the total operation liability for all 3 schools prior to the Sobrato Organization Contribution and the LEAF/TFHE Debt Forgiveness of Interfund Payables LVLA and RCLA show a negative fund balance.

The 2019-20 Updated Budget for each school requires expenses improvement, although staff changes reflect some areas of savings, the overall numbers show we are below the required 3% deficit required by ESUHSD. Dr. Segura and John Sobrato will continue to work closely with Principals to maintain a strict expense budget for all 3 schools; school revenue unfortunately will not change due to the State's budget.

RCLA and LCPA Food Service program is up for renewal with our current provided Sodexo or a new provider. Our new providers include Revolution Foods, The Lunchmaster and School Caterers, there are there is a formal procurement process with the CDE. One factor to consider before choosing a new provider is whether we stay with a Food Service Management Company (FSMC) or a Vended Meal Vendor, FSMC is an all inclusive contact and the vended meal vendor would require schools to obtain additional staff/costs.

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7.02 Discussion and/or Action to Approve the 2019-20 Final Budget

ACTION:	Motion: Schabbing	Second: Valencia	Absent: 2
VOTE:	Yes: 3	Nays: 0	Abstentions: 0
			Vote: 3--0-0

8) ACTION ITEMS

8.01 Discussion and/or Action to appoint 2 representatives for the Foundation for Hispanic Education to Class Size Arbitration Panel.

Member appointment Class Size Arbitration Panel (Principal Jesus Rios)

ACTION:	Motion: Valencia	Second: Schabbing	Absent: 2
VOTE:	Yes: 3	Nays: 0	Abstentions: 0
			Vote: 3--0-0

Member appointment Class Size Arbitration Panel (Dr. Rochelle Fong)

ACTION:	Motion: Schabbing	Second: Valencia	Absent: 2
VOTE:	Yes: 3	Nays: 0	Abstentions: 0
			Vote: 3--0-0

8.02 Discussion and/or Action to the revised Second Amended Bylaws.

ACTION:	Motion: Schabbing	Second: Valencia	Absent: 2
VOTE:	Yes: 3	Nays: 0	Abstentions: 0
			Vote: 3--0-0

9) CONSENT AGENDA

10) STAFF/INFORMATION ITEMS.

10.01 UFE Representative spoke on behalf of the teachers on the many improvements across the 3 schools, decrease in staff turnover, RCLA staff stable and strong, increased test pass rate scores, 10 clubs at LCPA, weekend events, and fundraisers which are all teacher driven. We encourage the Administrative team to be cognitive of the teacher demands especially with supervision requirements; this could risk the loose of teachers. It is refreshing to have access to the school budget, it is the first time in 6 years, college visits can be scheduled in advance. Thank you for all the positive changes for 2019-20.

11) OTHER BUSINESS

12) ADJOURNMENT

ACTION:	Motion: Valencia	Second: Schabbing	Absent: 2
VOTE:	Yes: 3	Nays: 0	Abstentions: 0
			Vote: 3-0-0

Motion at 5:17 p.m.

DocuSigned by:

Ray Ruiz

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Ray Ruiz, Secretary