

**OAKES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
CENTRAL CONFERENCE ROOM
DECEMBER 20, 2024, 7 AM**

Call to Order:

President Monica Heimbuch called the meeting to order at 7 am. Those present were President Monica Heimbuch, Vice President Sheila Nagel, Board Members Brian Seyer, Rhonda Day and via zoom Patti Carlson. Also present was Superintendent Anna Sell, Business Manager Shannon Jepson, Principals Greg Dobitz, and Jordan Lynch students Cassidy Jackson and Megan Miller, and Teachers Kalyn Haafke, and Jess McGuire.

Pledge of Allegiance was recited.

Sheila Nagel moved to approve the agenda as written. Brian Seyer second. Motion passed. Communication and welcoming of visitors. Shout Out regarding Ms. Bautista, our elementary special education teacher, and Mrs. Neer a Junior High/High School English Teacher. Visitors were welcomed.

Students Outcomes-Goals and Guardrails

Goal Progress Monitoring Goal #3 Choice Ready.

Superintendent Sell reported the 2024 GPM 3. The target for spring 2024 was 80%. The attainment was at 72%. The goal was missed by approximately 3 students. Mr. Wentworth, High School Counselor, and Superintendent Sell are creating a plan to achieve the goal.

GPM 3.1-Percentage of Learners that score 31+ on ASVAB. The data reflects both juniors and seniors. Retakes are scheduled in January 2025.

GPM 3.2-Percentage of 10th Graders Choice Ready in One Component. OPS students are still in midterms so have not completely completed coursework. Looking at moving this to January to reflect a more accurate picture. This year's sophomores are choosing a more college ready course than CTE classes.

Mrs. Haafke made a presentation of her workplace and internship readiness class. The goals are to gain student exposure, community relationships and new skills. Cassidy Jackson has been working in the school. She reported about her experience. Megan Miller reported working at the daycare center. They both expressed that they found out that kids learn differently, and their communication skills have improved.

Jess McGuire reported on her trip to the National Forum to Advance Rural Education in Savannah, GA. She reported on the head speaker and the breakout sessions and how they could benefit Oakes Public Schools.

Brain Seyer moved to accept Goal Progress Measure 3, Rhonda Day second. Motion passed.

Additional GPM-Goal #3. Superintendent Sell, HS Principal Jordan Lynch and HS Counselor Ed Wentworth propose to create an additional GPM. It will read "To ensure that all students meet the requirements of the Choice Ready Essential Skills. This is the large umbrella that all students must meet. We feel that we as a school should provide opportunities for all our student to ensure that they have the opportunity to meet the "Additional Indicators." Sheila Nagel moved, Day second to approve the additional GPM.

Guardrail Progress Monitoring-Guardrail #3-Communication

Guardrail PM 3.1. Percentage of Communication Events Resulting in Positive Learning. Communication Logs are a requirement for all classroom teachers and 100% of the teachers completed their logs.

Guardrail PM 3.2 Number of Students/Parents Participating in Student-Led Activity. The fall Parent-Teacher conferences were transitions to student led. There were 39% of 7-12 grade students attended with at least 1 parent. And 87% of K-6 grade students attended with at least 1 parent. Brian Seyer moved to accept the Guardrails, Sheila Nagel second. Motion passed.

Board Procedure Manual. Sheila Nagel and Rhonda Day worked on creating a Board Procedure Manual. Sheila Nagel recommended that we review every year after board elections. Sheila Nagel moved, Patti Carlson second to approve the Board Procedure Manual with the correction of needing one board member to remove an item off of the consent agenda. Sheila Nagel amended the motion and Rhonda Day seconded to remove sections 4.11, 4.12 and 4.13. Roll Call vote taken. Amendment passed 5-0. Original motion made by Sheila Nagel, seconded by Patti Carlson now to read “To approve First Reading of Board Procedure Manual to remove the wording of “Three board members to remove an item off of the consent agenda to one board member and to remove sections 4.11, 4.12, and 4.13” Roll call vote taken. Motion passed 5-0.

Consent Agenda:

Sheila Nagel moved, Brian Seyer second to approve the consent agenda. Roll call taken. Motion passed 5-0. Consent Agenda includes the November 15, 2024, regular board meeting minutes, Receive October Financial Reports, Approve October bills, Approve November bills, Approve Seyer Plumbing Bill, Approve 1st reading of 2025-2026 school year calendar, Approve 1st Reading of Amended Policy ACF-Whistleblower Protection, Approve 1st Reading of Amended Board Regulation BA-BR2-Board Ethics, Approve 1st /reading of Policy IAD-Sale of District Real Property, Approve 1st Reading of Amended Policy FFF-Field Trips, Approve 1st Reading of Amended Policy HBAA-Federal Fiscal Compliance, Approve 1st Reading of Policy ABDB-AI in Education, Approve 1st Reading of Amended Policy HEAC Student Activities Funds, Approve 1st Reading of Amended Policy ABEB-Child Nutrition, Approve 1st Reading of Amended Policy AAA Philosophy of OPS, Approve 1st Reading of Amended Policy BBBA-Board Officers, Approve the Summer 2025 High School Band Trip.

Reports

Reports that were included are Business Manager’s Report, Superintendent’s Report, SRCTC October Board Meeting Minutes, SVSEU October Board Meeting Updates, November Time Tracker.

Items for Discussion and Possible Action

Evaluation of Business Manager, Shannon Jepson, was completed. She has scored satisfaction among all board members in all the areas. Those included Essential Functions, Risk Management, Personnel Management and Miscellaneous.

First Reading of Policy BBBB school board committees. Patti Carlson moved, Sheila Nagel second to approve first reading of Policy BBBB with the amendment to read the only standing and special committee be the Negotiations Committee. Roll call vote taken. Motion passed 5-0.

Future Meetings

Regular Meeting, Friday, January 17, 2025, at 7 am.

Regular Meeting, Friday, February 21, 2025, at 7 am.

Adjournment

President Heimbuch adjourned at 8:13 am.

Bills Paid:

A & B BUSINESS INC, 5,025.05 ACCENT WORKPLACE & LEARNING INC, 830.00 ADOBE, 384.94 AGTEGRA COOPERATIVE, 83.99 ALLARD TROPHY CO, 273.00 AMAZON, 4,682.79 ANDERSONS, 304.37 APPLE COMPUTER, 17,702.60 ARMITAGE, SHERRI ,198.87
ATLAS BUILDING MAINTENANCE INC, 800.59 BLICK ART MATERIALS, 13.56 BORUVKA, ANICKA, 145.00 BOUND TO STAY BOUND BOOKS INC, 1,144.38 BSN SPORTS LLC, 1,410.49 BUTCHER SHOP INC., THE, 45.00 BUTTKE, TIFFANY, 80.00 CAMFIL USA INC, 543.79 CARLBLOM, SCOTT, 153.87 CARLSON, PATTI, 256.95 CAROLINA BIOLOGICAL SUPPLY COMPANY, 373.01 CASEYS BUSINESS MASTERCARD, 615.41CASEYS, 26.22 CENEX, 92.68 CENTRAL VALLEY HEALTH DISTRICT, 160.00 CHARRAS & TEQUILA, 64.00 COCA COLA BOTTLING HIGH COUNTRY, 3,133.50 COLE PAPERS INC, 6,557.71 COMMITTEE FOR CHILDREN, 2,595.00 COMPUTER EXPRESS, 17.99 CORNER C-STORE, 514.73 CRANE MERCHANDISING SYSTEMS INC, 21.90 CURRICULUM THAT MATTERS, 34.95 CUSTOM INK, 271.46 DAKOTA ELECTRONICS, 1,078.20 DAKOTA WATER SOLUTIONS, 300.00 DEFENSE SOAP, 359.99 DEPARTMENT OF PUBLIC INSTR., 3,201.51 DICKEY RURAL NETWORKS, 1,524.19 DICKEY RURAL NETWORKS, 26,850.48 DOLLAR GENERAL, 2.84 DOLLAR TREE, 36.53 DOWNIES PIANO TUNING & REPAIR, 200.00 DRAMATIC PUBLISHING COMPANY, 201.82 DUVALL, GRACE, 188.00 EAST SIDE JERSEY DAIRY, 5,400.34 ECKROTH MUSIC COMPANY, 107.77 EDPUZZLE PRO TEACHER, 25.00 EDUCATION STANDARDS AND PRACTICES BOARD, 80.00 ELLENDALE PUBLIC SCHOOL, 50.00 EMPOWER LEARNING LLC, 3,000.00 ENDERLIN MUSIC PARENTS, 300.00 ENDERSON, CAM, 110.80 EVERSPRING INN AND SUITES, 198.00 FIVE HUNDRED TWO FLAIR 25.00 FOLLETT CONTENT SOLUTIONS, LLC, 411.13 FOLLETT SCHOOL SOLUTIONS LLC, 817.58 FRESH ALTERNATIVE FUND RAISING LLC, 3,788.00 FRINGE SPORTS INC, 929.00 GENERATION GENIUS INC, 1,795.00 GERRELLS SPORTS CENTER INC, 70.00 GIRARD, DAN , 145.60 GLYNN, JEFF,105.00 GOEHRING, TROY , 105.00 GOOD, LAURIE , 362.36 GOODYEAR TIRE & RUBBER CO, THE, 685.36 GOVERNMENT FINANCE OFFICERS ASSOCIATION, 160.00 GRAINGER, 204.39 GREAT WESTERN NETWORK, 9,800.00 GREATER SOUTHEAST ITV CONSORTIUM, 2,000.00 HAAFKE, KALYN, 16.20 HAMPTON INN, 891.00 HAUGEN, CARI, 247.90 HILLSBORO PUBLIC SCHOOL, 82.00 HOME DEPOT, THE, 4.25 HOUGHTON MIFFLIN HARCOURT PUBLISHING, 5,339.42 IMPACT APPLICATIONS, 900.00 ITHREEG MEDIA, 225.00 JAMESTOWN PUBLIC SCHOOLS, 50.00 JDG HOLDINGS, LLC, 8,518.20 JENSEN, DJ, 174.71 JURASSIC PLAY SAND, 49.95 KOFFLER SALES COMPANY, 1,498.81 KUSTOM MACHINE INC, 3,624.81 LARSON, CHRISTOPHER, 105.00 LIEN, TRACY, 197.26 LISBON PUBLIC SCHOOLS, 100.00 LYNCH, JORDAN, 231.00 MARSHALL MEMO LLC, 75.00 MARZANO RESOURCES, 1,920.00 MATBOSS LLC, 599.00 MATHCOUNTS FOUNDATION, 480.00 MCGUIRE, JESSICA, 446.48 MERTZ LUMBER AND SUPPLY, 18.47 MIDDLESTEAD, TYLER, 105.00 MIDSTATES GROUP, 2,780.00 MILLERS FRESH FOODS, 639.47 MISSOULA CHILDREN'S THEATRE, 3,000.00 NATIONAL SAFETY COUNCIL, 45.00 ND DEPARTMENT OF TRANSPORTATION, 20.00 NDACS SPELLING BEE, 170.00 NELSON, NICKOLAS, 256.15 NETWORK SERVICES COMPANY, 137.81 NEW PRECISION TECHNOLOGY LLC, 308.19 NORTH DAKOTA ATTORNEY GENERAL, 41.25 NORTH DAKOTA CENTER FOR DIST., 229.00 NORTH DAKOTA COUNCIL OF EDUCATIONAL LEADERS, 700.00 NORTH DAKOTA HIGH SCHOOL AA, 314.55 NORTH DAKOTA SAFETY COUNCIL, 695.00 NORTH DAKOTA SCHOOL BOARDS ASN, 1,500.00 NORTH DAKOTA UNEMP COMP GROUP ACCOUNT, 660.47 NORTHSIDE TREATS & EATS, 44.78 OAKES AREA CHAMBER OF COMMERCE, 400.00 OAKES CITY OF, 2,662.00 OAKES COMMUNITY CLINIC, 100.00 OAKES COMMUNITY HOSPITAL, 196.00 OAKES EDUCATION ASSOCIATION, 1,000.00 OAKES TIMES-NORDMARK PUBLISHING, 340.18 OAKESTRUCK AND TRAILER CENTER, 6,233.62 OFFICE OF STATE TAX COMMISSIONER, 1,534.00 OLD DUTCH FOODS INC, 91.80 OLE AND LENAS PIZZERIA, 9,280.00 OTTER TAIL POWER, 14,753.72 PADDLE.COM, 52.50 PANERA BREAD,9.65 PARAGON VISUAL INC, 201.70 PARK BENCH COMPUTER STORE, 454.75 PARTS SUPPLY, 782.43 PAUL, ROBIN, 480.00 PENWORTHY COMPANY, 536.71 PINNA AUDIO, 71.88 PLANK ROAD PUBLISHING, 99.95 PLUNKETTS PEST CONTROL INC, 230.22 POPPLERS MUSIC STORE, 149.55 PRASKAS HARDWARE INC, 474.84 QUANDT, JESSICA, 128.99 RADISSON HOTEL BISMARCK, 205.00 RELEVANT

SPEAKERS NETWORK, 1,500.00 ROBERTS, ZACH, 168.00 SAM'S CLUB, 259.90 SANFORD HEALTH OCCUPATIONAL MEDICINE, 230.00 SCHIELE, JON, 141.18 SCHIELER, ELIZABETH, 269.00 SCHLECHT, JACOB, 182.18 SCHNEIDER, RYAN, 159.00 SCHOOL SPECIALTY INC, 292.02 SCHWARTZENBERGER, MORGAN, 198.47 SCRIPPS NATIONAL SPELLING BEE, 370.00 SELL, PEYTON, 110.00 SEYER PLUMBING & HEATING INC, 500.04 SHEYENNE VALLEY SPECIAL EDUC UNIT, 89,530.42 SMITH & STREGE LTD, 269.25 SOUTHEAST REGION CAREER TECH CTR., 146,636.91 STAN HOUSTON EQUIPMENT COMPANY INC, 730.00 STARFALL EDUCATION FOUNDATION, 355.00 STEINER, TARA, 108.91 STEINS, INC, 1,833.56 SUBWAY LISBON, 210.40 SUMMIT FIRE PROTECTION, 257.50 SWEETS 'N STORIES, 29.99 SWISCO, 25.45 SYSCO NORTH DAKOTA INC, 6,378.38 TEACHERS PAY TEACHERS, 44.00 THREEX GEAR LLC, 3,050.00 TIME MANAGEMENT SYSTEMS, 629.00 TRACK WRESTLING, 101.00 UNITED STATES FOODS, 26,034.94 UNITED STATES POSTAL SERVICE, 11.55 VESTIS, 515.40 VISTO, GARY, 138.00 VISTOS CARQUEST, 459.63 WARREN, KATHRYN, 25.52 WEBER, RYAN, 105.00 WEBSTAURANT STORE, THE, 49.12 WEXHEALTH, 10,695.06 WISHEK PUBLIC SCHOOL, 90.00 WORTHINGTON AND SCHULTZ PC, 70.00 ZEELAND PUBLIC SCHOOL, 200.00 ZOOM, 159.90 ZORO TOOLS INC, 57.05