



Finance Committee Meeting – March 12, 2024
For the March 18, 2024 Board Meeting at Administration

TREASURER'S REPORT

- Review for approval the Monthly Financials for February 2024
 - Monthly Insurance Report
 - Account/budget transfers (if any)
 - Then and Now
 - Appropriations and Amended Certificate
- Tax Rate Resolution
- Rockmill and Bricker/Graydon Review
- Findlay City Schools Foundation – Andrea Barger – 10 minutes
- Banking RFP Packet for Review and List of Banking Institutes
- Board of Revision Resolution(s)

NOTES/ACTION ITEMS:

PROPOSED DATES FOR UPCOMING FINANCE MEETINGS:

- Tuesday, January 16, 2024 at 3 pm (No meeting – no school)
- Thursday, February 8, 2024 at 2:30 pm (Changed from 2.6.24)
- Tuesday, March 12, 2024 at 3 pm
- Tuesday, April 16, 2024 at 3 pm
- Tuesday, May 14, 2024 at 3 pm
- Tuesday, June 11, 2024 at 3 pm
- Tuesday, July 9, 2024 at 3 pm
- Tuesday, August 13, 2024 at 3 pm
- Tuesday, September 10, 2024 at 3 pm
- Tuesday, October 15, 2024 at 3 pm
- Tuesday, November 12, 2024 at 3 pm
- Tuesday, December 10, 2024 at 3 pm

All Finance Meetings will be held in the Administration Building, Room to be determined.

Board Meeting Dates:

Meetings to be held in Washington Room 310

January 10, 2024 Organizational Meeting

January 22, 2024

February 12, 2024

March 18, 2024

April 22, 2024

May 20, 2024

June 17, 2024

July 15, 2024

August 19, 2024

September 16, 2024

October 21, 2024

November 18, 2024

December 16, 2024

Findlay City Schools
Balance of Funds February 29, 2024

Fund #	Fund Name	Beginning Balance	MTD Revenue	FYTD Revenue	MTD Expenses	FYTD Expenses	Ending Balance
001	General Fund	\$ 14,215,780.53	\$ 9,352,939.28	\$ 42,397,343.02	\$ 5,307,211.19	\$ 42,494,785.05	\$ 14,118,338.50
002	Bond Retirement Fund	\$ 1,611,146.26	\$ 1,009,472.42	\$ 3,139,265.35	\$ -	\$ 3,061,853.37	\$ 1,688,558.24
003	Permanent Improvement Fund	\$ 2,085,610.10	\$ 457,614.10	\$ 1,861,371.39	\$ 103,505.91	\$ 2,495,845.44	\$ 1,451,136.05
004	Capital Projects Fund	\$ 201,525.89	\$ 1,265.94	\$ 11,653.46	\$ -	\$ 3,345.00	\$ 209,834.35
006	Food Service Fund	\$ 1,052,336.11	\$ 58,297.47	\$ 872,106.55	\$ 180,947.30	\$ 1,183,399.87	\$ 741,042.79
007	Expendable Trust Fund	\$ 1,138,272.84	\$ -	\$ 21,172.00	\$ 315,648.91	\$ 491,290.92	\$ 668,153.92
008	Non-Expendable Trust Fund	\$ 605,208.69	\$ -	\$ -	\$ -	\$ -	\$ 605,208.69
009	Special Trust Funds	\$ 261,775.68	\$ 23,200.16	\$ 234,397.03	\$ 26,605.67	\$ 326,861.00	\$ 169,311.71
011	Rotary Fund	\$ 117,906.74	\$ 10,984.83	\$ 59,484.03	\$ 8,934.53	\$ 46,186.84	\$ 131,203.93
014	Millstream Charges Fund	\$ 467,195.10	\$ 2,387.50	\$ 303,857.90	\$ 49,204.17	\$ 380,698.36	\$ 390,354.64
018	Building/Service Funds	\$ 169,104.77	\$ 60,077.80	\$ 171,435.43	\$ 41,217.18	\$ 136,630.80	\$ 203,909.40
019	Local Grant Funds	\$ 501,232.80	\$ 26,116.42	\$ 104,738.67	\$ 47,306.46	\$ 122,013.84	\$ 483,957.63
020	FABSS	\$ 25,464.85	\$ -	\$ -	\$ -	\$ 19,798.33	\$ 5,666.52
022	OHSAA Tournament Fund	\$ 17,021.87	\$ 323.00	\$ 14,691.30	\$ -	\$ 8,212.65	\$ 23,500.52
024	Health Insurance Trust Fund	\$ 3,919,273.72	\$ 972,252.08	\$ 7,352,072.35	\$ 1,132,221.53	\$ 8,386,450.48	\$ 2,884,895.59
034	OSFC Maintenance Fund	\$ 577,942.60	\$ 7,162.50	\$ 125,515.50	\$ 44,486.43	\$ 420,000.71	\$ 283,457.39
200	Student Managed Activities Fund	\$ 138,968.46	\$ 2,932.92	\$ 40,054.03	\$ 70.54	\$ 31,550.08	\$ 147,472.41
300	District Managed Activities Fund	\$ 477,341.89	\$ 97,806.00	\$ 660,371.38	\$ 139,110.40	\$ 603,999.03	\$ 533,714.24
401	State Grant - Auxiliary Services	\$ 35,476.56	\$ -	\$ -	\$ -	\$ (17,731.50)	\$ 53,208.06
451	State Grant - Connectivity	\$ 63,000.00	\$ -	\$ 9,507.10	\$ 2,430.71	\$ 4,442.71	\$ 68,064.39
495	State Grant - Student Wellness	\$ -	\$ -	\$ 874,522.75	\$ -	\$ -	\$ 874,522.75
499	State Grant - Miscellaneous	\$ (154,953.61)	\$ 33,850.00	\$ 218,630.53	\$ 5,372.17	\$ 24,056.31	\$ 39,620.61
507	Federal Grant - ESSER COVID	\$ (245,139.52)	\$ 300,780.40	\$ 1,849,507.97	\$ 236,141.61	\$ 1,867,266.06	\$ (262,897.61)
510	Federal Grant - CRF COVID Relief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
516	Federal Grant - IDEA Special Ed	\$ 7,938.26	\$ 146,131.28	\$ 850,728.85	\$ 157,263.86	\$ 1,043,690.01	\$ (185,022.90)
524	Federal Grant - Perkins Voc Ed	\$ (4,935.65)	\$ 25,042.59	\$ 138,952.95	\$ 25,222.79	\$ 160,163.39	\$ (26,146.09)
536	Federal Grant - Title I	\$ -	\$ -	\$ 33,341.22	\$ 9,404.03	\$ 55,405.72	\$ (22,064.50)
551	Federal Grant - Title III	\$ (26,198.97)	\$ -	\$ 44,543.37	\$ -	\$ 18,344.40	\$ -
572	Federal Grant - Title I	\$ (68,012.28)	\$ 100,250.19	\$ 797,771.48	\$ 105,326.68	\$ 835,640.01	\$ (105,880.81)
584	Federal Grant - Title IV-A	\$ -	\$ 10,985.10	\$ 125,196.79	\$ 10,953.44	\$ 136,150.23	\$ (10,953.44)
587	Federal Grant - IDEA ECSE	\$ (1,020.29)	\$ 3,597.44	\$ 18,719.26	\$ 3,635.45	\$ 21,334.42	\$ (3,635.45)
590	Federal Grant - Title II-A	\$ (18,940.54)	\$ 14,866.34	\$ 139,821.33	\$ 20,014.34	\$ 140,428.72	\$ (19,547.93)
599	Federal Grant - Miscellaneous	\$ 85,973.19	\$ -	\$ -	\$ -	\$ -	\$ 85,973.19
Summary of All Funds		\$ 27,256,296.05	\$ 12,718,335.76	\$ 62,470,772.99	\$ 7,972,235.30	\$ 64,502,112.25	\$ 25,224,956.79

**FINDLAY CITY SCHOOL DISTRICT
HEALTH INSURANCE TRUST FUND ANALYSIS
CHANGE IN CASH POSITION AS OF FEBRUARY 29, 2024**

Revenue Account	Description	Anticipated	Feb-24	Fiscal Year-to-Date	% Collected
024-1870-9024	Employer Contributions	\$ 628,280.31	\$ 51,778.19	\$ 412,650.76	65.68%
024-1872-9024	Employee Contributions	\$ 4,636.05	\$ 550.35	\$ 3,292.34	71.02%
024-1872-9204-212	Section 125 Plan Refunds	\$ -	\$ -	\$ -	-
024-1870-9224	Option B Plan Emplr Cont	\$ 1,705,812.33	\$ 124,724.61	\$ 1,066,587.38	62.53%
024-1872-9224	Option B Plan Employee Cont	\$ 339,767.77	\$ 40,498.56	\$ 229,383.50	67.51%
024-1890-9224	Reimb from Stop Loss Claims	\$ -	\$ -	\$ -	-
024-1870-9324	Option C Plan Emplr Cont	\$ 8,150,526.27	\$ 750,640.83	\$ 5,618,798.06	68.94%
024-1872-9324	Option C Plan Employee Cont	\$ 37,364.49	\$ 3,439.75	\$ 16,612.53	44.46%
024-1870-9424	Bronze Plan Employer Cont	\$ -	\$ -	\$ -	-
024-1872-9424	Bronze Plan Employee Cont	\$ 6,885.98	\$ 619.79	\$ 4,747.78	-

Total Revenue		\$ 10,873,273.20	\$ 972,252.08	\$ 7,352,072.35	67.62%
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Expense Account	Description	Budget	Feb-24	Fiscal Year-to-Date	% Expensed
024-2900-400-9024	Admin Cost & Stop Loss	\$ 1,357,453.70	\$ 221,267.08	\$ 1,253,540.52	92.34%
024-2900-800-9024	Miscellaneous Expenses	\$ 668,970.03	\$ 8,386.14	\$ 361,594.02	54.05%
024-2900-800-9224	Miscellaneous Expenses	\$ 1,278,419.83	\$ 144,870.93	\$ 939,261.43	73.47%
024-2900-200-9324	Employee Related Expenses	\$ 448,360.06	\$ 38,062.50	\$ 295,883.65	65.99%
024-2900-400-9324	Admin Cost & Stop Loss	\$ 585,828.04	\$ 73,944.15	\$ 523,695.39	89.39%
024-2900-800-9324	Miscellaneous Expenses	\$ 5,496,058.17	\$ 645,690.73	\$ 5,010,830.53	91.17%
024-2900-800-9424	Miscellaneous Expenses	\$ 18,203.66	\$ -	\$ 1,644.94	-

Total Expenses		\$ 9,853,293.49	\$ 1,132,221.53	\$ 8,386,450.48	85.11%
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Revenues Over (Under) Expenses		\$ 1,019,979.71	\$ (159,969.45)	\$ (1,034,378.13)
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Ending Cash Balance 024 Account February 29, 2024	\$ 2,884,895.59
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Budget will be updated with new rate renewals March 2024

You will see a significant increase due to the move to MetLife for the Dental/Vision Plan and the 90Degrees run off claim costs. MetLife is not a self-insured plan.

MARCH 2024 INTERNAL TRANSFERS/CORRECTING ENTRIES

<u>FROM THE FOLLOWING ACCOUNTS</u>	<u>TO THE FOLLOWING ACCOUNTS</u>	<u>AMOUNT</u>
FHS ALUMNI - 007-9129	FHS THEATRE DEPT. - 300-9461	\$ 50.00 ADVERTISING IN PROGRAM
MILLSTREAM WELDING - 200-9934	FLOW STUDIO - 011-9966	\$ 1,860.00 TO PAY INVOICE 63
FHS WRESTLING - 300-9452	FLOW STUDIO - 011-9966	\$ 352.00 TO PAY INVOICE 58
FHS ALUMNI - 007-9129	FLOW STUDIO - 011-9966	\$ 15.00 TO PAY INVOICE/STICKERS
DISTRICT CONTRACTED SERVICES 001-1100-410	FBI/BCI CHECK - XBCI	\$ 28.00 TRANSFER FOR BACKGROUD CHECK
READING STITT GRANT - 019 1110 510 9374 000000 250	FBI/BCI CHECK - XBCI	\$ 288.00 TRANSFER FOR BACKGROUD CHECK
MILLSTREAM WEIGHTED SUPPLIES - WA510	MILLSTREAM AUTO TECH - 011-9925	\$ 49.80 TO PAY INVOICE 119713
TECH DEPARTMENT REPAIR - TECHR	MILLSTREAM AUTO TECH - 011-9925	\$ 58.25 SERVICE TO TECH DEPT VANS
MILLSTREAM WEIGHTED SUPPLIES - WA510	MILLSTREAM CULINARY - 011-9917	\$ 196.00 WOOD NICKLE REIMBURSEMENT
BIGELOW PRINCIPAL SUPPLIES - 018-9306	MILLSTREAM CULINARY - 011-9917	\$ 472.50 TO PAY INV 00032
FOOD SERVICE SPECIAL FUNCTIONS - 006-9060	FHS POSTAGE - 001-2421-443-302	\$ 1,354.50 REIMBURSE FOR POSTAGE USED
DONNELL LIBRARY ACCOUNT - 240B5	TECH DEPT. LICENSE ACCT - TECHL	\$ 89.97 3 APPS PURCHASED FOR DONNELL LIBRARY
		\$ 4,814.02

Vendor: 10688 - FLAG CITY TOWING AND RECOVERY Vendor Acct:

Check No. 113931

INVOICE NUMBER	PO NUMBER	TI	FUND	FUNC.	OBJ.	SPCC	SUBJ.	OPU	IL	JOB	NET AMOUNT
0016065	221177	05	001	2829	424	0000	000000	271	00	000	10,685.00
FINDLAY CITY SCHOOLS										TOTAL	10,685.00

Message:

**** **ARCHIVE COPY** ****
Warrant Check



FINDLAY CITY SCHOOLS
 1100 BROAD AVENUE
 FINDLAY, OHIO 45840

FIFTH THIRD BANK
 OF NORTHWEST, OHIO

Check No. 113931

DATE

3/7/2024

56-5/412

VOID AFTER 90 DAYS

PAY

\$*****10,685.00

Ten Thousand, Six Hundred Eighty-Five and 00/100 Dollars

TO FLAG CITY TOWING AND RECOVERY
 THE 110 BENTLEY COURT
 ORDER FINDLAY, OH 45840
 OF

NON-NEGOTIABLE
 TREASURER

**** **ARCHIVE COPY** ****



FINDLAY CITY SCHOOLS
 1100 BROAD AVENUE
 FINDLAY, OHIO 45840

FLAG CITY TOWING AND RECOVERY
 110 BENTLEY COURT
 FINDLAY, OH 45840

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(CITY, VILLAGE OR RURAL BOARD OF EDUCATION)

Revised Code, Secs. 5705.34-5705.35

The Board of Education of the Findlay City School District, Hancock County, Ohio, met in

*_____ session on the _____ day of _____, _____, at the office of
_____ with the following members present:*

Mr. _____ moved the adoption of the following Resolution:

*WHEREAS, This Board of Education in accordance with the provisions of law has previously
adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, _____; and*

*WHEREAS, The Budget Commission of Hancock County, Ohio, has certified its action thereon to this
Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this
Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it*

*RESOLVED, By the Board of Education of the Findlay City School District, Hancock County, Ohio,
that the amounts and rates, as determined by the Budget Commission in its certification, be and the same
are hereby accepted; and be it further*

*RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of
each tax necessary to be levied within and without the ten mill limitation as follows:*

2025 Calendar Year

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

Fund	Amount Approved by Budget Commission Inside 10 Mill Limitation	Amount to Be Derived from Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
General Fund	6,138,765.00	27,433,639.00	5.30	59.35
2006 P. I. - Cont.- Date of Vote 05/02/2006		2,118,863.00		2.50
2009 Bond - (\$54,195,000)		4,517,205.00		3.90
Total:	6,138,765.00	34,069,707.00	5.30	65.75

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

Fund	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy <small>(Carry to Sch A, Col IV)</small>
1976 Current Expense- 28.10 mills- Continuing- Date of Vote 1976	28.10	10,606,515.00
1980 Current Expense- 4.40 mills- Continuing- Date of Vote 06/03/1980	4.40	1,843,751.00
1986 Current Expense- 4.75 mills- Continuing- Date of Vote 02/04/1986	4.75	2,631,866.00
1993 Current Expense- 4.90 mills- Continuing- Date of Vote 05/04/1993	4.90	3,198,019.00
2009 Current Expense- 5.90 mills- Continuing- Date of Vote 05/06/14	5.90	5,000,516.00
2007 Current Expense- 4.90 mills- Renewal Levy - Continuing- Date of Vote 05/02/17	4.90	4,152,971.00
2006 Permanent Improvement 2.5 mills - Continuing	2.50	2,118,863.00

and be it further RESOLVED, That the Treasurer for this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Adopted the _____ day of _____,

*Treasurer for the Board of Education of the
Findlay City School District, Hancock County, Ohio*

CERTIFICATE OF COPY

ORIGINAL ON FILE

The State of Ohio, Hancock County, ss.

I, _____, Treasurer for the Board of Education of the Findlay City School District in said County, and in whose custody the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original

now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, _____

*Treasurer for the Board of Education of the
Findlay City School District, Hancock County, Ohio*

No. _____

BOARD OF EDUCATION

School District

Hancock County, Ohio.

RESOLUTION
ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.

(City, Village or Rural Board of Education)

Adopted _____, 20__

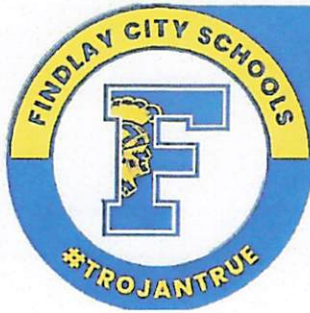
Treasurer.

Filed _____, 20__

County Auditor.

By _____
Deputy.

1. A copy of this Resolution must be certified to the County Auditor before the first day of April, or at such later date as may be approved by the Tax Commissioner.



FINDLAY CITY SCHOOLS

Excellence • Opportunity • Belonging

Administrative Offices

1100 Broad Avenue
Findlay, OH 45840

Phone: 419.425.8364

Fax: 419.425.3628

www.fcs.org

I INTRODUCTION

II SUMMARY OF REQUEST

Findlay City School District ("District") is requesting proposals for its primary banking services. A scope of services required by the District is outlined in the following Request for Proposal ("RFP"). The District anticipates this agreement beginning on July 1, 2024 and lasting four (4) years through June 30, 2028.

RFP SCHEDULE AND KEY DATES

The District will attempt to follow the timetable below, which would result in the implementation of a Banking services agreement by July 1, 2024.

DESCRIPTION	DATES
RFP Released	March 20, 2024
Deadline for Submittal of Proposals	April 12, 2024
Preliminary Selection of Banking Institution	April 16, 2024
Recommendation to Board of Education	May 20, 2024
Implementation of Banking Agreement	July 1, 2024

MINIMUM QUALIFICATIONS

To be considered for selection, financial institutions must meet at least the following minimum qualifications:

- A. Institution must hold a charter from either the United States Government or the State of Ohio and must be authorized to do business in the State of Ohio.
- B. Institution must have a full-service branch or established office within Hancock County limits to provide all services listed below to the District.
- C. Institution must be a member of, or have access to, the Federal Reserve System and have access to all Federal Reserve System services.
- D. Institution must be in compliance with all applicable laws, rules, regulations, and ordinances of the Findlay City School District, the State of Ohio, and the United States.

III REQUIRED BANKING SERVICES

- A. **WIRE TRANSFER SERVICES:** The District requires the ability to generate incoming and outgoing wires each month. A standard wire transfer agreement will be executed with the bank. This proposal should include a copy of your standard transfer procedures and wire transfer agreement. The District requires adequate security provisions and procedures. The District requires the ability to complete wire transfer requests online. The District would also like the ability to create and store recurring/repetitive wire instructions/templates, along with future-dated wire instructions.

- B. ACH SERVICES:** The District processes direct deposits of payroll. Other miscellaneous ACH transactions flow through the accounts each month. The bank must be both a sending and receiving bank of the National Automated Clearing House Association (NACHA). The bank must describe its service, including method by which the District can submit ACH files, policy, cost and all security measures for ACH initiation and reception.

In the proposal, institution must outline in detail the following:

- a. Procedures used to verify accurate and secure receipt of transmissions
 - b. Procedures for the bank to automatically redeposit items returned for insufficient or uncollected funds
 - c. Procedures for how the bank handles item reversals
- C. AVAILABILITY OF FUNDS:** Bank needs to specifically detail fund availability policies and list any specific differences from Federal Reserve Bank availability schedule. This includes policy on “same-day” credit for deposits and if expedited availability is offered.
- D. MONTHLY STATEMENTS/ACCOUNT ANALYSIS:** The District requires monthly banking statements for each account and online access to various reports. Among these reports are ACH Returned Items, Re-deposited Item Notice and Returned Check Reports. Sample copies of the bank’s monthly statements and account analyses must be provided with the proposal. Also, please provide how long the report images are available online and the bank’s dispute resolution process.
- E. DIRECT DEPOSIT FOR PAYROLL:** The District requires direct payroll deposit for its full-time employees. The District pays its employees on a semi-monthly basis. The institution must outline their deadlines for transmission of semi-monthly payroll ACH payments.
- F. COLLATERIZATION OF DEPOSITS:** The institution must provide 102% collateralization of all District deposits in compliance with Ohio statutes. The bank must confirm agreement to the government’s conditions and name the custodian to be used or provide documents that all funds are FDIC insured.
- G. ONLINE BANKING SERVICES:** Institution must provide a detailed description of its online services and a list of all capabilities, including its ability to provide the following services:
- Daily balance reporting – summary and detail (with check detail, images and what transaction types are available on current day reports)
 - Daily ACH credits and debits
 - Current day reporting
 - Transfers between accounts
 - Online cleared check information/images
 - Multi-factor security administration requirements
 - Positive Pay
 - Training of District’s system administrator for managing access

Institution must report what hardware/software is used to deliver balance and transaction detail information. Institution must report how many days of history can be accessed through the system. A sample printout of the daily online balance information should be submitted.

- H. ELECTRONIC STORAGE OF DOCUMENTS:** Institution to provide information on electronic document storage options.
- I. CHECKING ACCOUNTS:** The District currently utilizes two (2) banking accounts:
- The primary account, which includes all operating fund deposits and payables checks
 - Payroll account

The institution will furnish the District with additional banking accounts as needed. In addition to the needs outlined in other sections of this proposal, the institution must provide basic checking account services, information about canceled checks and stop payments.

J. PAYMENT CARD SERVICES: The institution will provide the District with the ability to accept payment through the use of credit/debit cards. The District currently accepts MasterCard, Visa, Discover and American Express credit cards.

- Rate and fee structure
- Description of the process
- Type of point-of-sale terminals required and the cost
- Software that is provided and the support and training that are available
- Reporting and availability of reports
- Security features
- Payment Card Industry (PCI) data security standard compliance and liability
- Chargeback policy (including the bank's role in this process)
- Customer service procedures

K. POSITIVE PAY: Institution must provide information with regard to the following:

- What is the recommended service delivery method?
- What controls are in place to protect against lost files and duplications of transmissions?
- Does the institution provide automatic file receipt acknowledgements?
- List the institution's deadline for transmitting files/data
- Describe the process for notifying the bank of a single check or small check run outside of the regular batch file
- Notification of voided and stop payment checks?
- How does the institution handle exception items?

L. STOP PAYMENT SERVICES: The District requires online stop payment services. Confirmation reports will be required. Institution must list the confirmation requirements and reporting offered.

IV MISCELLANEOUS OPTIONAL SERVICES

In addition to the requirements listed above, the proposal shall identify proposed fees for the following services:

A. LOCKBOX AND/OR REMOTE DEPOSIT SERVICES: The District would be interested in pricing for any lockbox and remote deposit service options that are available.

B. OTHER SERVICES: Other services provided by your institution that would be beneficial to the District, but have not been specifically addressed. Please itemize these items in your proposal.

V BIDDING INSTRUCTIONS

TIMELINE FOR THE PROCUREMENT PROCESS

- The issue date of the RFP will be March 20, 2024
- All proposals and/or questions should be directed to:
Pamela Harrington, Treasurer, Findlay City School District, 1100 Broad Avenue, Findlay, Ohio 45840, 419-425-8237, 'pharrington@fcs.org
- All proposals must be clearly marked "RFP -Banking Services." All proposals must be received by **4:00pm on Friday, April 12, 2024.**
- Proposals should be prepared simply, providing a straightforward, concise description of provider capabilities to satisfy the requirements of the request. Emphasis should be on completeness and clarity of content.

REQUIRED FORMAT OF PROPOSAL

1. Cover letter
2. Table of Contents
3. List the address and hours of operation at your nearest branch office and also the hours of operation for non-branch services.
4. Implementation Schedule
 - o Transition plan approach and timeline.
 - o Incentives offered by the bank for transition or retention.
5. References
6. Most recent audited financial statements
7. Proof of good standing with the Comptroller of Currency, State banking regulators or National Association of Securities dealers
8. Proof of Ohio registration
9. Detailed responses to information requested in sections II. Required Banking Services and III. Miscellaneous Optional Services above in the RFP
10. A detailed cost schedule of each specified required banking service
11. Historical rate attachment that gives the average of interest bearing options for the prior 12 months.
12. Disaster Recovery:
 - o Describe your institution's formal disaster recovery plan.
 - o How quickly will back-up facilities be activated?
 - o Describe your institution's operating capabilities to assist the District in the event of a disaster or declared emergency.

EVALUATION PROCESS

Proposals will be evaluated by a committee of District staff. Total monthly service charge fees will not be the sole determining factor in designating the financial institutions. Evaluations will be based on criteria outlined herein which may be weighted by the District in a manner it deems appropriate. All proposals will be evaluated using the same criteria. The criteria used will be:

- Responsiveness to the RFP and completeness of response to all required items.
- Financial strength and stability of the institution
- Ability to meet the District's current and projected service requirements over the term of the banking agreement (any past experiences with the institution will be taken into consideration)
- Fees/cost per identified activity, aggregate banking services cost, and corresponding compensating balances
- Capacity to provide a wide range of electronic banking services
- Cost of transition
- Quality of references
- Experience and government knowledge of bank team / relationship manager
- Community presence
- Quoted rate of return on account balances
- Any other factors the District believes would be in our best interest to consider

VI PROCUREMENT TERMS AND CONDITIONS

- The District intends to enter into a formal banking services contract with the awarded bank that will incorporate all provisions of the RFP and bank response. Additional terms and conditions will not be included in the contract unless mutually agreed to by both parties.
- The District reserves the right to reject any and all proposals, and to waive minor irregularities in any proposal.
- The District reserves the right to request clarification of information submitted.
- The District reserves the right to eliminate any individual service contained in the proposal.
- Any proposal may be withdrawn up until the date and time set above for opening of the proposals.
- The contract resulting from acceptance of a proposal by the District shall be in a form approved by the District, and shall reflect the specification in this RFP. The District reserves the right to reject any proposed agreement or contract that does not conform to the specifications contained in this RFP and which is not approved by the District's legal advisors.

Findlay City Schools
2023 SALES COMPLAINTS SHORT INDEX
Hancock County

3/7/2024

TAXPAYER NAME AND PROPERTY LOCATION	PARCEL NO.	BOR CASE NO.	SALE PRICE	CURRENT FMV	INC. ASKED (FMV)	NEW TAX \$
SCF RC Funding IV, LLC, 600 W. Trenton Avenue, Findlay 45840	61 - 0001008451		4,850,750	1,730,000	3,120,750	48,081
Findlay Partners, LLC, Tiffin Ave., Findlay 45840 1800 Tiffin Ave., Apt. 100, Findlay 45840	21 - 0001032421 21 - 0001032422		6,800,000	2,879,170	3,920,830	60,408
Rio Grande Properties LLC, 2010 Breckenridge Rd., Findlay 45840	58 - 0001014908		4,625,000	3,525,900	1,099,100	16,934
AJG Investment Holdings, LLC, 408 S. Main St., Findlay 45840 408 S. Main St., Findlay 45840	57 - 0000210410 57 - 0000210420		1,744,300	115,960	1,628,340	25,088
SML Findlay Holdings, LLC, S. Cory St., Findlay 45840 S. Cory St., Findlay 45840 S. Main St., Findlay 45840 108 S. Main St., Findlay 45840 114 W. Front St., Findlay 45840 114 S. Main St., Findlay 45840 104 S. Main St., Findlay 45840 106 S. Main St., Findlay 45840 110 S. Main St., Findlay 45840	56 - 0000170350 56 - 0000170370 57 - 0000212750 57 - 0000212790 57 - 0001009641 57 - 0001009642 61 - 0001016179 61 - 0001016180 21 - 0001033304		2,250,000	679,220	1,570,780	24,201
Spitzer Hardware & Supply Company, 1060 Bright Rd., Findlay 45840 1070 Bright Rd., Findlay 45840	21 - 0001029030 21 - 0001029031		7,125,000	1,895,580	5,229,420	80,569
Eastowne MHP, LLC, 1925 Fostoria Ave., Findlay 45840 Fostoria Ave., Findlay 45840	61 - 0001007969 61 - 0001007970		11,750,000	4,973,510	6,776,490	104,405
TOTALS	7		39,145,050	15,799,340	23,345,710	359,685