

June 17, 2024

The Board of Education, Community High School District 99, met in regular session at 6:30 p.m. on Monday, June 17, 2024 at the Administrative Service Center.

Upon the Secretary's roll call, the following Board members answered present: Don Renner, President; and Members Kara Casten, Ken Dawson, Christopher Espinoza, Sherell Fuller and Jennie Hagstrom. Vice President Terry Pavesich was absent.

Also present were Hank Thiele, Superintendent; Gina Ziccardi, Associate Superintendent for Student Learning; Scott Wuggazer, Assistant Superintendent for Student Services; Travis McGuire, Assistant Superintendent for Learning Resources; Jeree Ethridge, Chief School Business Official; Jim Kolodziej, Director of Physical Plant and Operations; Jeff Bergholtz, Director of Human Resources; Courtney DeMent, North High Principal; Arwen Lyp, South High Principal; and Juli Gniadek, Secretary.

There were no visitors.

**1. APPROVAL OF MINUTES**

Member Espinoza moved and Member Dawson seconded the motion that the Board of Education approve the Minutes of the May 20, 2024 Business Meeting, the June 3, 2024 Workshop Meeting with Action Items, and the June 3, 2024 Closed Meeting.

Upon the Secretary's roll call, Members Espinoza, Dawson, Fuller, Hagstrom, Casten and Renner voted AYE. The President declared the motion carried.

**2. RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no public comments.

**3. DRAFT - END OF YEAR GOAL SUMMARY**

Dr. Thiele stated the Summary had been shared with the Board earlier and asked the Board to advise him if they had any questions. He noted, at the July 15 meeting, the Board will be asked to approve the Summary, and once approved it will be posted on the website.

**4. STRATEGIC PLAN: DRAFT INDICATORS AND MEASURES**

Dr. Thiele reviewed the Equitable and Supportive Environment and the Increased Student Engagement in Post-Secondary Planning strategic directions. Indicators and measures for these two areas, according to Hank Thiele include, all students having a trusted adult at school, students placed in the PATH program due to a “B” code violation will not repeat the same behavior, all students will complete a four-year plan using the PaCE Framework, and all students who are in the District for four years will have a capstone course experience.

Dr. Thiele shared the Board would be asked to approve the strategic directions and associated indicators and measures at the August Workshop meeting.

**5. BULK PURCHASING - CMG SUPPLIES - 2024-2025**

Mr. Kolodziej reported the District has been using a District-wide annual bid process for CMG supplies for several years and this year 16 vendors submitted bids, some from out of state, and 15 vendors were awarded contracts. He stated the recommendation is for the Board to approve the purchase of CMG supplies in the aggregate amount of \$153,165.98, which is under budget.

**6. COPY PAPER BID - 2024-2025**

Jim Kolodziej stated there were six bidders for copy paper, three of which were awarded contracts, in the total amount of \$16,328.65.

President Renner thanked Mr. Kolodziej for his years of service to the District, commented on the integral part he played in the MFP and stated he will be sorely missed.

Mr. Kolodziej thanked the District and the Board for being so supportive.

The Board congratulated Mr. Kolodziej on his retirement and showed their appreciation for his service to the District.

**7. INFINITE CAMPUS STUDENT INFORMATION SYSTEM**

Dr. Thiele shared the current Student Information System (SIS) needs to be replaced, and the District, after a comprehensive search, has chosen Infinite Campus. Dr. McGuire stated the District is being proactive as the support for our current system is not up to par. Dr. Thiele stated the Board is being asked to approve the new SIS at a cost not to exceed \$165,000. He noted Dr. McGuire has been able to reduce the price below \$165,000 and the price is under the cost of our current system.

**8. FACILITY USAGE AND RENTALS**

Dr. McGuire provided information, per the Board's request, on the number of invoices and rental days by type of renter. He stated total revenue from rentals for 2023-2024 was \$128,224.38. Dr. McGuire explained approval of the items in the Consent Agenda are an intermediate fix to expand rentals to mid-week, adjust the fee schedule, and require submission of proof of insurance prior to booking a rental. He stated the documents can be changed at any time, with Board approval, and the changes would go into effect as soon as the Board approves them.

Dr. Thiele stated the Policy Committee will be meeting on July 16 to review the rental categories and other potential changes.

**9. COMMERCIAL INSURANCE RENEWALS**

Dr. Thiele reported the insurance cost of \$1,028,050.00 is up 22% from last year, primarily due to four lawsuits and inflation. He stated the Administration is asking the Board to approve the renewals.

**10. REVIEW OF THE STUDENT/PARENT HANDBOOK (INCLUDING DISCIPLINE CODE) AND THE ATHLETIC/ACTIVITIES HANDBOOK**

Dr. Thiele stated the Administration is not recommending any changes to the Handbooks and, once approved by the Board, they serve as Board policy.

**11. FREEDOM OF INFORMATION REQUESTS**

Dr. Thiele reported the District received and responded to Freedom of Information Act requests and they are posted on the District's website.

**12. CONSENT AGENDA**

Member Espinoza moved and Member Dawson seconded the motion for the Board of Education to approve the Consent Agenda as presented, which includes: A. Personnel Report - Appointment-Certified; Transfer of Position-Classified; B. Personnel Report - Retirement-Classified; Resignation-Classified; C. Personnel Report - Request to Rescind Irrevocable Intent to Retire - Denial of Request-Classified; D. May Treasurer's Report and May Financial Pages; E. Commercial Insurance Renewals; F. Resolution Continuing Appointment of School Treasurer; G. Treasurer's Surety Bonds for 2024-2025; and H. Approval of Administrative Regulations 8.20 AR1, Facility Rental Fees, and 8.20 AR2, Regulations and General Conditions for Use of District 99 Facilities.

Upon the Secretary's roll call, Members Espinoza, Dawson, Fuller, Hagstrom, Casten and Renner voted AYE. The President declared the motion carried.

**13. AWARD OF CONTRACTS - BULK PURCHASING - CUSTODIAL, MAINTENANCE, GROUNDS, FILTER SUPPLIES - 2024-2025**

Member Hagstrom moved and Member Espinoza seconded the motion for the Board of Education to approve award of contract for custodial, maintenance, grounds, filter supplies for 2024-2025 to the noted vendors in the aggregate amount of \$153,165.98.

Upon the Secretary's roll call, Members Hagstrom, Espinoza, Fuller, Casten, Dawson and Renner voted AYE. The President declared the motion carried.

**14. AWARD OF BID – COPY PAPER - 2024-2025**

Member Casten moved and Member Hagstrom seconded the motion for the Board of Education to approve an award of contract to the vendors noted for copier paper for fiscal year 2024-2025 in the aggregate amount of \$16,328.65.

Upon the Secretary's roll call, Members Casten, Hagstrom, Dawson, Espinoza, Fuller and Renner voted AYE. The President declared the motion carried.

**15. AWARD OF CONTRACT - INFINITE CAMPUS**

Member Casten moved and Member Espinoza seconded the motion for the Board of Education to approve the Administration to enter into a contract with Infinite Campus for the purchase of a Student Information System in an amount not to exceed \$165,000.

Upon the Secretary's roll call, Members Casten, Espinoza, Fuller, Hagstrom, Dawson and Renner voted AYE. The President declared the motion carried.

**16. RE-APPROVAL OF THE STUDENT/PARENT HANDBOOK (INCLUDING DISCIPLINE CODE) AND THE ATHLETIC/ACTIVITIES HANDBOOK**

Member Dawson moved and Member Hagstrom seconded the motion for the Board of Education to re-approve the Student/Parent Handbook (including Discipline Code) and the Athletic/Activities Handbook as presented.

Upon the Secretary's roll call, Members Dawson, Hagstrom, Casten, Espinoza, Fuller and Renner voted AYE. The President declared the motion carried.

**17. OLD BUSINESS – SECOND READING AND APPROVAL OF POLICIES**

Dr. Thiele stated no questions or concerns had been raised since the First Reading of the policies and the Board will be taking Action on them this evening.

Member Dawson moved and Member Espinoza seconded the motion for the Board of Education to approve the policies as presented.

- 2.40, Board Member Qualifications
- 2.260, Uniform Grievance Procedure
- 2.265, Title IX Grievance Procedure
- 2.270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited
- 4.60, Purchases and Contracts
- 4.165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
- 4.190, Targeted School Violence Prevention Program
- 5.10, Equal Employment Opportunity and Minority Recruitment
- 5.20, Workplace Harassment Prohibited
- 5.100, Staff Development Program
- 5.120, Employee Ethics; Code of Professional Conduct; and Conflict of Interest
- 5.140, Solicitations By or From Staff
- 7.10, Equal Educational Opportunities
- 7.20, Harassment of Students Prohibited
- 7.180, Prevention of and Response to Bullying, Intimidation, and Harassment
- 7.185, Teen Dating Violence Prohibited
- 8.25, Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

Upon the Secretary's roll call, Members Dawson, Espinoza, Fuller, Hagstrom, Casten and Renner voted AYE. The President declared the motion carried.

**18. NEW BUSINESS**

None.

**19. RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no public comments.

**20. REPORT ON LEGISLATIVE EDUCATION NETWORK OF DUPAGE (LEND)**

No report.

**21. REPORT ON SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY (SASED)**

Member Espinoza reported there is a special meeting scheduled for June 26 on the budget and at the August 7 meeting the budget will be voted on. Dr. Thiele reported the District's costs for SASED will be going down based on the new method of charging districts.

**22. REPORT ON DISTRICT 99 EDUCATION FOUNDATION**

No report.

**23. REPORT ON ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB)**

Member Dawson reported the Conference is November 22-24. Dr. Thiele stated pre-conference workshop information will be in Preliminary Notes this week. He also reminded Board members to complete the DuPage Division survey.

**24. OTHER**

President Renner requested "Report on the Downers Grove Plan Commission," where Member Fuller serves as the Board's representative, be added to the agenda in the future.

**25. UPCOMING BOARD OF EDUCATION MEETING**

President Renner announced the following meeting date:


July 15, 2024      Regular Business Meeting – 6:30 p.m. – ASC

**26. CLOSED SESSION**


President Renner stated there was no need for the Closed Session.

27. ADJOURNMENT

There being no further business or discussion, Member Dawson moved and Member Casten seconded the motion that the meeting be adjourned. Upon the unanimous voice vote of the six members in attendance, the President declared the motion carried. The meeting adjourned at 7:10 p.m.



Don Renner, President



Juli Gatadek, Secretary