

Wildwood Crest Board of Education
Work Meeting/ Regular Meeting
Crest Memorial School
Media Center
Tuesday, January 21st at 5:30

Work Session:

1. Meeting Called to Order
2. Flag Salute
3. Open Public Meeting Statement
 - a. In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place and date of holding this meeting by posting notice in main office of Crest Memorial School, placement of advertisement in **The Press Newspaper on July 3, 2024.**
4. Roll Call
5. Committee Reports-
 - a. Curriculum
 - b. Facilities
 - c. Extracurricular
 - d. Policy
 - e. Finance
 - f. Liaison to Wildwood Board of Education
 - g. Mr. Del Conte, Superintendent
6. Correspondence
7. Public Comment on Agenda Items Only

All statements are limited to 3 minutes.
Statements addressing specific personnel or specific student(s) should not be raised in the public session but rather in private with the Superintendent. All questions should be addressed to the Board President.
Please state your name and address for the record.
8. Adjournment
 - a. Motion to adjourn work session and begin regular session.

Regular Session:

1. Business Administrator’s Report- see attached
2. Superintendent’s Report- see attached
3. Closed Session (if necessary)-

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Wildwood Crest Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/ will not return to open session to conduct business at the conclusion of the executive session.

4. Public Comment

All statements are limited to 3 minutes.

Statements addressing specific personnel or specific student(s) should not be raised in the public session but rather in private with the Superintendent. All questions should be addressed to the Board President.

Please state your name and address for the record..

5. Board Comment
6. Adjournment

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, JANUARY 21, 2025
BUSINESS ADMINISTRATOR'S REPORT**

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Business Administrator, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

BUSINESS ADMINISTRATOR'S CERTIFICATION

As Business Administrator, pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of **December 2024** no budgetary line item account had obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3), it is further certified that there are no changes in anticipated revenue amounts and sources for the month of **January 2025**.

BOARD OF EDUCATION'S CERTIFICATION

Pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education certifies that as of **December 2024** and after review of the Business Administrator's monthly financial reports and upon consultation with the appropriate school district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

APPROPRIATIONS TRANSFERS

No transfers were made in December that meet the threshold.

APPROVE MINUTES

To approve and release minutes of the following meeting:
Regular Meeting - **December 17, 2024**
Reorganization Meeting - **January 8, 2025**
Executive Minutes from Reorganization Meeting - **January 8, 2025**

FINANCIAL REPORTS

To approve the financial reports of the Business Administrator's (A-148) and the Treasurer's (A-149), which are in agreement for **November 2024**, no accounts are over-expended and no adjustments to the projected revenue are required.

BILL PAYMENTS

To approve bill payments for **January 2025** as listed.

TO RATIFY 2023-2024 SCHOOL AUDIT

After a lengthy discussion in committee, to accept the findings and audit prepared by Bowman & Co. for the 2023-2024 fiscal year and review recommendations provided.

CORRECTIVE ACTION PLAN - BOWMAN & CO.

A Corrective Action Plan (CAP) was not necessary for the 2023-2024 school year.

SEMI RESOLUTION

To approve Special Education Medicare Initiative (SEMI) waiver for the 2025-2026 school year due to having less than 40 students, per state requirements.

APPROVE UPDATED TRAVEL PROCEDURES

To approve the updated travel procedures and reimbursement guidelines for Crest Memorial School. These documents were discussed in detail with the Finance Committee.

James Lushok - Business Administrator

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, JANUARY 21, 2025
SUPERINTENDENT'S REPORT**

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Superintendent, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

ENROLLMENT: (196) SEE ATTACHED

PRACTICE LOCKDOWN AND FIRE DRILL:

The practice and fire drill for December 13th and 23th respectively.

SUBSTITUTES:

To approve following substitutes for the 2024/2025 school year:

John Feraco	Teacher
Terri Boyer	Custodian

MENTOR PROGRAM:

To approve Casey Kilroy as a mentor for the remainder of the 2024/2025 school year and be compensated \$700 per student, per the WCEA 2024-2029 contract, and will be paid in full in June 2025 at a prorated rate (1/22 - 6/18).

RETIREMENT:

To approve the retirement of Linda Tomlin effective June 30, 2025.

RETIREMENT:

To approve the retirement of Scott Abbott effective April 1, 2025.

PRESCHOOL VOLUNTEER:

To approve Nolly Finocchiaro as a preschool volunteer for the 2024/2025 school year.

MEDICAL LEAVE OF ABSENCE:

To approve Employee #4774 for a leave of absence from January 6th to March 31, 2025.

2024/2025 SCHOOL CALENDAR REVISION:

To approve the revised 2024/2025 school calendar.

2024/2025 FIELD TRIPS:

To approve the following field trips for 2024/2025 School Year.

6th Grade	Medieval Times	June 6, 2025
7th Grade	Philadelphia Art Museum	April 12, 2025

STATEMENT OF ASSURANCE: HEALTH AND SAFETY PLAN:

To approve the Health and Safety Plan Statement of Assurance for the 2024/2025 School Year.

STATEMENT OF ASSURANCES: PARAPROFESSIONALS

To approve the Paraprofessional Statement of Assurances for the 2024/2025 School Year.

HIB: 0 Investigated/ 0 Confirmed

David J. Del Conte, Jr.
Superintendent

<u>CMS January 2025 Enrollment Totals</u>	
PreSchool 3 Bren	10
PreSchool 4 Gent	11
Kindergarten O	9
Kindergarten M	8
First Grade H	9
First Grade AH	9
Second Grade C/M	11
Third Grade D	8
Third Grade M	9
Fourth Grade C	10
Fourth Grade Z	10
Fifth Grade G	11
Fifth Grade S	11
Sixth Grade A	14
Sixth Grade M	14
Seventh Grade K	11
Seventh Grade P	11
Eighth Grade H	10
Eighth Grade M	10
TOTAL IN DISTRICT	196
TOTAL PREK-8 OOD	9
WWH	28
CMTECH	12
MIDDLE	12
LOWER TOWNSHIP	2
TOTAL	259