

Palisades Park Board of Education
Work Session/Regular Business Meeting Agenda
Wednesday, January 22, 2025 – at 6:30 p.m., Early Childhood Center

A. CALL TO ORDER: Board President

B. FLAG SALUTE

C. ROLL CALL

	Present	Absent
Ms. Soo Chung	☐	☐
Mr. William Kim	☐	☐
Mr. Anthony Kim	☐	☐
Ms. Rebekah Lee	☐	☐
Ms. Sookyung Park	☐	☐
Ms. Boyoung Yu	☐	☐
Mr. Aaron Pak	☐	☐
Mr. Jun Yim	☐	☐
Mr. Sergio Calle	☐	☐
Dr. Joseph Cirillo	☐	☐
Busch Law Group	☐	☐

D. STATEMENT OF PRESIDING OFFICER

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that notice of this **Regular Meeting** has been provided to the public by a written notice dated January 15, 2025 (date of published notice)

The Meeting Notice has been:

1. Emailed to all staff members at the district's 3 school locations.
2. Communicated to The Record.
3. Filed with the Borough Clerk of Palisades Park.

E. REVIEW AND DISCUSS RESOLUTIONS TO BE VOTED ON AT THE REGULAR MEETING

F. ADJOURN WORK SESSION: OPEN REGULAR MEETING

G. REPORT OF THE BOARD PRESIDENT

H. REPORT OF THE SUPERINTENDENT

- Audit Presentation – BKC, CPA'S, P.C.

I. REPORT OF THE BOARD ATTORNEY

J. APPROVAL OF BOARD MINUTES**1. Approval of Minutes – Regular Business Meeting – December 18, 2024 and Reorganization Meeting – January 8, 2025**

Move that the Palisades Park Board of Education upon recommendation of the Superintendent approves the minutes of the following meetings;

- December 18, 2024 Regular Business Meeting
- January 8, 2025 Reorganization Meeting

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

COMMITTEE REPORTS

K. FINANCE

Consent Agenda for Items 1-12 – Jun Yim

1. FOOD SERVICE VOUCHERS

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent approves Food Service Payment(s) as follows:

VENDOR	DESCRIPTION	COST
Pomptonian, Inc.	12/13/24 – PAL637121324	\$51,843.66
Pomptonian, Inc.	12/20/24 – PAL637122024	\$23,617.41
Pomptonian, Inc.	01/03/25 – PAL637010325	\$15,005.99
Pomptonian, Inc.	01/10/25 – PAL637011025	\$24,749.23
Sentinel Fire Control Inc.	ECC State Inspection – Kitchen Ovens, Hoods	\$337.00
Sentinel Fire Control Inc.	PPHS State Inspection – Kitchen Ovens, Hoods	\$491.00
Sentinel Fire Control Inc.	Lindbergh State Inspection – Kitchen Ovens, Hoods	\$468.50

2. SECRETARY’S AND TREASURER’S FINANCIAL REPORTS

BE IT RESOLVED that the Palisades Park School District Board of Education, upon the recommendation of the Superintendent, accepts the Secretary’s and Treasurer’s unaudited 2024-25 financial reports, which are in agreement reflecting the district’s financial activities for the period December 2024.

3. RATIFICATION OF BOARD SECRETARY’S MONTHLY CERTIFICATION – BUDGETARY LINE ITEM STATUS

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of December 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:232.11(a).

BE IT FURTHER RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)4 that the Palisades Park School District Board of Education certifies that as of December 2024 after review of the Board Secretary’s and Treasurer’s monthly financial report, in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b).

4. APPROVAL OF PAYROLL – 12/20/2024, 01/15/2025

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following payroll amount:

Payroll Date	Amount
12/20/24	\$976,024.69
01/15/25	\$912,610.97

5. APPROVAL OF THE BILL LIST – JANUARY

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the January 2024 bill list in the amount of **\$1,493,790.90**:

- Fund 10 (General/Current Expenses) \$1,194,032.61
- Fund 20 (Special Revenue) \$183,245.50
- Fund 30 (Capital Projects Fund) \$0
- Fund 60 (Food Service) \$116,512.79

6. TRANSFERS

RESOLVED that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approve transfers for the month of December 2024.

7. STUDENT ACTIVITIES ACCOUNTS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent accepts the financial reports for the High School and the Lindbergh School Activities Accounts, for the month ending 12/31/2024. (on file in BOE Office)

8. TUITION REIMBURSEMENT

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following tuition reimbursement requests:

Staff Member	College/University	Course Name	Credits
Nicole Turro	Southern New Hampshire University	Engaging Students with U.S. Founding Documents	3
Joowon Yim	Montclair State University	Numbers & Operations in the Middle Grades	3
Joowon Yim	Montclair State University	Algebra & Algebraic Thinking	3

9. STAFF MEMBER VISITATIONS/WORKSHOPS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following requests for professional Visitations/Workshops:

Staff Member	Activity	Location	Date(s)	Cost	Account Number
Alexi Dominguez Christine Orlowski Lori Kilmurray	PE, Health and Coaching Conference	Morristown, NJ	03/07/25	\$199.99	20-270-200-300-01
Christine Orlowski	NJAHPERD Annual Convention	Princeton, NJ	02/24/25	\$250.00	20-270-200-300-01
Ive Pavin	NJAHPERD Annual Convention	Princeton, NJ	02/25/25	\$250.00	20-270-200-300-01

10. DONATIONS ACCEPTANCE

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, accept the following donations for the 24-25 SY:

Donor	Amount	Building	Purpose	Account No.
Korean Consulate General in New York	\$9,000	PPHS	Maintaining Korean Language Classes, educational/cultural events/field trips, personnel expenses	20-002-100-610-03
Korean Consulate General in New York	\$5,000	Lindbergh	Maintaining Korean Language Classes, educational/cultural events/field trips, personnel expenses	20-002-100-610-02

11. ACCEPTANCE OF FY 2024 AUDIT AND ANNUAL COMPREHENSIVE FINANCIAL REPORT

BE IT RESOLVED, that the Palisades Park Board of Education accepts the Annual Comprehensive Financial Report (ACFR) and Auditor's Management Report (AMR) for the fiscal year ending June 30, 2024, as prepared by BKC, CPA'S, P.C., with recommendations.

12. AUDIT CORRECTIVE ACTION PLAN FY 2024

BE IT RESOLVED, that the Palisades Park Board of Education approves and accepts the Corrective Action Plan (CAP) prepared by the Business Administrator in response to the recommendation, as noted in the Auditor's Management Report (AMR) & Annual Comprehensive Financial Report (ACFR), FY24, for submission to the Bergen County Executive Superintendent of Schools and the State Department of Education.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

L. BUILDINGS AND GROUNDS – Aaron Pak

M. PERSONNEL

Consent agenda for Items 1-6 – Boyoung Yu

1. HOME INSTRUCTION TEACHERS

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following home instruction:

Staff Member	Student ID	Anticipated Start Date	End Date
Elizabeth Porrino	11838	01/09/2025	TBD
Jaclyn Vouthas	12048	01/16/2025	TBD

Up to 10 hours per week
\$35 per hour

2. CLINICAL PLACEMENT REQUEST

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the clinical experience (practicum) placement for Karla Remache, 6-8 Spanish, from January 23, 2025 thru May 14, 2025. The clinical expectation is one day per week at the Jr./Sr. High School under the supervision of Rosanna Farnese.

3. APPOINTMENT OF STAFF

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of the following personnel for the 2024-2025 school year:

Employee Name	Position	Salary	Start Date	Account #	Building
Walid Nashawi	Daily Substitute	\$125 per day	TBD	N/A	District Wide
Jonathan M. Simon Martinez	Part Time Custodian	\$16.50	TBD	11-000-262-101-01	Lindbergh
Kyle Bartus	Permanent Substitute	\$150 per day	TBD	N/A	District Wide

4. TITLE I – NJSLA ACADEMY AFTER SCHOOL PROGRAM SUBSTITUTE

BE IT RESOLVED that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves Natalie Doornheim as a substitute in the NJSLA Academy After School Program at Lindbergh Elementary School.

Account Number: 20-231-100-101-01
Amount: \$36 per hour

5. HEAD FOOTBALL COACH

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves Salvatore DeGennaro as the Head Football Coach for the 2025-2026 School Year.
Stipend: \$6,994 (pending negotiations)

6. ASSISTANT SOFTBALL COACH

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves Ricky Santana as the Assistant Softball Coach for the 2024-2025 School Year.
Stipend: \$4,858 (pending negotiations)

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

N. EDUCATION

Consent agenda for Item 1 – Sookyung Park

1. FIELD TRIPS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following Field Trips:

- Destination: Bowlero – Wallington, NJ
- Date: Thursday, May 22, 2025
- Time: 9:30 a.m. – 1:30 p.m.
- Group: 5th Grade
- Cost per Student: \$20 plus cost of bus

- Destination: Bergen Community College
- Date: Friday, May 16, 2025
- Time: 8:00 a.m. – 3:30 p.m.
- Group: Chorus
- Cost per Student: \$20

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

O. NEGOTIATIONS – William Kim

P. POLICY – Boyoung Yu

Q. NJ SCHOOL BOARDS LIAISON/ALTERNATE – Anthony Kim

R. COUNTY SCHOOL BOARDS REP/ALTERNATE – Anthony Kim

S. SCHOOL SAFETY AND SECURITY COMMITTEE – Rebekah Lee

T. OLD BUSINESS

U. NEW BUSINESS

V. AUDIENCE PARTICIPATION

W. CLOSED SESSION

X. ADJOURNMENT