



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

January 22, 2025

Public Participation Guidelines

Community Advisory Committee meetings are held in person in the Boardroom at the San Juan Unified School District office, 3738 Walnut Ave, Carmichael, CA 95608. Public comment may be offered in person during the committee meeting or in advance via email. The business to be considered at this board meeting is on the agenda above.

How to Submit Public Comment

In Advance - Submit via email to Caitlin.wrockloff@sanjuan.edu. Comments submitted before 5 p.m. on the meeting day will be shared with committee members. Public comments are subject to a 2-minute limit of approximately 300 words for written comments submitted via e-mail.

In Person - Public "comment cards" are available at the sign-in table. In order to provide a public comment, you will need to complete a comment card on the agenda item you wish to speak on. The comment card needs to be submitted to staff. When the CAC Chair calls for public comment on an item during the meeting, those who have completed a card for that topic will be called upon to speak. You will be provided with up to two minutes to comment. Those who require translation or other assistance will be provided with additional time.

For translation or accessibility assistance, contact the Special Education office at least 48 hours prior to the meeting. Call: 916-971-7525 Department Contacts available at: www.sanjuan.edu/SpecialEd

Community Advisory Committee Agenda

January 22, 2025 @ 6 p.m.

- | | |
|---------------------|---|
| A. Call to Order | Ryan Digman, CAC Chair |
| B. Member Roll Call | Ryan Digman, CAC Chair |
| C. Board Remarks | Ben Avey, School Board Member & CAC Liaison |
| D. Visitor Comments | Ryan Digman, CAC Chair |
- All comments are subject to a 2-minute limit of approximately 300 words for written comments submitted via e-mail.

This time is for general public comment (NOT related to agenda items)

- | | |
|---------------------------|---|
| E. TeachTown Presentation | Eric Anderson, SpEd Assistant Director, and Alex Card, SpEd Curriculum Specialist |
|---------------------------|---|

(A) = Action Item (D) = Discussion Item (R) = Report



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

January 22, 2025

F. Rebecca Foster, SPED Director 2; Sandra Butorac, SPED Director 1 (10 min)

1. SELPA Update
2. Announcements
3. Upcoming SPED Family Engagement Opportunities
 - Public Comment (regarding this agenda item)
 - Member Discussion

G. Committee Business (15 min)

1. Approval of Minutes, December 11th, 2024 (A)
Ryan Digman, CAC Chair
2. Subcommittee Report: You Light the Way (R)
Annual ceremony to honor the outstanding individuals who have made significant contributions to the district's special education programs.
3. Subcommittee Report: IEP Workgroup (R)
Identify trends, make recommendations and look at best practices, tools and resources to help understand the IEP process.
4. Subcommittee Report: Community Outreach (R)
Outreach to the community regarding involvement in the Community Advisory Committee
5. Subcommittee Report: Legislative Action Day
Annual event to bring regional teams to Sacramento to advocate state legislators for educational priorities.
 - Public Comment (regarding this agenda item)
 - Member Discussion

H. Events of Interest (5 min)

An opportunity for committee members or staff to share information on upcoming events that may be of interest to the committee or special education community.

I. Future Agenda Items

J. Adjournment



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

January 22, 2025



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

January 22, 2025

Community Advisory Committee

Meeting Minutes

December 11, 2024 @ 6 p.m.

A. Call to Order

CAC Chairperson Ryan Digman, called the meeting to order at 6:05pm.

B. Member Roll Call

Members present: Ryan Digman, Kasey Crooks, Kaylin Boyce, Kimber Rice, Lisa Sotelo, Luc Taylor, Sean Owens, Emily Getz, Mackenzie Guye, Daniel Hicks, Heather Taylor

Members absent: David Martasian, Nicole Harrigan, D=Lacey Martinez, La Reina Pakeman, Olivia O'Neill

Staff members present: Rebecca Foster

Board Member Liaison present: None

C. Board Remarks

None.

D. Visitor Comments

Stephanie Jackson, Adapted PE teacher and parent in the district, Stephanie shared about unified sports and activities. Stephanie also shared about having a unified Sports a Rama at the high school level. She would like to gather feedback from parents regarding practice times and what would work best for families. Stephanie also commented about full inclusion at the secondary level and training and accountability for teachers and students in both general education and special education.

David Getz, shared appreciation of the CAC and their involvement with the special education community on behalf of the students. David also shared his experience with his student in special education and gave insight about the constant evolution of understanding students with special needs and limiting words and how they can be impactful..

Megan Pena, a parent of a student at Charles Peck, shared her son's experience while riding the bus. Megan shared her student has only faced challenges while on the bus and not during the school day. Megan has expressed her concerns to the transportation department and would like to express her concerns to the Special Education Directors and department.

David Pegos, parent of a few students in San Juan Unified, shared information about the letter from the Superintendent of Public Education sent to all school districts supporting the recommendation that full inclusion should be the first option for students in special education..

E. LCAP Listening Session

Gianfranco Tornatore, Director Continuous Improvement/LCAP and Melissa Tachiera, LCAP



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

January 22, 2025

Analyst, shared information on the 25-26 Local Accountability Plan and held a listening session to gather information and feedback from the Community Advisory Committee and community members. The LCAP team is working now to develop the 2025-2026 Local Control and Accountability Plan. The plan takes place over a 3 year period and is revised annually. Feedback gathered from tonight's CAC meeting will be presented to the Special Education Directors and provided at the upcoming CAC meeting.

[Local Control and Accountability Plan \(LCAP\) - San Juan Unified School District](#)

F. Rebecca Foster, SPED Director 2; Sandra Butorac, SPED Director 1

1. SELPA Update - Dates for Special Education Centers presenting at Board Meeting: 1/14 - Laurel Ruff, 1/28 - La Vista, 2/11 Ralph Richardson Center.
2. Announcements: Alison (Ali) Lerch is our new Special Education Assistant Director, replacing Jennifer Nelson. The Special Education department has provided a new organizational chart, attached at the end of these meeting notes.
3. Upcoming SPED Family Engagement Opportunities - Jan 29th, Feb 11th parent info nights in the Boardroom
 - Public Comment (regarding this agenda item): None.
 - Member Discussion: None.

G. Committee Business

1. Approval of Minutes, October 30, 2024
 - It was moved by Lisa Sotelo, seconded by Emily Getz, that the minutes of the October 30th, 2024 meeting be approved. Ayes: all members; Opposed: none.
2. Subcommittee Report: You Light the Way (R)
Annual ceremony to honor the outstanding individuals who have made significant contributions to the district's special education programs.
 - No report to date. Committee will be meeting the first week of January to discuss the event, timeline, and nominations.
3. Subcommittee Report: IEP Workgroup (R)
Identify trends, make recommendations and look at best practices, tools and resources to help understand the IEP process.
 - Subcommittee met to discuss what does best practices would look like. Focus on soft skills items, pre IEP and Post IEP things to look at and questions to ask. There will be a committee planning meeting at 5:30 meeting Zoom in first week of January. Document sanctioned by parents and from a parent perspective will be created for implementation.

(A) = Action Item (D) = Discussion Item (R) = Report



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

January 22, 2025

4. Subcommittee Report: Community Outreach (R)

Outreach to the community regarding involvement in the Community Advisory Committee.

- Parent Survey will be created by the Special Education Directors and information will be provided back to the special education and MTSS Leadership group.

5. Subcommittee Report: Legislative Sharing Day

Annual event to bring regional teams to Sacramento to advocate state legislators for educational priorities.

- No updates or report from this committee
- Public Comment (regarding this agenda item): None.
- Member Discussion: None.

H. Events of Interest (5 min)

An opportunity for committee members or staff to share information on upcoming events that may be of interest to the committee or special education community.

- Warmline Dec 16th Holiday Special and training

I. Future Agenda Items

Internal improvements in special education
Mental Health resources and utilization
Dispute resolution
Agenda items from 10/30 meeting
Overages and program update

J. With there being no further business, this meeting was adjourned at 7:49pm.