

**REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION
BOARD OF TRUSTEES**

**Latino College Preparatory Academy (LCPA)
Luis Valdez Leadership Academy (LVLA)
Roberto Cruz Leadership Academy (RCLA)**

**REMOTE PUBLIC MEETING
ZOOM VIDEO CONFERENCING**

**Wednesday, September 2, 2020
3:00 p.m. – 5:00 p.m.**

MINUTES

1) CALL TO ORDER

1.01 ROLL CALL OF BOARD MEMBERS

Present	Dr. Ramon Jimenez, President
Present	Sarah Valencia, Secretary/Treasurer
Excused Absence	Maria Schabbing, Trustee
Present	Jose Iglesias, Trustee
Present	Eva Blanco Masias, Trustee

1.02 Announcement of Resignation for Trustee Maria Schabbing – Effective Immediately.

Board President Dr. Ramon Jimenez commended Trustee Schabbing for years of experience in service to the TFHE community, as well as dedication and efforts in providing for the East San Jose community.

1.03 New Member and Current Trustee Member Introduction and Statements.

All Trustees shared their personal and professional biographies, their motivations for becoming TFHE Board Members, and future student-centered initiatives of interest to them.

1.04 Review/Approval of New Board Member Betty Jimenez – Effective Immediately.

Action: Moved **Trustee Eva Blanco Masias** Second **Trustee Jose Iglesias**
Vote: Ayes **4** Nays **0** Abstentions **0**

1.05 Review/Approval of New Board Member Jesus Rocha – Effective Immediately.

Action: Moved **Trustee Jose Iglesias** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

1.06 Review/Approval of New Board Member David Orozco – Effective Immediately.

Action: Moved **Trustee Jose Iglesias** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

1.07 APPROVAL OF THE AGENDA

Approve the Agenda for the **September 2, 2020, Regular Meeting** of The Foundation for Hispanic Education Board of Trustees.

Action: Moved **Trustee Sarah Valencia** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

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1.08 APPROVAL OF THE MINUTES

Approve the minutes for the **June 10, 2020, Regular Meeting** of The Foundation for Hispanic Education Board of Trustees.

Action: Moved **Trustee Sarah Valencia** Second **Trustee Eva Blanco Masias**

Vote: Ayes **4** Nays **0** Abstentions **0**

2) SPOTLIGHT AND RECOGNITION

2.01 RCLA, LVLA, and LCPA Principal Presentations.

TFHE School Site Principals presented on their school site events over the summer and start of the academic year, remote/distance learning plans, scheduled Back to School Nights, Average Daily Attendance rates and improvements, start of the year enrollment, and community engagement approaches.

3) PUBLIC COMMENT

3.01 Individuals wishing to address the Board of Trustees on agenda items, and/or other items, may do so at this time, or wait until the item comes up. There will be a 3-minute limit per person; and the total allotted time will not exceed 15-minutes.

Starting time: 3:33 p.m. Ending time: 3:38 p.m.

Members of the public commented on Item 7.02 of the President Report (SJECCD Program Partnership Consideration) to pose questions around potential program obstacles, logistical considerations, and the need to remain intent on students being four-year university bound.

4) DISCUSSION ITEMS

4.01 Brown Act, Conflicts of Interest, and Best Practices for Board Members (Training).

Legal counsel from Procopio, Cory, Hargreaves, & Savitch LLP provided Brown Act, Conflicts of Interest, and Governance Practices Training in public session to all Trustees with visibility to members of the public. Areas covered included fiscal responsibility, adhering to set bylaws and public regulations, and the importance of transparency and accountability.

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5) PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 5.01** Individuals wishing to address the Board of Trustees Closed Session agenda items, and/or other items, may do so at this time, or wait until the item comes up. There will be a 3-minute limit per person; and the total allotted time will not exceed 15-minutes.

Starting time: 4:22 p.m. Ending time: 4:24 p.m.

No individuals requested public comment for the Board Closed Session agenda items.

6) CLOSED SESSION – CALL-IN SESSION

- 6.01** Conference with Legal Counsel - Anticipated Litigation related to Gov. Code Section 54956.9(d)(2).

Starting time: 4:25 p.m. Ending time: 4:53 p.m.

TFHE Board of Trustees Members received training on Conflicts of Interest and reviewed the ongoing requirements of the Ralph M. Brown Act with no action completed.

7) PRESIDENT REPORT – Board President Dr. Ramon Jimenez

- 7.01** New TFHE Staff Roles.

Board President Dr. Ramon Jimenez acknowledged staff members appointed to new positions as of the 2020 - 2021 academic year for their dedication and commitment to serving the students and families of The Foundation for Hispanic Education (TFHE) school sites. Staff members named belonged to the departments of Teaching & Learning, Operations, Compliance, and Finance. Dr. Jimenez also thanked John Matthew Sobrato for his years of service, as he now transitions to the Instructional Coach position.

- 7.02** SJECCD Program Partnership Consideration.

Board President Dr. Ramon Jimenez announced to attendees that a partnership is being explored with San Jose Evergreen Community College District (SJECCD) to maintain and expand exposure offerings including career exposure for students starting in 9th grade. There has been no determination made whether course offerings will be expanded beyond their current rates.

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8) CEO REPORT – Chief Executive Officer Dr. Sherry Segura

8.01 COVID-19 Protocol Updates – Martin Farfan, Director of Compliance & Equity

Martin Farfan presented on the new safety protocol adopted in preparation for a phased reopening as well as safety measures followed for essential service workers on-site. Updates were also provided on personal protective equipment (PPE) status, classroom accommodations for social distancing, sterilization schedules, and public reporting.

8.02 Update on Advanced Placement (AP) Results – John M. Sobrato, Instructional Coach

John M. Sobrato presented on the improvements by each school site in Advanced Placement (AP) test scores with a greater share of each school earning a 3 or higher. Students from TFHE schools performed higher relative to subgroups nationally with pass rates of 64% (LCPA), 53% (LVLA), and 37% (RCLA). TFHE schools have experienced growth annually over the last three academic years with more rigorous preparation and course content implemented.

9) FINANCE REPORT

9.01 Financial Statement Presentation.

Nancy Bergner of Financial Administrative Support Services (FASS) presented on unaudited actuals, Average Daily Attendance impacts, organizational preparation for potential statewide deferrals, and a revised budget for each school site.

10) ACTION ITEMS

10.01 Discussion and/or Action to approve the certification of CARES Act Title Funding, Learning Loss Mitigation Funding, and associated public funding measures.

Action: Moved **Trustee Jose Iglesias** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

10.02 Discussion and/or Action to approve the Financial Administrative Support Services (FASS) contract for financial administrative work with TFHE Finance.

Action: Moved **Trustee Jose Iglesias** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

10.03 Discussion and/or Action to approve the submission of the charter petition renewal for Latino College Preparatory Academy (LCPA) to authorizer East Side Union High School District

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(ESUHSD) by assigned staff on Monday, November 2, 2020.

Action: Moved **Trustee Jose Iglesias** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

- 10.04** Discussion and/or Action to approve COVID-19 protocol, work procedures, learning requirements, and disclosure notices for The Foundation for Hispanic Education (TFHE).

Action: Moved **Trustee Jose Iglesias** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

- 10.05** Discussion and/or Action to adopt the 9th Grade Mathematics Course Placement Policy.

Action: Moved **Trustee Jose Iglesias** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

- 10.06** Discussion and/or Action to approve the Learning Continuity and Attendance Plan.

Action: Moved **Trustee Sarah Valencia** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

- 10.07** Discussion and/or Action to approve the Services Agreement with Silicon Valley Advisors.

Action: Moved **Trustee Sarah Valencia** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

- 10.08** Discussion and/or Action to approve the nutrition services for Latino College Preparatory Academy (LCPA) and Roberto Cruz Leadership Academy (RCLA) through Better 4 You Meals.

Action: Moved **Trustee Jose Iglesias** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

- 10.09** Discussion and/or Action to approve the TFHE 2020-2021 Employee Manual.

Action: Moved **Trustee Jose Iglesias** Second **Trustee Eva Blanco Masias**
Vote: Ayes **4** Nays **0** Abstentions **0**

11) STAFF/INFORMATION ITEMS

- 11.01** Standing UFE Representative Time.

No report was presented by the Union of Foundation Educators (UFE).

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12) OTHER BUSINESS

12.01 No Other Business Scheduled.

13) ADJOURNMENT

Motion at 5:37 p.m.