

SAN JOSE CHARTER ACADEMY

Board of Directors' Meeting Minutes

September 02, 2014

The San Jose Charter Academy Board of Directors met in Regular Session on Tuesday, September 02, 2014 in the Elementary Cafeteria at 2021 W. Alwood Street, West Covina, California.

I. CALL TO ORDER

The meeting was called to order by
Chairman, Dave Wallach at 6:04 p.m.

II. PUBLIC COMMENT PERIOD
REGARDING CLOSED SESSION ITEMS

None

III. CLOSED SESSION The closed session meeting began at 6:05 p.m.

- a. Public Employee Performance Evaluation
Title: Executive Director
- b. Public Employment
Title: Executive Director

IV. OPEN SESSION

Regular meeting resumed at 7:10 p.m.

- a. Flag Salute Led by Tony Song
- b. Roll Call by Laura Carrillo

Present:

BOARD OF DIRECTORS

Dave Wallach
Laura Carrillo
Brad Manning
Jeff Coronado
Tony Song

EXECUTIVE DIRECTOR

Dr. Denise Patton

V. REPORT OF ACTION
TAKEN IN CLOSED SESSION

None

VI. PRESENTATIONS

None

VII. BOARD OF DIRECTORS'
REPORTS

None

VIII. ITEMS FROM THE FLOOR/
PUBLIC COMMENT

None

IX. BUSINESS SESSION

A. Organizational

Approval of Agenda
and Consent Items
#407

Moved by Mr. Manning and seconded by
Mr. Song to approve the agenda and consent for the
regular meeting of September 02, 2014.

Vote: 5 Ayes, 0 Noes, 0 Abstain
Aye votes: Wallach, Carrillo, Manning, Coronado,
and Song

Approval of Minutes
Regular Meeting
August 12, 2014
#408

Consent

Report of Information:
Board of Directors Selection Committee Update

Mr. Song updated the Board on current status:

On Wednesday, August 27, 2014, the Board Committee met to discuss the application and timeline for the selection process. The application document was finalized and sent to Jerry Simmons, attorney for review. Administration will be notifying families of the position via the auto dialer service/phone call notification system. As well as, posting of an announcement of the Board Member position and application that can be easily

downloaded by Friday, September 05, 2014 on the San Jose Charter Academy School Website. All applications will be sent directly to Board Member, Tony Song.

1. October – Review of applications
2. November – Committee to interview candidates
3. December – Board of Directors to meet top 3 candidates and vote on new Board Member.

B. Education

Report of Information:

SJCA Vision – Mission – Pillars

During the annual SJCA “Welcome back” staff meeting that was held on Monday, August 11, 2014 Dr. Patton presented a segment on the Vision-Mission statements and also combined the Principle Pillars to enable support of the “Dream Big” concept. The concept was first introduced during the June 2013 Leadership Team Retreat. “A simple phrase that is intended to shape the mindset.”

D	Discipline	B	Bravery
R	Responsibility	I	Integrity
E	Enthusiasm	G	Grit
A	Accountability		
M	Maturity		

C. Business

Report of Information:

WCUSD Charter Renewal Policy

The current Charter Agreement between SJCA and WCUSD expires on June 20, 2016. In preparation for entering into negotiations for a new charter agreement, Dr. Patton began familiarizing the SJCA Board with the District’s charter renewal policy.

Purchase Orders #409	Consent
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Warrant Approvals #410	Consent
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Disposal of
Obsolete Equipment
#411

Consent

Disposal of
Obsolete Material
#412

Consent

Report of Information:
Presentation of Unaudited Actuals

Kathy Cooper gave a presentation on SJCA's Unaudited Actuals.

Unaudited Actuals
#413

Moved by Mr. Manning and seconded by
Mr. Song to approve the unaudited actuals
as presented.

Vote: 4 Ayes, 0 Noes, 1 Abstain
Aye votes: Wallach, Carrillo, Manning, and Song
Abstain: Coronado

Report of Information:
Stipends for SJCA Board Members

Further discussion is warranted regarding stipends for SJCA Board Members.

Consultant and Contracted
Service Agreement
#414

Consent

D. Personnel

Personnel Report
#415

Consent

X. INFORMATION SESSION

1. Mr. Manning commented on how spectacular the front of the school looks with fresh paint, the new school logo, and plants.

2. The next Board Meeting is scheduled for Tuesday, October 07, 2014 at 6 p.m.
3. Dates to remember
 - a. Sept. 3rd: 6th grade Computer & 7 Habits
 - b. Sept. 4th: 6th grade Computer & 7 Habits
 - c. Sept. 9th -11th: 6th grade Computer Rollout 3:00-6:00 p.m.
 - d. Sept. 11th: PTO Board and General Meeting
 - e. Sept. 13th: Dr. Patton begins CCSA Network
 - f. Week of Sept. 14th: "Teacher Talks"
 - g. Sept. 19th: SJCA Movie Night at 6 p.m.
 - h. Week of Sept. 22nd: "Teacher Talks" continue
 - i. Week of Sept. 22nd: JA Spirit Week
 - j. Sept. 30th: PESA Parent Workshops begin

There being no further business to come before the Board of Directors, the regular meeting of September 02, 2014 was adjourned at 8:58 p.m. by Chairman, Dave Wallach.