

AGENDA



**Glen Cove Board of Education
Board of Education
BOE MEETING
Wednesday, January 22, 2025, 7:30 pm - 9:00 pm
Glen Cove High School**

Via Livestream: www.glencoveschools.org

I. Opening Ceremony

- A. Salute to Flag
- B. Roll Call

II. Approval of Minutes of the Board of Education Meeting

Minutes of January 8, 2025 - Presented by District Clerk

III. Committee Reports

A. Audit Committee

- 1. Maureen Jimenez
- 2. Meghan Lavine
- 3. Angela Raimo

B. Policy Committee

- 1. Lynn James
- 2. Anne Markoulis
- 3. Lia Leone

C. Education Committee

- 1. Maureen Jimenez
- 2. Lia Leone
- 3. Anne Markoulis

D. Facilities Report

Theresa Kahan

E. Board President's Report - Superintendent Search Update

IV. Superintendent Report

A. Updates

- 1. Budget Presentation
- 2. Graduation Rate & How Graduation Rates Are Calculated

V. Student Board Member Report

VI. Public Participation

This section gives opportunity to residents who wish to raise a question or make a brief

statement on agenda items.

VII. Instructional Report

- A. Committee on Special Education
- B. Committee on Preschool Special Education

VIII. Business Affairs

- A. Finance
 - 1. Treasurer's Report - Month of December
 - 2. Financial Reports
 - a. Bank Reconciliations - Month of December
 - b. Revenue Budget Status Report - Month of December
 - c. Appropriation Budget Status Report - Month of December
 - d. Register of Bills - Month of December
 - e. Check Registers - Month of December
- B. Operations
 - 1. Contract
 - 2. Donation
 - 3. Field Trip - DECA
 - 4. Contract - District of Residence
 - 5. Field Trip - Music in the Parks Competition
 - 6. Field Trip - Junk Kouture
 - 7. Budget Transfers
 - 8. Field Trip - Flag Football Media Day
 - 9. Contract - Scott Stone PLLC
 - 10. Contract - BusPatrol
 - 11. Refund of Real Property Taxes

IX. Personnel

- A. Certified
 - 1. Appointment of Probationary Teacher
 - 2. Appointment of Temporary Advisor (HS)
 - 3. Additional Hours for Credit Recovery Teachers
 - 4. Appointment of Regular Substitute Teacher
 - 5. Appointment of Permanent Substitute Teachers
 - 6. Appointment of Part-Time Teaching Assistant
 - 7. Change in Appointment
 - 8. Change in Status

9. Request for Leave of Absence
10. Resignation
11. Rescission of Appointment

B. Classified

1. Appointment of Head Custodians
2. Appointment of School Monitor
3. Request for Leave of Absence
4. Resignations

X. Unfinished Business

- A. Policy# 9800 Second Reading and Adoption

XI. New Business

- A. Policy #5605 - First Reading
- B. Policy #1800-E - First Reading

XII. Board Comments

XIII. Public Participation

This section gives opportunity to residents who wish to raise a question or make a brief statement on matters including, but limited to, agenda items.

XIV. Executive Session (if necessary)

XV. Adjournment

VII. **Instructional Report**

A. Committee on Special Education

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the recommendations of the Committee on Special Education for Initial Placement Programs/Services for cases listed as per the attached from meetings and approves the authorization of funds to implement the special education programs and services.

VII. **Instructional Report**

B. Committee on Preschool Special Education

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the recommendations of the Committee on Preschool Special Education for Initial Placement Programs/Services for cases listed as per the attached from meetings.

Regular Meeting – Board of Education – January 22, 2025

VIII. **Business Affairs**

B. Operations

1. Contract

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the contract between Glen Cove City School District and Hamburger & Yaffee, LLP as attached and authorizes the President to sign such upon approval:

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VIII. **Business Affairs**

B. Operations

2. Donation

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education accepts, with gratitude, the donation 3 theater flats from JoAnn Criblez to the Glen Cove School District's Fine and Performing Arts Department as outlined in the attached letter.

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VIII. **Business Affairs**

B. Operations

3. Field Trip - DECA

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the DECA International Business Competition in Rochester, New York from March 5, 2025 through March 7, 2025.

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VIII. **Business Affairs**

B. Operations

4. Contract – District of Residence

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract for the 2023-2024 school year as summarized below in which Glen Cove is the district of residence and authorizes the President of the Board of Education to sign such contract upon approval:

District of Location	Address	School/# of Students	Services
South Huntington UFSD	60 Weston Street Huntington Station, NY	1 student – St. Anthony’s	Special Ed services as outlined in IEP.

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VIII. **Business Affairs**

B. Operations

5. Field Trip – Music in the Parks

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the participation of the GCHS Orchestra in the Music in the Parks Competition at Six Flags on April 26, 2025 as outlined on the attached.

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VIII. **Business Affairs**

B. Operations

6. Field Trip – Junk Kouture

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the trip to the World Final Junk Kouture Championship in Dublin, Ireland from 3/1/25 through 3/6/25 as outlined on the attached paperwork.

VIII. **Business Affairs**

- B. Operations
- 7. Budget Transfers

RESOLVED, on the recommendation of the Superintendent of Schools, the Board approves the attached **2024.2025** budget transfers.

BUDGET TRANSFER(S)			
Account Code	Account Name	Transfer In	Transfer Out
A9050 800	NYS Unemployment Insurance	\$13,294.79	
A2330 153	Summer of Success		\$13,294.79
TOTAL		\$13,294.79	\$13,294.79

To cover unemployment costs.

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VIII. **Business Affairs**

B. Operations

8. Field Trip – Flag Football Media Day

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the participation of the Varsity Flag Football team in the Flag Football Media Day at Met Life Stadium on February 24, 2025 as outlined on the attached.

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VIII. **Business Affairs**

B. Operations

9. Contract – Scott Stone PLLC

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves a motion to accept the Agreement for Attorney’s Services between the Glen Cove School District and the Law Offices of Scott Stone PLLC to assist the district with Tax Certiorari Matters as specified in the agreement.

VIII. **Business Affairs**

B. Operations

10. Contract - BusPatrol

BE IT RESOLVED that the Board of Education approves Amendment to the Opt-in Agreement to participate in the Town of Hempstead, New York/BusPatrol School Bus Stop Arm Enforcement Program (“Agreement”), effective immediately;

BE IT FURTHER RESOLVED that the Superintendent of Schools is authorized to sign the Agreement on behalf of the Board of Education.

VIII. **Business Affairs**

B. Operations

11. Refund of Real Property Taxes

WHEREAS, Sageteer Realty, LLC (Thomas Assenzio), of 61 ½ Glen Street, has filed an application pursuant to Real Property Tax Law §556 seeking to correct a clerical error in the 2022 and 2023 assessments in that the assessment roll reflected an incorrect assessment value for the property; and

WHEREAS, the City Assessor determined that a clerical error occurred and recommended that the application be approved with respect to the 2022 and 2023 assessments (2023-2024 and 2024-25 tax years); and

WHEREAS, the City and the County have approved the application and issued the applicable refunds for the years at issue; and

WHEREAS, the Board has considered the application and the Assessor's recommendation and determined that a clerical error occurred; and

WHEREAS, the Board desires to approve the application consistent with the Assessor's recommendation and issue a refund of any taxes paid in error;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Glen Cove City School District hereby approves the application; and

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business shall process the application form as indicated herein and send a copy to the applicant as required by Real Property Tax Law §556; and

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business shall issue a refund of the taxes paid in error, consistent with the Board's determination.

Book Policy Manual
Section 9000 Personnel
Title NEGOTIATIONS
Code 9800
Status Active
Adopted July 6, 2022

Some district employees may be represented by collective bargaining groups. Organizations recognized for the purposes of collective bargaining include:

- a. Glen Cove Teachers Association (GCTA)
- b. Glen Cove Educational Administrators Association (GCEAA)
- c. Glen Cove Educational Support Association
- d. Glen Cove Custodial Unit
- e. Glen Cove Cafeteria Unit
- f. Glen Cove Nurses Association
- g. Glen Cove Security Guard Unit

For those full-time employees not represented by such groups, the district, in an attempt to treat each employee fairly, will strive to provide similar benefits to employees in like categories.

In the spring before the beginning of each fiscal year, the Superintendent of Schools will submit the list of all unaligned and non-contracted full-time personnel and a listing of benefits provided to employees in those categories.

Ref:
Civil Service Law Article 14

Adoption date: July 6, 2022

Book Policy Manual
Section 5000 Students
Title STUDENT VOTER REGISTRATION AND PRE-REGISTRATION
Code 5605
Status Active
Adopted July 6, 2022

The Board of Education believes that getting young people involved in the election process helps to secure the future of democracy by preparing young people to be educated, engaged voters who have formed the habit of voting and contributing to civic life early.

In accordance with the law, and in an effort to promote student voter registration, the Board directs the Building Principals to offer all students who are at least 16 years old (but will not be 18 years old by the next election) ~~the opportunity~~ opportunities to pre-register to vote. Students who are or will be at least 18 years old by the next election will also be offered opportunities to register to vote. These students must be otherwise qualified to register to vote. ~~These pre-registrations~~ Students pre-registering to vote will be automatically registered upon reaching the age of eligibility following verification of the person's qualifications and address.

The district will provide students with access to voter registration and pre-registration applications during the school year, and assistance with filing such applications. The district will inform students of the state requirements for voter registration and pre-registration. The district will meet these obligations by partnering with organizations or agencies to offer workshops and educational sessions that inform eligible students of the pre-registration and voter registration process. Additionally, the district will organize voter registration drives at the high school, coordinated by administration and student leadership.

Students who do not wish to register or pre-register to vote do not have to do so. There will be no penalty (including participation grades or credits) for choosing not to register or pre-register.

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Ref:
Election Law §5-507

Adoption date: July 6, 2022

Book Policy Manual
Section 1000 Community Relations
Title DONATIONS, GIFTS, AND GRANTS TO THE DISTRICT APPROVAL CHECKLIST
Code 1800-E
Status
Adopted

To ensure an efficient review process, please adhere to the instructions in the checklist and include **all** information when submitting a Written Offer for donations, gifts, or grants to the District. (Gifts and donations of money, property, equipment and materials may be accepted by the Board by official action, except that the Superintendent of Schools may accept on behalf of the Board gifts and donations having a value less than \$500.)

Submission Process:

1. A Written Offer is to be submitted to the Superintendent of Schools for review.
2. Once a complete Written Offer has been received, the Board of Education is notified.

Information to Include in the Written Offer:

_____ The subject of the gift.

_____ The purpose of the gift.

_____ The beneficiary or beneficiaries, if any.

_____ All conditions or restrictions that may apply.

_____ A description of how the gift furthers the district’s mission, goals, instructional priorities, and/or resources.

_____ If applicable, prior approval documentation is attached, e.g., teachers seeking grants or donations for their classroom must obtain approval from the Building Principal; or, other staff or administrators seeking grants or donations to benefit an entire school or the district as a whole must obtain approval from the Superintendent or their designee