

**REGULAR MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION
(TFHE) BOARD OF TRUSTEES**

**Latino College Preparatory Academy (LCPA)
Luis Valdez Leadership Academy (LVLA)
Roberto Cruz Leadership Academy (RCLA)**

**REMOTE PUBLIC MEETING
ZOOM VIDEO CONFERENCING**

**Wednesday, September 8, 2021
3:00 p.m. – 5:00 p.m.**

MINUTES

1) CALL TO ORDER

1.01 ROLL CALL OF BOARD MEMBERS

Present Dr. Ramon Jimenez, President
Present Sarah Valencia, Secretary/Treasurer
Present Jose Iglesias, Trustee
Present Eva Blanco Masias, Trustee
Present Betty Jimenez, Trustee
Present Jesus J. Rocha, Trustee
Present David Orozco, Trustee
Present John M. Sobrato, Trustee
Present Rudy J. Rodriguez, Trustee

1.02 APPROVAL OF THE AGENDA

Approve the Agenda for the **September 8, 2021, Regular Meeting** of The Foundation for Hispanic Education (TFHE) Board of Trustees.

Action: Moved: **Trustee Jose Iglesias** Second: **Trustee Jesus J. Rocha**
Vote: Ayes: **Seven** Nays: **None** Abstentions: **None**

1.03 APPROVAL OF THE MINUTES

Approve the Minutes for the **June 16, 2021, Regular Meeting** of The Foundation for Hispanic Education (TFHE) Board of Trustees.

Action: Moved: **Trustee Jose Iglesias** Second: **Trustee Jesus J. Rocha**
Vote: Ayes: **Seven** Nays: **None** Abstentions: **None**

1.04 APPROVAL OF THE MINUTES

Approve the Minutes for the **August 28, 2021, Special Meeting** of The Foundation for Hispanic Education (TFHE) Board of Trustees.

Action: Moved: **Trustee Jose Iglesias** Second: **Trustee Jesus J. Rocha**
Vote: Ayes: **Seven** Nays: **None** Abstentions: **None**

2) SPOTLIGHT AND RECOGNITION

2.01 Schools Presentation #1 - Latino College Preparatory Academy (Jesus Rios, Principal).

2.02 Schools Presentation #2 - Luis Valdez Leadership Academy (Beth Silbergeld, Principal).

2.03 Schools Presentation #3 - Roberto Cruz Leadership Academy (Roberto Palomo, Principal).

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The Principals of TFHE Schools spoke about positive highlights for their student body and families during the course of the first month of school including School Reopening, Enrichment Programs, Tutoring, Athletics, Back to School Nights, Welcome Cafecitos for Parents/Guardians, Advisory Projects, and Community Service efforts.

The Principals also shared goals for this academic year, as well as the State of Student Life and Community Engagement activities that are supplemental to student instruction. Additionally, recently graduating student successes (Class of 2021) were featured by Principals as they go on to attend four and two year universities.

3) DISCUSSION ITEMS

3.01 No Scheduled Discussion Items.

4) PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

4.01 Individuals wishing to address the Board of Trustees Closed Session agenda items, and/or other items, may do so at this time, or wait until the item comes up. There will be a 3-minute limit per person; and the total allotted time will not exceed 15-minutes.

Starting time: **3:26 PM** Ending time: **3:28 PM**

5) CLOSED SESSION – CALL-IN SESSION

5.01 Negotiations Update (Union of Foundation Educators).

5.02 Public Employee Discipline/Dismissal/Release (Government Code Section 54957).

5.03 Public Employment/Public Employee Appointment (Government Code Section 54957).

5.04 Pending Litigation.

During the Closed Session, one action item was assessed and determined by the TFHE Board of Trustees. **The Action taken by the Board during the Closed Session pertained to Government Code Section 54957 with a unanimous vote from Trustees.**

Starting time: **3:28 PM** Ending time: **4:08 PM**

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6) PRESIDENT REPORT – Board President Dr. Ramon Jimenez

6.01 Message from the President - Board Retreat Update.

For the Board President Report, Dr. Jimenez extended a thank you to all Trustees for their participation in the TFHE Board Retreat with Facilitator Dr. Carmella Franco. Trustees reviewed protocol for communication, discussed leadership focus areas and competencies required as Trustees, and outlined roles and responsibilities. Board President Dr. Jimenez also shared appreciation for Garden City Construction, The Health Trust, and other supporters in the renovation and opening of the Finn Center Multi-Purpose Building at the TFHE Campus. The building's use highlighted will include nutrition services, student/family meetings, events, assemblies, and other hosted gatherings starting in September 2021.

7) CEO REPORT – Chief Executive Officer Dr. Sherry Segura

7.01 Compliance (Health & Safety) Update

Presenter: Martin E. Farfan, Director of Compliance & Equity

A Health & Safety Update was reported to the TFHE Board of Trustees on the current COVID mitigation measures in place, current COVID Case tracking, stakeholder engagement to improve site safety, compliance rates, and the ongoing required reporting completed to the Santa Clara County Office of Education (SCCOE) and Department of Public Health. Trustees asked for regular reporting to be shared out, in addition to information shared to families on vaccine availability and advised COVID safety measures.

7.02 Curriculum & Instruction Update

Presenter: Raquel Topete, Director of Curriculum & Instruction

Director of Curriculum & Instruction Raquel Topete presented on learning loss mitigation strategies, TFHE Schools' aligned curriculum implemented in the last two academic years, professional development with new and veteran teachers, and areas of focus for the 2021 - 2022 academic year in improving student outcomes.

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7.03 Assessment Update

Presenter: Gricelda H. Gonzalez, Director of Assessment

Director of Assessment Gricelda Gonzalez presented on student historical performance data for TFHE Schools, assessment goals and measures required by the California Department of Education, proposed methods of creating an assessment culture at schools, and the anticipated efforts required for students to make gains in proficiency.

8) FINANCE REPORT

8.01 TFHE Quarterly Financial Statement Presentation.

Presenter: Jaime Sanchez, Director of Finance

Director of Finance Jaime Sanchez shared the adjusted budget for the 2021 - 2022 academic year for each of TFHE Schools based on actual enrollment versus enrollment projects. Other upcoming requirements included potential deferred maintenance needs and COVID safety upgrades. Additionally, a status for the organization's financial reserve status, its current fiscal health, upcoming COVID-19 related expenditures, and future fiscal planning goals were also shared.

9) ACTION ITEMS

9.01 Discussion and/or Action on approving the 2021 - 2022 TFHE Employee Manual.

Action: Moved: **Trustee Jose Iglesias** Second: **Trustee Jesus J. Rocha**
Vote: Ayes: **Seven** Nays: **None** Abstentions: **None**

9.02 Discussion and/or Action to the ESSER III Funds Expenditure Plans for TFHE Schools.

Action: Moved: **Trustee Jose Iglesias** Second: **Trustee Eva Blanco Masias**
Vote: Ayes: **Seven** Nays: **None** Abstentions: **None**

9.03 Discussion and/or Action to adopt Grade Change Policy for Assembly Bill 104.

Action: Moved: **Trustee Jose Iglesias** Second: **Trustee Eva Blanco Masias**
Vote: Ayes: **Seven** Nays: **None** Abstentions: **None**

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- 9.04** Discussion and/or Action to approve the Amended COVID Response Plan (Injury and Illness Prevention Plan) for TFHE Schools.
Action: Moved: **Trustee Jose Iglesias** Second: **Trustee Eva Blanco Masias**
Vote: Ayes: **Seven** Nays: **None** Abstentions: **None**
- 9.05** Discussion and/or Action to approve the mandate for Employee Vaccination and/or Weekly Cadence Testing for TFHE Schools.
Action: Moved: **Trustee Jesus J. Rocha** Second: **Trustee Betty Jimenez**
Vote: Ayes: **Seven** Nays: **None** Abstentions: **None**
- 9.06** Discussion and/or Action to approve services via Genesis Security for TFHE Schools.
Action: Moved: **Trustee Jesus J. Rocha** Second: **Trustee Betty Jimenez**
Vote: Ayes: **Seven** Nays: **None** Abstentions: **None**
- 9.07** Discussion and/or Action to approve the Amended TFHE Conflicts of Interest Policy.
Action: Moved: **Trustee Jose Iglesias** Second: **Trustee Eva Blanco Masias**
Vote: Ayes: **Seven** Nays: **None** Abstentions: **None**

10) STAFF/INFORMATION ITEMS

- 10.01** Standing UFE Representative Time.
UFE Representative Melissa Aguilar expressed appreciation for the current consideration of staff/faculty safety measures, incorporation of staff/faculty feedback in returning to school, and considerations for upcoming contract reviews for the Union of Foundation Educators (UFE). The UFE Representative also shared the faculty experience in returning back to in-person learning.

11) PUBLIC COMMENT

- 11.01** Individuals wishing to address the Board of Trustees on agenda items, and/or other items, may do so at this time, or wait until the item comes up. There will be a 3-minute limit per person; and the total allotted time will not exceed 15-minutes.

Starting time: **5:10 PM** Ending time: **5:11 PM**

12) ADJOURNMENT

Motion at **5:12 PM**