

MINUTES
Appointments and Negotiations Committee
Wednesday, October 9, 2024 – 5:00pm

Item 1. Call to Order. Councilor Shupe, called the meeting to order at 5:07pm

Item 2. Attendance. Committee members Councilor Karin Shupe (Chair), Councilor Jean-Marie Caterina, and Councilor April Sither were present. Liam Gallagher, Assistant Town Manager was also present.

Item 3. Public Comment. None at this time.

Item 4. Approval of Minutes: April 10, 2024. Motion by Councilor Caterina, seconded by Councilor Sither, to move approval of the April 10, 2024 meeting minutes as written.

Item 5. Discussion on Appointments and Negotiations Committee Procedures. Discussion ensued between Committee members, Liam Gallagher, Assistant Town Manager, and Kristen Barth, Deputy Town Clerk. The following recommendations were provided:

- Staff liaison recommendations on applications for openings;
- Clerk update on every agenda for vacancies, resignations, and applications received after the deadline;
- Application deadline—Wednesday prior to the next meeting;
- One email from the Clerk’s Office with agenda, supporting documentation, and prior meeting minutes;
- Term expiration letters—November/December;
- Termed out letters—include information on applying for other committees;
- New application is required to apply for reappointment;
- And reappointments at the first meeting of the new year.

Item 5. Discussions Items:

1) Review applications and possible action to various committees/boards with vacancies.

Coastal Waters and Harbor Advisory Committee:

Motion by Councilor Caterina, seconded by Councilor Sither to move Robert Odlin from 1st alternate to a full voting member with a term to expire 2026, move Tyler Davis from 2nd alternate to 1st alternate with a term to expire 2025 and move to appoint Brittaney Jackson to 2nd alternate with a term to expire 2026.

Vote: 3 Yeas. Motion Passes

Conservation Commission:

Motion by Councilor Caterina, seconded by Councilor Sither to move to appoint Kate Borduas to 2nd alternate with a term to expire 2026.

Vote: 3 Yeas. Motion Passes

Community Services Advisory Board:

Motion by Councilor Caterina, seconded by Councilor Sither to move to appoint Darryl Wright to 2nd alternate with a term to expire 2025.

Vote: 3 Yeas. Motion Passes

Long Range Planning Committee:

Motion by Councilor Caterina, seconded by Councilor Sither to move to appoint Mark Simpson to 1st alternate with a term to expire 2024.

Vote: 3 Yeas. Motion Passes

Planning Board:

Motion by Councilor Caterina, seconded by Councilor Sither to move Bennett Flanders from 2nd alternate to 1st alternate with a term to expire 2026 and appoint Rudy Caron to 2nd alternate with a term to expire 2024.

Vote: 3 Yeas. Motion Passes

Shellfish Conservation Commission:

Motion by Councilor Caterina, seconded by Councilor Sither to appoint Andy Blanchard as a full voting member with a term to expire 2026, Jason Quirk as a full voting member with a term to expire 2025, and Eric Quirk as 1st alternate with a term to expire 2026.

Vote: 3 Yeas. Motion Passes

Item 6. Set next agenda items.

Item 7. Adjourn. Motion by Councilor Sither, seconded by Councilor Caterina, to move approval to adjourn the regular meeting of the Scarborough Appointment and Negotiations Committee.

Vote: 3 Yeas. Motion Passes.

Meeting adjourned at 5:46 p.m.

Respectfully submitted,

Kristen Barth
Deputy Town Clerk