

**SPECIAL MEETING OF THE FOUNDATION FOR HISPANIC EDUCATION
(TFHE) BOARD OF TRUSTEES**

**Latino College Preparatory Academy (LCPA)
Luis Valdez Leadership Academy (LVLA)
Roberto Cruz Leadership Academy (RCLA)**

**Finn Center
14271 Story Road,
San Jose, CA 95127**

**Wednesday, December 6, 2023
3:00 p.m. – 5:00 p.m.**

MINUTES

1) CALL TO ORDER

1.01 ROLL CALL OF BOARD MEMBERS

Present Sarah Valencia, Board Chairperson
Present Betty Jimenez, Board Secretary
Present Jose Iglesias, Board Treasurer
Present Eva Blanco Masias, Trustee
Present John M. Sobrato, Trustee

Quorum with Meeting Start Time at 3:10pm

1.02 APPROVAL OF THE AGENDA

Approve the Agenda for the **December 6, 2023, Special Meeting** of The Foundation for Hispanic Education (TFHE) Board of Trustees.

Action: Moved **Trustee Iglesias** Second **Trustee Blanco Masias**
Vote: Ayes **Five** Nays **Zero** Abstentions **Zero**

1.03 APPROVAL OF THE MINUTES

Approve the Minutes for the **September 27, 2023, Regular Meeting** of The Foundation for Hispanic Education (TFHE) Board of Trustees.

Action: Moved **Trustee Iglesias** Second **Trustee Blanco Masias**
Vote: Ayes **Five** Nays **Zero** Abstentions **Zero**

1.04 APPROVAL OF THE MINUTES

Approve the Minutes for the **October 23, 2023, Special Meeting** of The Foundation for Hispanic Education (TFHE) Board of Trustees.

Action: Moved **Trustee Iglesias** Second **Trustee Blanco Masias**
Vote: Ayes **Five** Nays **Zero** Abstentions **Zero**

2) SPOTLIGHT AND RECOGNITION

2.01 School Showcase #1 - Luis Valdez Leadership Academy (Dr. John Phung, Principal).

Principal Phung presented on the WASC Report for LVLA due in December 2023 (for their February 2024 visit), the current work on driving rigor in instruction, improving effective engagement and classroom management, and providing platforms for student leadership. Additionally, students Josselyn and Victoria shared about their experiences in LVLA ASB, Student Clubs, and in applying to universities in Communications Programs.

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- 2.02** School Showcase #2 - Roberto Cruz Leadership Academy (Claudia Moreno, Principal).

Principal Moreno and Dean Mason presented on Saturday School with Tutoring, Student Services for students with individualized education plans (IEP), academic counseling for students (i.e., four-year plans, college applications), Community Circles hosted in the Finn Center, student engagement in clubs, and family workshops.

- 2.03** School Showcase #3 - Latino College Preparatory Academy (Jesus Rios, Principal).

Principal Rios and Assistant Principal Azevedo presented on ORALE School Values, college visits to local universities, the status of college application submissions, academic breakthroughs for students, Speech & Debate, the Annual Festival of Lights, and the Musical in January 2024.

- 2.04** TFHE Employee Recognition - Fall 2023.

Dr. Segura celebrated the TFHE Community Schools Coordinators for working on the Planning Grant efforts and completing related work to better serve the school communities holistically. Cynthia Torres was recognized for LCPA & RCLA as part of the B. Roberto Cruz Consortium while Karla Santiago-Reyes was acknowledged as part of the LVLA LEA Member.

3) DISCUSSION ITEMS

- 3.01** No Scheduled Discussion Items.

4) PUBLIC COMMENT

- 4.01** Individuals wishing to address the Board of Trustees on agenda items, and/or other items, may do so at this time. There will be a 3-minute limit per person; and the total allotted time will not exceed 15-minutes.

Starting time: **3:42 PM**

Ending time: **3:45 PM**

Parent/Guardian of an LCPA Student, Susanna, commented on the dismissal of an Athletics Coach at LCPA. The parent/guardian asked for a more formal notice for dismissals of coaches and personnel from the site and thanked the Board for their time.

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5) CLOSED SESSION – TFHE 3rd Floor, Executive Conference Room

5.01 Public Employee Discipline/Dismissal/Release/Appointments
(Government Code Section 54957).

5.02 Conference with Legal Counsel - Anticipated Litigation (Government Code Section
54956.9(d)(2)).

Starting time: **3:46 PM**

Ending time: **4:03 PM**

**Board Chairperson Valencia shared that action was taken in Closed Session Pursuant to
Government Code 54957.**

6) CHAIRPERSON REPORT – Board Chairperson Sarah Valencia

6.01 Message from the Board Chairperson.

Board Chairperson Valencia thanked Board Members for participating in the Brown Act and Conflicts of Interest Training training, while announcing the annual Form 700 documents that are due March 2024. Board Chairperson Valencia also applauded the school sites for their success in the Festival of Lights Event and announced dates for the school's first Open House/Registration date as well as the Spring 2024 Musical.

7) CEO REPORT – Chief Executive Officer Dr. Sherry Segura

7.01 Community Outreach and Community Schools Program

Presenter: Cynthia Torres, Community Schools Coordinator (LCPA/RCLA)
Karla Santiago-Reyes, Community Schools Coordinator (LVLA)
Martin E. Farfan, Director of Compliance & Equity

The Community Schools Team presented on the tenets of Community Schools, participation for the Focus Groups and Asset & Capacity Surveys, and the ongoing partnerships that serve students and families in areas requested by the school community. The Community Schools Program has included After School Programming, Medical Screenings, Resource Distributions, one-to-one McKinney-Vento Meetings, mental health support services, and sharing with

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families and staff about behavioral interventions used at the school sites. The Annual Progress Report for Year 1 of the Planning Grant was also shared for Board review. The Community Schools Team plans to submit the Implementation Grant to the State before February 2024.

The TFHE Board of Trustees took action to approve the plan for the TFHE Schools (Latino College Preparatory Academy, Luis Valdez Leadership Academy, and B. Roberto Cruz Leadership Academy) Implementation Grant for submission in February 2024.

Action:	Moved Trustee Iglesias	Second Trustee Sobrato
Vote:	Ayes Five	Nays Zero Abstentions Zero

8) FINANCE REPORT

- 8.01** TFHE Quarterly Financial Statement Presentation.
Presenter: Tyger Bates, CPA, Ryland Consultants

Tyger Bates reported that each school will certify with a Positive Fund Balance and meet their financial obligations. Restricted funds were added from the state over the last two academic years and will be ending this coming academic year. The First Interim Report was also presented for Board consideration and approval. The February 2024 Board Meeting will include a report on the 2024 - 2025 projected financial performance and enrollment.

9) CONSENT AGENDA ITEMS

- 9.01** Local Control Funding Formula (LCFF) Budget Overview for Parents as part of the Local Control and Accountability Plan (LCAP) for Latino College Preparatory Academy.
- 9.02** Local Control Funding Formula (LCFF) Budget Overview for Parents as part of the Local Control and Accountability Plan (LCAP) for Roberto Cruz Leadership Academy.
- 9.03** Local Control Funding Formula (LCFF) Budget Overview for Parents as part of the Local Control and Accountability Plan (LCAP) for Luis Valdez Leadership Academy.
- 9.04** Development of the School Plan for Student Achievement (SPSA) and the Local Control Accountability Plan (LCAP) via School Site Council for TFHE Schools.
- 9.05** Development and submission of School Accountability Report Card for TFHE Schools to East Side Union High School District (ESUHSD) and the California Department of Education (CDE).

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- 9.06** Discussion and/or Action to approve the 2024 Santa Clara County Registrar of Voters Agreement for March 2024 and November 2024 at 14281 Story Road, San Jose, CA 95127.

Action:	Moved Trustee Iglesias	Second Trustee Blanco Masias
Vote:	Ayes Five	Nays Zero Abstentions Zero

10) ACTION ITEMS

- 10.01** Discussion and/or Action to approve the 2023 Public School Exemption Filing for Roberto Cruz Leadership Academy with the Santa Clara County Office of the Assessor.

Action:	Moved Trustee Sobrato	Second Trustee Iglesias
Vote:	Ayes Five	Nays Zero Abstentions Zero

- 10.02** Discussion and/or Action to approve the 2023 Public School Exemption Filing for Latino College Preparatory Academy with the Santa Clara County Office of the Assessor.

Action:	Moved Trustee Sobrato	Second Trustee Iglesias
Vote:	Ayes Five	Nays Zero Abstentions Zero

- 10.03** Discussion and/or Action to approve the 2023 - 2024 First Interim Budget for The Foundation for Hispanic Education Schools.

Action:	Moved Trustee Sobrato	Second Trustee Iglesias
Vote:	Ayes Five	Nays Zero Abstentions Zero

- 10.04** Discussion and/or Action to approve Annual Progress Report (APR) and Implementation Grant Application for the B. Roberto Cruz Consortium Community Schools Program (via Latino College Preparatory Academy).

Action:	Moved Trustee Sobrato	Second Trustee Iglesias
Vote:	Ayes Five	Nays Zero Abstentions Zero

- 10.05** Discussion and/or Action to approve Annual Progress Report (APR) and Implementation Grant Application for the Luis Valdez Leadership Academy.

Action:	Moved Trustee Sobrato	Second Trustee Iglesias
Vote:	Ayes Five	Nays Zero Abstentions Zero

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- 10.06** Discussion and/or Action to approve the Third Amended Bylaws of The Foundation for Hispanic Education.

Action: Moved **Trustee Sobrato** Second **Trustee Iglesias**
Vote: Ayes **Five** Nays **Zero** Abstentions **Zero**

- 10.07** Discussion and/or Action to approve the updated Statement of Information for The Foundation for Hispanic Education and appointment of organizational officers.

Action: Moved **Trustee Sobrato** Second **Trustee Iglesias**
Vote: Ayes **Five** Nays **Zero** Abstentions **Zero**

11) STAFF/INFORMATION ITEMS

- 11.01** Standing Union of Foundation Educators (UFE) Representative Time.

No UFE Members were present for their Standing Comment Period.

12) ADJOURNMENT

Motion at: **4:48 PM**

Action: Moved **Trustee Sobrato** Second **Trustee Iglesias**
Vote: Ayes **Five** Nays **Zero** Abstentions **Zero**

Public Notice:

Non-exempt materials related to an item on this agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the main office located at 14271 Story Road, San Jose, CA 95127. Upon request, the agenda will be made available in appropriate alternative formats to persons with disabilities. Any person with disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to Martin Farfan at mfarfan@tfhe.org, **at least 72 hours before the meeting.**