

**MORGAN HILL UNIFIED SCHOOL DISTRICT**

**Personnel Commission**

**AGENDA Minutes**

Date: October 16, 2024  
Time: 5:00 p.m.  
Location: MHUSD – Round Room  
15600 Concord Circle, Morgan Hill, CA 95037

To make a public comment, cards will be available at the meeting. Cards must be turned in prior to the start of the meeting. Your name will be called at the appropriate time and you will have THREE minutes to speak.

I. OPEN SESSION

Meeting Called to Order at 5:07 pm

Pledge of Allegiance

Roll Call: Victor Loesche (Chair)  
Kevin Pfeil  
Don Moody

II. ADOPT AGENDA

Motion by: Don Moody Ayes: 3  
Second by: Victor Loeshe Noes: 0

III. APPROVAL OF MINUTES

Approve minutes of September 18, 2024 meeting

Motion by: Don Moody Ayes: 3  
Second by: Victor Loeshe Noes: 0

Personnel commissioners, Cheryl Van Deventer (MHCEA president) and Sarah Northrup Gadus (Board member) to receive the minutes prior to the meeting, for all future meetings.

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

*This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize the accomplishments of staff and departments.*

Board member Sarah Northrup Gadus was introduced to the Personnel Commissioners.

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

This is an opportunity for members of the public to communicate with the Commission on any item not scheduled for action.

A. MHCEA updates

Cheryl updated the Personnel Commissioners that MHCEA negotiations were underway and going well. They set the ground rules and the tone of meetings. The dates of negotiations were picked by MHCEA. Changes were minimal and mostly verbiage-related. Cheryl stated that MHCEA will be going slow with negotiations to be in line with the Governor's budget. Cheryl thanked Diana Tavares (Assistant Sup of HR) for being fair and treating classified employees with respect and dignity.

There were conversations about the need to have paraprofessionals receive the same training as teachers.

There were discussions about the CARE team and the ways in which they were different from the Community Liaisons. Diana Tavares is to receive the comparative study notes from Cheryl (MHCEA President) along with their individual job descriptions for better understanding.

VI. ITEMS FOR PERSONNEL COMMISSION ACTION

VII. REPORTS/INFORMATION/DISCUSSION

A. Director's Report

Diana offered to the Personnel Commissioners to be part of the hiring panel for the HR Supervisor interviews. Possible dates and times were discussed.

B. Commissioner's Report

C. Hiring Report

There was a discussion about the possibility of better pay for SPED paraprofessionals by offering a stipend to a more challenging role.

D. PC Task Calendar Template

A Personnel Commission timeline was discussed, which will be presented by HR and finalized in the November meeting.

E. Hiring Report Template Revision

The vacancy list template was approved by Personnel Commissioners and is to be added to the agenda for all future meetings.

VIII. CONSENT ITEMS

IX. NEXT REGULAR PERSONNEL COMMISSION MEETING

Wednesday, November 20, 2024 at 5:00 p.m.

Morgan Hill Unified School District Office - Round Room

15600 Concord Circle

Morgan Hill, CA 95037

X. SUGGESTED FUTURE AGENDA ITEMS

Community Liaison and CARE team classification study.

XI. ADJOURNMENT: 6:20 pm

Motion by: Don Moody      Ayes: 3

Second by: Kevin Pfeil      Noes: 0