

Columbia Heights Public Schools
Minutes of the
REGULAR SCHOOL BOARD MEETING
December 10, 2024

Chair Mueller called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

Clerk Granlund called roll.

Members present: Ms. Granlund, Ms. Houle, Ms. Medearis, Ms. Mueller, Ms. Palmer, Ms. Pettway and Superintendent Stenvik

Members absent: None

AGENDA APPROVAL/ADJUSTMENTS, ANNOUNCEMENTS

Approval of Agenda motion by Houle, seconded by Palmer, to approve the agenda as presented.

Announcements:

- Jan 7, 6:00 Organizational Meeting, Community Room
- Jan 14, 4:45 Subcommittee on Policy, Superintendent Conference Room
- January 14, 5:00 Subcommittee on Community Engagement, Community Room
- Jan 14, 6:00 Regular School Board Meeting, Community Room
- Jan 21, 5:30 School Board Work Session, Community Room

COMMUNICATION TO THE BOARD – Community Member Naty addressed the Board to share Lorien's impact on her Board experience.

CONSENT AGENDA

Motion by Granlund, seconded by Medearis, to approve the action required to implement the items on the consent agenda **School Board Minutes** November 26

Personnel Report: BACKGROUND: Licensed – Conditional

Abderrahmane Soum: Science Teacher, CA, new hire, step 9, lane 7 (MA+15), \$51,665.72 for 121 of 189 days for the 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Licensed Cheimaa Yamache:** Change to: Special Education Teacher, HL, step 1, lane 6 (MA), \$35,093.84 for 121 of 189 days for the 2024-2025 school year. **Support – Conditional Blanca Riera:** Educ Asst, HL, new hire, \$22.70 (23-24 rate), effective 11/21/24 (the conditional offer of employment is subject to successful completion of a criminal background check). **Mark Ranfelt:** Custodian (Transportation Specialist/District Mechanic), DW, new hire, \$33.53/hr, effective 12/2/24 (the conditional offer of employment is subject to successful completion of a criminal background check). **Leaves Sarah Honeywell:** Teacher, CHHS, requests FMLA (intermittent) from 10/4/24 for up to 12 weeks. **Resignations/Terminations, Jake Endres:** Boys Head Tennis Coach, CHHS, effective 11/5/24. Reason: Resignation. **Pete Heryla:** Asst Football Coach, CHHS, effective 11/20/24. Reason: Resignation. **John Rockwell:** Asst Football Coach, CHHS, effective 11/20/24. Reason: Resignation.

Policy Second Reading: 722- Public Data Requests

Treasury Report- October 2024. All in Favor. Motion Carried

ACKNOWLEDGEMENT OF CONTRIBUTIONS

Member Houle introduced the following resolution and moved its adoption:

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district and for the benefit of pupils thereof.” Therefore, the School Board of Columbia Heights Public Schools, Independent School District No. 13, resolves to accept the \$21,911 monetary contributions detailed in the background with appreciation.

DETAILED BACKGROUND:

Monetary

- The Columbia Heights Athletic Boosters donated \$2,000 to track and field, \$4066 to girls' basketball, \$1,000 to robotics, \$1,000 to girls' and boys' tennis, \$75 to North Park, \$3,984 to the Chicago Trip, \$560 to Cheer, \$701 to Heights Herald, \$876 to HOSA, \$2022 to Speech, and \$449 to Wrestling.
- The CHHS Class of 1994 donated \$1,994 to CHHS for Staff/School use.
- Anonymous donation of \$2,000 to the District's Parents for School Supplies.
- Cynthia Jirsa donated \$50 to the Ranjana Thukral Memorial Scholarship.
- Tasty Pizza donated \$250 to support the Robotics Team.

In-Kind

- Alex Bajwa donated Musser 4 octave concert marimba, Marimba mallets, and a Music stand valued at \$1,500 to The Band Program at Columbia Academy.
- Joan Szurek donated Books valued at 61.89 to the Media Center at Columbia Academy.
- Anonymous donation of floor puzzles valued at \$236 to Valley View for classroom use.

The total fiscal year 2024-2025 monetary contributions to date: \$51,529

Member Palmer duly seconded the motion for the adoption of the preceding resolution, and upon vote being taken thereon, the following voted in favor thereof:

Granlund –Aye, Houle- Aye, Medearis-Aye, Mueller-Aye, Palmer- Aye, Pettway- Aye

The following voted against the same: None

Thereupon, the said resolution was declared duly passed and adopted.

REPORTS FROM MEMBERS OF THE BOARD

Ms. Granlund- Held conversations with Superintendent Stenvik, members Medearis, Palmer, Pettway, and Mueller, and with many student staff and families, Robotics Meet at CA. CA winter choir event. Opening night of Shrek, the Musical. Provided board with the paper

Ms. Houle Subcommittee on Policy and Conversations with community members

Ms. Mueller attended the chair meeting and the sub-committee on Policy and conversed with Superintendent Stenvik and members of Granlund, Houle, Medearis, Palmer, and Pettway.

Ms. Palmer- Held conversations with Chair Mueller and Members Granlund, Medearis, and Superintendent Stenvik. Had a legislative priorities conversation with Member Medearis. Attended Shrek the Musical. Subcommittee on Community Engagement

Ms. Pettway Attended Shrek and the Community engagement meeting.

Medearis Delegated assembly 28 resolutions to the assembly, as well as challenges and differences that districts face. Direct access to Legislative changes. Next fall, to be a delegate can have up to three from our district Day at the capital on March 10th. Shrek the Musical.

SUPERINTENDENT'S REPORT

I attended Shrek and was impressed with the choreography. As the Region 9 representative, I spent much of the day in today's MASA Board meeting. We are monitoring enrollment at Highland Elementary, particularly in grades 3 and 4. We seek to hire a third-grade teacher to manage the two large grade classes at North Park School for Innovation. The 3rd grade at Valley View is closed to open enrollment. Structured Literacy observation, Labor Management

DISTRICT'S ANNUAL BUDGET HEARING (TRUTH IN TAXATION HEARING)

Bryan Hennekens, Dir. of Finance and Operations, and Matthew Hammer, Senior Municipal Advisor, EHLERS, presented information on the Truth in Taxation to the Board.

FY 2024 AUDIT

Bryan Hennekens, Director of Finances and Operations, and Jim Eichten, MMKR, presented on the Audited Comprehensive Financial Report for FY2024

2024 PAYABLE 2025 LEVY

Motion by Pettway, seconded by Houle, to certify the 2024 payable 2025 school levy as presented.

Motion carried unanimously

COLUMBIA ACADEMY ROOF BID

Motion by Houle, seconded by Medearis, to approve the lowest responsible bidder for the Columbia Academy Roof Bid. In Favor: Granlund, Houle, Medearis, Pettway and Palmer. Abstaining Mueller. Motion passes.

AUTHORIZATION OF BID PUBLICATION- Student Transportation Services

Motion by Granlund, seconded by Medearis, to authorize the publishing of legal notice of solicitation of bids for Student transportation services. Motion carried unanimously

RESOLUTION TO COMBINE PRECINCTS FOR SPECIAL ELECTIONS

Member Medearis introduced the following resolution and moved its adoption:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE POLLING PLACES WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE, COUNTY, OR MUNICIPAL ELECTION

BE IT RESOLVED by the School Board of ISD #13, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, When no other election is being held in a school district, the school board may designate combined polling places at which the voters in those precincts may vote in the school district election.

3. By December 31 of each year, the school board must designate, by resolution, combined polling places. The combined polling places designated in the resolution are the polling places for the following calendar year, unless a change is made:

(1) Pursuant to section 204B.172; or

(2) Because a polling place has become unavailable.

4. If the school board designated combined polling places pursuant to this subdivision, polling places must be designated throughout the district, taking into account both geographical distribution and population distribution. A combined polling place must be at a location designated for use as a polling place by county or municipality.

5. In school district that have organized into separate board member's elections district under section 205A.12, a combined polling place for a school general election must be arranged so that it does not include more than one board member election district.

Combination Name	Polling Place	Comprised of City Precincts
ISD 13 P1 HYLANDER CENTER DOOR 41 NORTH GYM	1400 49TH AVE NE	COLUMBIA HEIGHTS P-1 COLUMBIA HEIGHTS P-2 COLUMBIA HEIGHTS P-7 COLUMBIA HEIGHTS P-8 FRIDLEY W-1 P-4 FRIDLEY W-3 P-3 HILLTOP P-1

6. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections between 7:00 a.m. and 8:00 p.m.

7. The clerk is directed to prepare a map illustrating the boundaries of each combined precinct, to post the map of the combined precincts in the administrative offices of the school district and to file a copy of the map and a certified copy of this resolution with the county auditor of each county in which the school district is located in whole or in part.

8. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a non-forwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply.

The motion for the adoption of the foregoing resolution was duly seconded by Member Pettway, and upon vote being taken thereon, the following voted in favor thereof:

Granlund-Aye, Houle-Aye, Medearis-Aye, Mueller-Aye, Palmer-Aye, Pettway-Aye.

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

BOARD TOPICS –

Member Medearis Hyland PTO fundraiser Noodles and Company Fundraiser 4-8 pm Giving 25% of sales donated to the Highland PTO.

ADJOURNMENT

Having completed all of the items on the regular agenda, Chair Mueller adjourned the meeting at 7:49 p.m.

Date minutes approved

Michelle Pettway, Clerk, Board of Education
Independent School District 13