

**SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS MINUTES
REGULAR MEETING**

HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790

December 13, 2022

5:00 p.m.

Regular Session

I. CALL TO ORDER: __5:02_____p.m.

II. OPEN SESSION

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

SJCA Board Chairman	Matt Smith	x
SJCA Vice Chairman	Monica Farias	x
SJCA Board Secretary	Jeff Coronado	Ab
SJCA Board Member	Nicole Valdovinos	Ab
SJCA Board Member	Tony Song	x
SJCA Board Member	Dave Wallach	x

Superintendent-Principal	Erin Shiroma	x
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III. PRESENTATIONS

SJCA Art Teacher, Wendy Tang, was honored for her 2021-2022 Perfect Attendance.

IV. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

**Mr. Wallach reported out on his participation in the Kiwanis Christmas Parade.
He played to role of Santa Claus.**

Mrs. Farias celebrated her birthday.

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the

Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

<https://sjcharter.zoom.us/j/97079178411?pwd=TXJZc0hycmE3ZXdQU3JRTBVNjVaQT09>

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If you join the webinar by phone to listen in only, please press *9 to raise your hand.

If you use ANDROID or IOS with a Zoom app., please do the following:

1. Tap MORE, then raise hand
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Tap MORE again, then LOWER HAND to lower it if needed.

If you use WINDOWS or MAC to access meeting with Zoom, please do the following:

1. Click RAISE HAND in the webinar controls.
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

Note:

Windows – You can also use the Alt + Y shortcut to raise or lower your hand.

Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand.

There were no public comments made.

A.	ORGANIZATIONAL					
	1. #161 Approval of Agenda and Consent items					
	Moved by	Mr. Wallach		Seconded by	Mr. Song	
	To approve the agenda and consent items for the regular meeting of December 13, 2022 with the removal of Item 13 from the consent agenda.					
	Ayes	4	Noes	0	Abstain	0
	x Smith	x__ Farias	__ Coronado	x__ Song	__ Valdovinos	_x_ Wallach
Consent	2. #162 Approval of Minutes					
	Moved by			Seconded by		
	To approve the minutes for the regular meeting of November 1, 2022.					
	Ayes		Noes		Abstain	
	__ Smith	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach
B.	EDUCATION					
	3. Report of Information: SJCA California Dashboard					
	Ms. Shiroma the Board provided the Board with an overview of the new SJCA CA Dashboard.					

	4. Report of Information: Expanded Learning Opportunities Program (ELOP)					
	Ms. Shiroma provided the Board with an update on SJCA’s program.					
C. BUSINESS						
Consent	5. #163 Purchase Orders					
	Moved by		Seconded by			
	To approve/ratify listed purchase orders.					
	Ayes		Noes		Abstain	
	__ Smith	__ Farias	__ Coronado	__Song	__ Valdovinos	__ Wallach
Consent	6. #164 Warrants					
	Moved by		Seconded by			
	To approve/ratify listed warrants.					
	Ayes		Noes		Abstain	
	__ Smith	__ Farias	__ Coronado	__Song	__ Valdovinos	__ Wallach
Consent	7. #165 Donations					
	Moved by		Seconded by			
	To approve/ratify listed donations.					
	Ayes		Noes		Abstain	

	__ Smith	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach
	8. #166 Contracts					
	Moved by	Mr. Wallach		Seconded by		Mrs. Fariaas
	To approve/ratify contracts as presented.					
	Ayes	4	Noes	0	Abstain	0
	x Smith	_x_ Farias	__ Coronado	x__ Song	__ Valdovinos	_x_ Wallach
	9. Report of Information: 2022-2023 1st Interim PowerPoint					
	Due to Ms. Luna’s absence due to illness, Dr. Patton, Administrator, Operations and Budget Support, presented an overview of the 1st Interim Budget.					
	10. #167 2022-2023 1st Interim Budget					
	Moved by	Mr. Wallach		Seconded by		Mr. Song
	To approve the 2022-2023 1st Interim Budget					
	Ayes	4	Noes	0	Abstain	0
	x Smith	x__ Farias	__ Coronado	x__ Song	__ Valdovinos	_x_ Wallach
	11. #168 2021-2022 Draft Audit					
	Moved by	Mr. Wallach		Seconded by		Mr. Song
	To approve the 2021-2022 Draft Audit.					
	Ayes	4	Noes	0	Abstain	0

	☐ _x_ Smith	☒ x__ Farias	☐ __ Coronado	☒ x__Song	☐ __ Valdovinos	☒ _x_ Wallach
	12. #169 Revised Classified Salary Scale					
	Moved by		Mr. Wallach	Seconded by		Mr. Song
	To approve the revised Classified Salary Scale					
	Ayes	4	Noes	0	Abstain	0
	☐ _x_ Smith	☐ _x_ Farias	☐ __ Coronado	☒ x__Song	☐ __ Valdovinos	☒ _x_ Wallach
Consent	13. Removed from the consent agenda. Tabled until the January 2023 meeting. National University Memorandum of Understanding					
	Moved by			Seconded by		
	To approve the MOU between National University and San Jose Charter Academy					
	Ayes		Noes		Abstain	
	☐ __ Smith	☐ __ Farias	☐ __ Coronado	☐ __Song	☐ __ Valdovinos	☐ __ Wallach
D.	PERSONNEL					
Consent	14. #170 Personnel Report					
	Moved by			Seconded by		
	To approve/ratify the personnel report as presented.					
	Ayes		Noes		Abstain	
	☐ __ Smith	☐ __ Farias	☐ __ Coronado	☐ __Song	☐ __ Valdovinos	☐ __ Wallach

X. INFORMATION SESSION

1. Board of Directors' discussion

There was no Board of Directors' discussion.

2. Dates to remember and other updates:

DATE	EVENT
Dec. 5th	9:15 Kinder Musical
Dec. 6th	9:15 Kinder Musical
Dec. 7th	8:15 2nd Grade Musical
Dec. 8th	8:15 2nd Grade Musical
Dec. 10th	Kiwanis Christmas Parade
Dec. 12th	8:15 5th Grade Musical
Dec. 12th	6:00 PTO Meeting
Dec. 13th	8:15 5th Grade Musical
Dec. 19th - Jan. 4th	Winter Break
Jan. 10th	NEXT BOARD MEETING - 5:00 p.m.

XI. There being no further business to come before the Board of Directors, the regular meeting of December 13, 2022 is adjourned at __7:07____ p.m. by Vice-Chairwoman, Monica Farias.