

SAN JOSE CHARTER ACADEMY

Board of Directors' Meeting Minutes

November 3, 2014

The San Jose Charter Academy Board of Directors met in Regular Session on Tuesday, November 3, 2014 in the Elementary Cafeteria at 2021 W. Alwood Street, West Covina, California.

I. CALL TO ORDER

The meeting was called to order by
Chairman, Dave Wallach at 6:03 p.m.

II. PUBLIC COMMENT PERIOD
REGARDING CLOSED SESSION ITEMS

None

III. CLOSED SESSION
a. Public Employment Goal Setting
Title: Executive Director

Closed session meeting began at 6:04 p.m.

Closed session ended at 7:56 p.m.

OPEN SESSION

Regular meeting resumed at 8:01 p.m.

- a. Flag Salute
- b. Roll Call

Led by Jeff Coronado
by Laura Carrillo

Present:

BOARD OF DIRECTORS

Dave Wallach
Laura Carrillo
Brad Manning
Jeff Coronado
Tony Song

EXECUTIVE DIRECTOR

Dr. Denise Patton

IV. REPORT TAKEN IN
CLOSED SESSION

Dr. Patton was given the result for her 2014 Performance Evaluation. In addition, the 2014-2015 goals for the Executive Director were approved following a review and discussion of the draft goals presented by Dr. Patton, as well as additional goals identified by the Board.

V. PRESENTATIONS

None

VI. BOARD OF DIRECTORS'
REPORTS

None

VII. ITEMS FROM THE FLOOR/
PUBLIC COMMENT

None

VIII. BUSINESS SESSION

A. Organizational

Approval of Agenda
and Consent Items
#427

Moved by Mr. Manning and seconded by
Mr. Song to approve the agenda for the regular
Board meeting of November 3, 2014.

Vote: 5 Ayes, 0 Noes, 0 Abstain
Aye votes: Wallach, Carrillo, Manning, Coronado,
and Song

Approval of Minutes
Special Board Meeting
October 29, 2014
#428

Consent

Report of Information:
New Board Member Selection Process

The Committee met on October 20th to discuss the process and questions. Applications submitted by the applicants will be sent to the Board of Directors for review. The Board of Directors will interview the applicants at the December 02, 2014 Board Meeting. The interview process will take place first thing, prior to any business.

B. Education

Report of Information:

Executive Director's selection to the UC Irvine Administrative Credentialing Advisory Board.

"Following the monthly SELPA superintendents' Counsel meeting, Dr. Patton was approached by the Superintendent of Walnut Valley School District. He stated that the Chairman of the UC Irvine Advisor Board had asked him to contact her to inquire if she would be willing to accept a position on the Board. The Board will be meeting on a monthly basis."

The Chairman of the UC Irvine Advisor Board indicated that they were lacking administrators and was passionate about getting good leaders into schools. Dr. Patton was recommended for an advocacy to advocate for California Charter Schools. Dr. Patton will be working with California State Senator, Dr. Ed Hernandez and Assembly Member, Roger Hernandez.

Report of Information:

Comprehensive Support Model (CSM).

"Identifying students who are not making progress is an on-going process at SJCA. Working to meet the needs of our students is priority number one."

"To assist the staff with this process, SJCA utilizes the Comprehensive Support Model (CSM). This process begins with the first indication that a student is having difficulty in a variety of areas: academics, attendance, and social emotional." The Comprehensive Support Team (CST) at SJCA include Dr. Patton, Admin, Teachers, Counselors and Psychologists.

"Our CSM process is supported by thisworld.com, a web-based resource identifying a continuum of strategies intended to address specific student needs."

C. Business

Purchase Orders
#429

Consent

Warrant Approvals

#430 Consent
Donations

#431 Consent
Memorandum of Understanding
(MOU) between WCUSD and
SJCA for Special Education
Service
#432

Consent

Mental Health Intern Agreement
#433 Consent

D. Personnel

Personnel Report
#434 Consent

Personnel Rate Update
#435
Moved by Mr. Manning and seconded by
Mrs. Carrillo to approve the updated rate for
substitute teachers.

Vote: 5 Ayes, 0 Noes, 0 Abstain
Aye votes: Wallach, Carrillo, Manning, Song,
and Coronado

IX. INFORMATION SESSION

1. Board of Directors' discussion –
Mr. Wallach – “We spent a long time evaluating our Principal. We wanted to make sure that everything was covered and that all questions were answered.”

Mr. Manning - “What a great job you are doing as Principal/Executive Director of San Jose Charter Academy School. I personally want to congratulate you!”

Mr. Wallach – “I mirror your comment. You’re doing a phenomenal job!”
2. The next regular Board Meeting: Tuesday December 2, 2014 at 6 p.m.
3. Dates to remember

- a. Nov. 6th & 7th – SJCA hosting LACOE Common Core Math Training
- b. Nov. 7th – STEM Club (Girls) Field Trip
participants include 5th and 6th Graders for Math & Science
- c. Nov. 10th & 11th – No School
- d. Nov. 13th – PTO Meeting
- e. Nov. 17th – 21st – SLC Week (12:45 dismissal)
- f. Nov. 17th – 21st – Book Fair
- g. Nov. 24th – 28th – No School – Thanksgiving Break

There being no further business to come before the Board of Directors, the regular meeting of November 3, 2014 was adjourned at 8:40 p.m. by Chairman, Dave Wallach.