

**MORGAN HILL UNIFIED SCHOOL DISTRICT**  
**Personnel Commission**  
**Minutes**

Date: November 20th, 2024  
Time: 5:00 p.m.  
Location: MHUSD – Board Room  
15600 Concord Circle, Morgan Hill, CA 95037

To make a public comment, cards will be available at the meeting. Cards must be turned in prior to the start of the meeting. Your name will be called at the appropriate time and you will have THREE minutes to speak.

I. OPEN SESSION

Meeting Called to Order **5:03 pm**  
Pledge of Allegiance  
Roll Call: Victor Loesche (Chair)  
Kevin Pfeil  
Don Moody

II. ADOPT AGENDA

Motion by: **Don Moody** Ayes: **3**  
Second by: **Victor Loesche** Noes: **0**

III. APPROVAL OF MINUTES

Motion by: **Don Moody** Ayes: **3**  
Second by: **Victor Loesche** Noes: **0**

Approve minutes of October 16, 2024 meeting

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

*This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff and departments.*

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

*This is an opportunity for members of the public to communicate with the Commission on any item not scheduled for action.*

A. MHCEA updates

**Cheryl VanDeventer (MHCEA President) provided the Personnel Commissioners with MHCEA negotiation updates and PC conference information.**

**Cheryl was asked to provide information about the requested reclassification study for the Community Liaison classification at a future PC meeting to bring Diana Tavares (Assistant Superintendent of Human Resources) up to date. Mr. Moody recommended having a few Community Liaisons speak at a Personnel Commission Meeting.**

VI. ITEMS FOR PERSONNEL COMMISSION ACTION

VII. REPORTS/INFORMATION/DISCUSSION

A. Director's Report

- **Diana spoke about publicizing the PC Meetings Schedule so we have a greater attendance rate.**  
- **Reina Gonzalez (Supervisor of Human Resources) will be presented as Personnel Director and be official in January.**

B. Commissioner's Report

- **discussion held regarding Chair and Assistant Chair assignments**  
- **more discussion regarding reasons and next steps for a classification study for the Community Liaison.**

C. Hiring Report

D. PC Task Calendar Template - **Timeline was adjusted to reflect changes.**

E. Community Liaison Discussion

VIII. CONSENT ITEMS

IX. NEXT REGULAR PERSONNEL COMMISSION MEETING

Wednesday, January 15th, 2024 at 5:00 p.m.  
Morgan Hill Unified School District Office - Board Room  
15600 Concord Circle, Morgan Hill, CA 95037

X. SUGGESTED FUTURE AGENDA ITEMS

XI. ADJOURNMENT: **5:58 pm**

Motion by: **Don Moody**

Ayes: **3**

Second by: **Kevin Pfeil**

Noes: **0**