

Parent and Community Fund Raising

The Board of Education authorizes the Superintendent or designee to approve parent and community sponsored fund raising events/activities that are for the express purpose of benefiting the District's educational program. Such events/activities shall observe the following conditions.

1. All requests for fund raising events/activities must be submitted to the building principal or designee. The building principal shall have final approval for all fund raising ventures.
2. Fund raising event/activity requests must include the following information:
 - a) Name of sponsoring group and a contact person.
 - b) Purpose of fund raising event/activity.
 - c) Description of the event/activity, including items to be sold, prices, etc.
 - d) Timeline for conducting the fund raising event/activity.
 - e) Method of advertising the fund raising event/activity.
3. Criteria for determining approval of a fund raising event/activity shall include, but not be limited to, the following:
 - a) Purpose of fund raising event/activity proceeds.
 - b) Frequency of sponsoring group's request.
4. The use of the fund raising events/activities proceeds shall be consistent with *Board Policy 2.105 Ethics and Gift Ban*.
5. Fund raising events/activities that include raffles, bingo, and/or other games of chance must also observe the following:
 - a) All requests must be approved by the building principal or designee.
 - b) Events/activities must comply with all the legal requirements of the State of Illinois and local ordinances.
 - c) Raffle tickets may not be sold within a school building on student attendance days prior to 5:00 p.m.
 - d) Advertisements and/or announcements about raffles may not be conducted on student attendance days prior to 5:00 p.m.
 - e) Students may not sell tickets related to raffles and/or other games of chance.

Adopted: 5/16/94
Reviewed: 6/8/17, 4/9/19; 03/05/21; 9/14/22; 9/5/23; 8/6/24
Revised: 6/16/14