



Candidate Packet

*May 3, 2025 Election
For Districts 1, 4, 7, 8, and 9*

[FWISD Board Member District Maps](#)

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This Candidate Packet is designed to be a helpful resource to individuals applying for a trustee position on the Fort Worth Independent School District Board of Education, but it is ultimately the individual’s responsibility to ensure that the information in the packet is correct and that they are completing the necessary forms by the appropriate deadlines.

Election Coordinator Information:

Morgan DeHoyos

morgan.dehoyos@fwisd.org

817-814-1982

Procedures for Filing as a Candidate for Trustee of the Fort Worth Independent School District Board of Education

1. Verify that you meet all the [requirements](#) to be eligible to be a candidate for the Fort Worth Independent School District Board of Education.
2. Complete an [application](#) for a place on the Fort Worth Independent School District General Election Ballot. **The application must be notarized.** Please refer to the instructions on the back of the application.
3. File an application for a place on the Fort Worth Independent School District General Election Ballot in person or by mail with the Office of Legal Services at Fort Worth Independent School District, at 7060 Camp Bowie Blvd, Room 1035, Fort Worth, Texas 76116, or by email to morgan.dehoyos@fwisd.org **no earlier than 8:00 a.m., Wednesday, January 15, 2025, and no later than 5:00 p.m., Friday, February 14, 2025.**
4. Ensure that you file an Appointment of Campaign Treasurer by a Candidate or by a Specific Purpose Committee form. Please refer to the instruction guide and file the appropriate document in-person or by mail with the Office of Legal Services at Fort Worth Independent School District, at 7060 Camp Bowie Blvd, Room 1035, Fort Worth, Texas 76116, or by email to morgan.dehoyos@fwisd.org.
5. Visit the [Texas Ethics Commission Website](#) for Campaign Finance Report deadlines and additional resources for candidates.

All information submitted will be subject to the Public Information Act and all Campaign Finance Reports will be posted on the Fort Worth Independent School District Website.

Forms and Links

- 1. Candidate Application and Write-In Candidacy and Withdrawal Forms**
 - [Application for Place on the Ballot for a General Election for a City, School District, or Other Political Subdivision](#)
 - [Declaration of Write-In Candidacy for Cities, School Districts, and Other Political Subdivisions](#)
 - [Certificate of Withdrawal](#)
- 2. Appointment of a Campaign Treasurer Form and Instructions**
 - [Form CTA](#): Appointment of a Campaign Treasurer
 - [Instruction Guide for CTA](#)
 - [Form ACTA](#): Amendment to Appointment of a Campaign Treasurer Form
 - [Instruction Guide for ACTA](#)
- 3. Code of Fair Campaign Practices**
 - [Form CFCP](#): Code of Fair Campaign Practices Form
 - [Chapter 258 of the Texas Election Code](#): Fair Campaign Practices
- 4. Financial Reporting Forms and Instructions**
 - [Texas Ethics Commission Campaign Finance Guide](#)
 - [Form C/OH: Candidate/Office Holder Campaign Finance Report](#)
 - [Form C/OH- Instruction Guide](#)
 - [2025 Filing Schedule](#)
- 5. Political Advertising**
 - [Political Advertising: What You Need to Know](#)
- 6. Other Resources for Potential Candidates:**
 - [TASB: Running for School Board: What You Need to Know](#)
 - [Texas Education Agency: Chapter 61, Subchapter A: Board of Trustees Relationship](#)
 - [Texas Education Agency: Framework for School Board Development](#)

All questions relating to completion of financial forms must be directed to the Texas Ethics Commission at 512.463.5800.

If these links are not opening on your device, visit <https://www.ethics.state.tx.us/forms/coh/cohfrm.php> for financial forms and <https://www.sos.state.tx.us/elections/forms/pol-sub/index.shtml> for candidacy and withdrawal forms.

MAY 3, 2025 ELECTION CALENDAR FOR CANDIDATES

Fort Worth Independent School District Board of Education Election

District Positions up for Election on May 3, 2025: 1,4,7,8,9

DATE	DAY	DESCRIPTION
January 15, 2025 at 8:00 a.m.	Wednesday	First day to file an application for a place on the ballot or a declaration of write-in candidacy
January 15, 2025	Wednesday	January Semiannual Report Due
February 14, 2025 at 5:00 p.m.	Friday	Last day to file an application for a place on the ballot
February 18, 2025 at 5:00 p.m.	Tuesday	Deadline for write-in candidates to file Declaration of Write-In candidacy
February 21, 2025 at 5:00 p.m.	Friday	Last day for a candidate to withdraw by submission of notarized certificate of withdrawal
February 24, 2025 at 5:30 p.m. (tentative)	Monday	Drawing for place on the ballot at FWISD District Service Center
April 3, 2025	Thursday	30th day before election reports due
April 22, 2025	Tuesday	First day of early voting
April 25, 2025	Friday	8th day before election reports due
April 29, 2025	Tuesday	Last day of early voting
May 3, 2025	Saturday	Election Day

Sources:

1. Secretary of State Website:
<https://www.sos.state.tx.us/elections/voter/important-election-dates.shtml>
2. Texas Ethics Commission (2025 Uniform Local):
<https://www.ethics.state.tx.us/data/filinginfo/schedules/s25uniform.pdf>