

SAN JOSE CHARTER ACADEMY

Board of Directors' Meeting Minutes

October 07, 2014

The San Jose Charter Academy Board of Directors met in Regular Session on Tuesday, October 07, 2014 in the Elementary Cafeteria at 2021 W. Alwood Street, West Covina, California.

I. CALL TO ORDER

The meeting was called to order by
Chairman, Dave Wallach at 6:04 p.m.

II. PUBLIC COMMENT PERIOD
REGARDING CLOSED SESSION ITEMS

None

III. CLOSED SESSION Closed session meeting began at 6:06 p.m.

- a. Public Employee Performance Evaluation
Title: Executive Director
- b. Public Employment Goal Setting
Title: Executive Director

IV. OPEN SESSION

Regular meeting resumed at 8:48 p.m.

- a. Flag Salute
Led by Jeff Coronado
- b. Roll Call
by Laura Carrillo

Present:

BOARD OF DIRECTORS

Dave Wallach
Laura Carrillo
Brad Manning
Jeff Coronado
Tony Song

EXECUTIVE DIRECTOR

Dr. Denise Patton

V. REPORT OF ACTION
TAKEN IN CLOSED SESSION No action taken

VI. PRESENTATIONS None

VII. BOARD OF DIRECTORS'
REPORTS None

VIII. ITEMS FROM THE FLOOR/
PUBLIC COMMENT None

IX. BUSINESS SESSION

A. Organizational

Approval of Agenda
and Consent Items
#416

Moved by Mr. Manning and seconded by
Mr. Song to approve the agenda and consent with
the exception of item #8 Mental Health Intern
Agreement. Mr. Coronado requested to remove
from consent for the regular Board meeting of
October 07, 2014.

Vote: 5 Ayes, 0 Noes, 0 Abstain
Aye votes: Wallach, Carrillo, Manning, Coronado,
and Song

Approval of Minutes
Regular Meeting
September 02, 2014
#417

Consent

Report of Information:
New Board Member Selection Process

Mr. Song informed the Board that four applications were received for the open Board
Member Position. One application was denied due to conflict of interest.

1. November – Selection Committee will invite the three applicants for an
interview.

2. December – Board of Directors to meet the applicants selected by the Selection Committee. The Board of Directors will ask the applicants questions and vote on a new Board Member at the December Board meeting.

B. Education

Report of Information: “Teacher Talks”

Dr. Patton informed the Board that during September 23, 2014 and through September 30, 2014 she had the opportunity to meet with the majority of the SJCA teaching staff. She will be meeting with the remainder of the staff within the next few days. During the “Teacher Talk” sessions there were on data to reflect on this year, but took the opportunity to find out how the year has started for the teacher, to discuss student concerns, what strategies have been used or interventions assigned, and how administration could be supportive of the teachers. Dr. Patton sees the amazing payoff of the process as it was time well spent with the teachers.

C. Business

Purchase Orders
#418

Consent

Warrant Approvals
#419

Consent

Donations
#420

Moved by Mr. Manning and seconded by
Mr. Song to approve donations made to
San Jose Charter Academy.

Vote: 5 Ayes, 0 Noes, 0 Abstain
Aye votes: Wallach, Carrillo, Manning, Song,
and Coronado

Mental Health Intern Agreement
#421

Moved by Mr. Manning and seconded by
Mrs. Carrillo to table the Mental Health Intern
Agreement until next month. All Board members
agreed.

Agreement with
Total Educational Solutions
#422

Moved by Mr. Manning and seconded by
Mr. Song to approve the agreement with Total
Educational Solutions for educational psychologist

and resource specialist services.
Vote: 5 Ayes, 0 Noes, 0 Abstain
Aye votes: Wallach, Carrillo, Manning, Song,
and Coronado

D. Personnel

Personnel Report
#423

Consent

Reclassification of
Attendance Clerk
#424

Moved by Mr. Coronado and seconded by
Mr. Song to approve the reclassification of the
Attendance Clerk position.

Vote: 5 Ayes, 0 Noes, 0 Abstain
Aye votes: Wallach, Carrillo, Manning, Song,
and Coronado

X. INFORMATION SESSION

1. Mr. Manning and Mr. Coronado thanked Mr. Alex Garcia for attending Board meeting. Mr. Garcia introduced himself as a SJCA parent and applicant for the Board Member position. Mr. Garcia wanted to see firsthand the process of a board meeting.

Mr. Coronado commented on the traffic situation at SJCA and the difficulty to navigate through it when dropping off and picking up students. He stressed the importance and need to follow school rules (of the no left turns into the school parking lot to avoid bottlenecking). Mr. Coronado shared an incident where he witnessed a parent making a left turn and forcing their way into the parking lot, putting Mrs. Schaeffer in danger as she protected students who were walking by placing herself in front of them.

2. The next regular Board meeting: Monday, November 03, 2014 at 6 p.m.
3. Dates to remember
 - a. October 17th: SJCA Carnival (3:30 – 7:30)
 - b. October 24th: JA Dance (5:00 – 8:00)
 - c. October 31st: 12:45 Dismissal for SLC Prep

There being no further business to come before the Board of Directors, the regular meeting of October 07, 2014 was adjourned at 9:55 p.m. by Chairman, Dave Wallach.