

Twin Cities International Schools

School Board Meeting

Minutes of the School Board Meeting held on **Thurs., December 19, 2024** at 4:00 PM
Twin Cities International Schools, 277 12th Ave N. Room #200, Mpls, MN 55401

Members Present

Chair Mr. Warsame Shirwa

Parent Representative Mr. Abdirazak Botan

Community Representative Mr. Jimmy Engler

Auditor Toby Thomas

Members Absent

Teacher Representative Ms. Heidi Tesfaye

1. Call to Order

Mr. Warsame, The Chair, called the meeting to order at **4:01 PM** and acknowledged a quorum was present, and thanked them for attending the meeting. **Mr. Abdirashid, Mr. Ismail & Ms. Kelli** were welcomed as the Ex-Officio's.

2. Open Agenda

Mr. Warsame acknowledged the open meeting.

3. Approve Agenda

MOTION that the December 19, 2024 agenda be approved.

Abdirazak motioned for the December 19, 2024 Board Meeting agenda to be approved as amended. The motion was seconded and the motion carried.

4. Board Members

5. Minutes from the Previous Meetings

5.1 Minutes of November 21, 2024 Meeting

MOTION: THAT THE MINUTES of November 21, 2024 BOARD MEETING be APPROVED.

Jimmy motioned for the Board Meeting minutes of November 21, 2024 to be approved as corrected. The motion was seconded and the motion carried

6. Business Arising from the Minutes of November 21, 2024

All business arising from the previous board meeting are included in the agenda.

7. Treasurer's Report

7.1 July 2024 - December 2024 YTD Report

MOTION: THAT THE JULY 2024 - December 2024 YTD REPORT BE APPROVED.

Mohamed Adan presented the Treasurer's Report.

Jimmy motioned for the Treasurer's Report to be approved. The motion was seconded and the motion carried.

Toby Thomas presented the auditor's report. Motion was approved.

8. Authorizer's Report -

MOTION: THAT THE AUTHORIZER REPORT BE APPROVED.

Directors participated in PUC annual review and reported back to the Board about agenda meetings.

9. Director's Report

MOTION: THAT THE DIRECTOR'S REPORT BE RECEIVED.
Jimmy motioned to approve the directors report.

10. Annual Report

Motion: To approve the 2023-2024 Annual Report.
Kelli presented the Annual Report.
Abdirazak motioned to approve the Annual Report.

TCIS Board Meeting

Executive Director's Report to the Board

Thursday, December 19th, 2024 @ 4:00 pm

In-Person: TCIS Board Room - #200

1. Enrollment Update: District **926** (K-5 **595**; MS **331**).
2. The school had the November Thanksgiving break.
3. **A few weeks before Winter Break - short instructional days.**
4. Formal Staff Evaluation started for teachers.
5. The licensure committee met after school on Monday, November 11th, 2024.
6. **School Board Training was held 11/21/2024: Finance & Governance.**
7. Parent Academy was held on Saturday, December 7th, 2024. Request the Board to allocate funds to run Parent Academics to support families.
8. Spirit week was **November 25-27th** - lots of fun for the students and the teachers.
9. The girls' basketball team showcased to students, staff, and parents on **Tuesday, December 3rd, 2024.**
The boys' basketball trial was held Thursday, **December 5th, 2024.**
10. Presentation of the 2023-2024 Annual Report by Ms. Kelli.

11. Any other Business:

Academic Goals Achieved: Data Team meeting: data coordinator analysis of the fall assessments.

Non-Academic Goals Achieved:

11. Other Reports and Action Items

11.1 First Policy Readings for the month of November 2024

11.1.1-214 Out-of-State Travel by Charter School Board Members

11.1.2-412 Expense Reimbursement

11.1.3-506 Student Discipline

11.1.4-709 Student Transportation Safety

11.1.5-709a Student Transportation Safety Form

Jimmy motioned that the policies 214, 412, 506, 709 & 709a be approved as first readings.

The motion was seconded and the motion carried.

11.2 Final Policy Readings for the month of November 2024

11.1.1-516 Student Medication and Telehealth

11.1.2-419 Tobacco Free-Environment

11.1.3-413 Harassment and Violence

11.1.4-410 Family and Medical Leave

11.1.5-406 Public and Private Personnel Data

11.1.6-102 Equal Educational Opportunity Policy

Abdirazak motioned that the policies 516, 419, 413, 410, 406 & 102 be approved as final readings.

The motion was seconded and the motion carried.

11.3 Parent Academy Trainings

Tabled.

11.4 Board Goals

Academic and Non-Academic goals were received and approved as mentioned in the Director's Report.

12. Adjournment

Motion that the November meeting be adjourned.

Jimmy motioned for the meeting to be adjourned, noting the time at 4:47PM. The motion was seconded and the motion carried.

*If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.