

REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION CHARTER SCHOOL COMMITTEE

December 4, 2019

3:00 p.m.

MINUTES

1) CALL TO ORDER

The meeting of the Board of Trustees of The Foundation for Hispanic Education was called to order at 3:00 p.m. at the Sobrato West Building.

1.01 ROLL CALL OF COMMITTEE MEMBERS

Dr. Ramon Jimenez	Present
Raymond Ruiz	Absent
Maria Schabbing	Absent
Jose Iglesias	Present
Sarah Valencia	Present

SPOTLIGHT – School Site Update

LCPA Principal Rios introduced Melissa Manoguerra and a few drama club students to sing a song from their upcoming musical Little Shop of Horrors. This is LCPA's 6th annual musical and they will perform at San Jose City College Theater.

LVLA Principal Gonzalez updated on LVLA's current enrollment, student academic status and athletic programs. Winter sports this year was soccer, basketball and cheerleading with 22 female students strong. Freshman student speaker shared her experience on the recent 4-day college tour and how it changed her perspective on what college life looks like. In addition, LVLA mom spoke about the importance of these college tours and what it means to students and families.

RCLA Principal Moreno introduced the Boys Flag Football team, Coach Roberto Cruz and Coach Arieas Toney. Coaches express how proud they are of each student/player, not only for their performance on the field but off the field as well. They bonded together as a team, excelled as individuals to beat the odds; they took 2nd in the league. RCLA's flag football team will be back next year to take the challenge on for 1st place. There is a strong bond with this group of young men that is contagious and has been a life changing experience for each of them.

1.02 APPROVAL OF THE AGENDA

Approve the Agenda for the December 5, 2019, Regular meeting

ACTION:	Motion: Iglesias	Second: Valencia	Absent: 2
VOTE:	Yes: 3	Nays: 0	Abstentions: 0
			Vote: 3-0-0

1.03 APPROVAL OF MINUTES

Approve the minutes for the September 18, 2019, Regular meeting

ACTION:	Motion: Iglesias	Second: Valencia	Absent: 2
VOTE:	Yes: 3	Nays: 0	Abstentions: 0
			Vote: 3-0-0

1.04 APPROVAL OF MINUTES

Approve the minutes for the August 23, 2019, the member appointment of Class Size Grievance Panel Special meeting

ACTION:	Motion: Iglesias	Second: Valencia	Absent: 2
VOTE:	Yes: 3	Nays: 0	Abstentions: 0
			Vote: 3-0-0

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1.05 APPROVAL OF MINUTES

Approve the minutes for the September 18, 2019, the Brown Act and Conflict of Interest Board Training Special meeting

ACTION:	Motion: Iglesias	Second: Valencia	Absent: 2
VOTE:	Yes: 3	Nays: 0	Abstentions: 0
			Vote: 3-0-0

1.06 APPROVAL OF MINUTES

Approve the minutes for the October 30, 2019, the California Dashboard Local Indicator Special meeting

ACTION:	Motion: Iglesias	Second: Valencia	Absent: 2
VOTE:	Yes: 3	Nays: 0	Abstentions: 0
			Vote: 3-0-0

2) PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3) CLOSED SESSION – Executive Conference room

3.01 Contract Review

3.02 Facilities Use Agreement

Starting time: 3:33 **Ending time: 4:12**

4) PUBLIC COMMENT

5) CHAIRMAN REPORT

5.01 Chairman Jimenez confirmed the annual board training for the Brown Act and Conflict of Interest was completed on September 18, 2019, the training was provided by Procopio Law Offices, Aiko Yamakawa.

5.02 Chairman Jimenez shared the importance of the Movement of Life Caucus and introduced LCPA Principal Rios who attended the recent conference in Washington DC.

5.03 Trustee Jose Iglesias attended the Charter School Development Center (CSDC), 2019 Leadership Update both Trustee Iglesias and Dr. Sherry Segura attended and shared a brief summary of the charter school changes. TFHE is in compliance with many of the new requirements with minor adjustments in 2020.

6) CEO REPORTS

6.01 Damian Perez update on the Data/Information, IT and Attendance department structure and support. The IT department lead by Alejandro Heredia, supports the Manage 1:1 chromebook program, manages IT tickets, monitored and checked daily and the manages the network which ensures all classrooms/departments have sufficient wifi. The Attendance/Registrar department lead by Maria Ramirez manages daily attendance, processes student applications, communicates with families and maintains all student documentation.

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The Data/Information department lead by Damian Perez, this department manages all school systems such as PowerSchool, Hero, Mealttime, NWEA MAP, One Call Now, manages the State/Federal Reporting and school master scheduling, RFEPS, Seal of Biliteracy, Golden State Seal Merit Diploma, LCAP data and all school initiatives, calendars, instructions minutes and bell schedules.

- 6.02** Dr. Sandra Jewett presented the LCAP update and survey results for LCPA, LVLA and RCLA for 2019-20 school year. The LCAP is a 3-yr plan that describes the goals, actions services and expenditures that support student outcomes. This a matter of increased or improved services vs. equality or equity, LCAP ensures students will receive the proper support based on the local control funding formula; supplemental and concentration amount related the requirement to increase and improve services. The stakeholders' engagement identifies the minimum consultation requirements for schools as consulting with teachers, principals, administrators, and other school personnel, SELPA, parents, and students in 3 specific areas, conditions of learning, pupil outcomes and engagement. All 3 schools survey participation percentage results need improvement, there are new goals in place to ensure that each school administration team communicates and engages with families to help them understand how we can better service students.
- Trustee Iglesias expressed his concern if parents are properly informed how to access PowerSchool. Mr. Perez explained PowerSchool can be accessed by the App, phone, and chromebooks, school site teams have informed parents by offering workshop and trainings at the beginning of the school year and throughout the year.

7) FINANCE REPORT

7.01 Cynthia Tapia presented the 2019-20 First Interim overviews from July through October 2019; this report will be submitted to East Side Union High School District mid December. The Governor's budget will be released in January 2020; this will determine how much funding we will receive. This overview covered the ADA revenue per student and the general purposes with revenue breakdown. The expenses for schools are relatively higher due to the opening of schools, it begins to taper down towards the mid year when there is more cash flow due to the fund distribution timeline. Our report to East Side Union High School District reflects a reserve of LCPA at 3%, LVLA at 1% and RCLA at 3%, as Dr. Segura noted we are working very hard to meet the 3% reserve for each school. Our school financial needs are heaviest prior to school starting and long before we receive funds, such as payroll, school supplies and summer. It is TFHE's goal to exceed the 3% reserve and maintain a 5% reserve.

8) PUBLIC HEARING

Chairman Jimenez acknowledged the submitted Sunshine of articles for negotiation document.

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9) ACTION ITEMS

9.01 Discussion and/or Action to approve the Facilities Use Agreement

ACTION: Motion: Iglesias Second: Valencia Absent: 2
VOTE: Yes: 3 Nays: 0 Abstentions: 0 Vote: 3-0-0

9.02 Discussion and/or Action to approve the submission of all required materials for receipt of Luis Valdez Leadership Academy's Preliminary Funding Apportionment through the California Office of Public School Construction (OPSC).

ACTION: Motion: Iglesias Second: Valencia Absent: 2
VOTE: Yes: 3 Nays: 0 Abstentions: 0 Vote: 3-0-0

9.03 Discussion and/or Action to approve the Fiscal policy, procedures, budget and finances. The Foundation for Hispanic Education Finance Committee has reviewed and approved the Fiscal policy, procedures, budget and finance, the Finance Committee is recommending to approving the Fiscal policies without changes.

ACTION: Motion: Iglesias Second: Valencia Absent: 2
VOTE: Yes: 3 Nays: 0 Abstentions: 0 Vote: 3-0-0

9) CONSENT AGENDA

10) STAFF/INFORMATION ITEMS.

10.01 UFE Representative noted the Sunshine of articles for negotiations have been submitted and look forward to the negotiation meeting. UFE is requesting to be released early from school professional development meetings hold UFE negotiation meetings, the hope is to move through the negotiation process faster. UFE would like to know when they will be notified to begin negotiations.

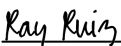
11) OTHER BUSINESS

12) ADJOURNMENT

ACTION: Motion: Iglesias Second: Valencia Absent: 2
Nays: 0 Abstentions: 0 Vote: 3-0-0 VOTE: Yes: 3

Motion at 4:59 p.m.

DocuSigned by:



Ray Ruiz, Secretary