Maryville City Schools
520 S. Washington Street
Maryville, TN 37804

BOARD OF EDUCATION **5:30 PM, JANUARY 21, 2025**
REGULAR MEETING **MARYVILLE HIGHSCHOOL**

I. CALL TO ORDER **CHAIR ELDER**
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE Drew Carver, 12th grade

II. UPDATE FROM MARYVILLE HIGH SCHOOL: Heather Hilton, Principal

III. ADOPT AGENDA

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

V. CONSENT AGENDA ITEMS

1. Approve Minutes of December 16, 2024, meeting (Attachment)
2. Approve changes to Board Policy 2.201 – (Attachment A1) second reading.
3. Approve Maryville High School DECA overnight to Chattanooga, Tennessee for DECA State Competitions – Funding Source: Students/Club (Attachment A2)
4. Ratify Executive Committee approval for Maryville High School Cheer overnight trip to Orlando, Florida – Funding Source: Student fundraising (Attachment A3)
5. Approve Maryville Junior High School Band overnight trip to Gatlinburg, Tennessee for ETSBOA All-State Band Clinic – Funding Source: Student (Attachment A4)
6. Approve Maryville Junior High School Band overnight trip to Nashville, Tennessee to attend TMEA All-State Convention – Funding Source: Students (Attachment A5)
7. Approve Maryville High School Track overnight trip to Mountain Brook, Alabama to compete in track meet – Funding Source: Track (Attachment A6)

VI. AGENDA

1. Consider quote from E. Luke Greene Company for asbestos abatement at Maryville Junior High School - $34,400.00 Funding Source: Building Improvements (Attachment B1)
2. Consider quote from Central Technologies for an Avigilon Server - $39,102.08 – Funding Source: Technology Other Equipment (Attachment B2)
3. Consider quote from Central Technologies for security cameras at Coulter Grove Intermediate School - $32,668.98 Funding Source: CGIS School Funds (Attachment B3)
4. Consider changes to Board Policies 4.603 (Promotions and Retentions) and 5.118 (Background Investigations) – First reading (Attachment B4)
5. Consider quote from Gillenwater Flooring and Kitchen Gallery for installation of tile in 10 Maryville Junior High School classrooms -$28,799.64 Funding Source: MJHS School Funds (Attachment B5)
6. Consider quote for exterior painting at Maryville Junior High School - $37,169.50 – Funding Source: MJHS School Funds (Attachment B6)

7. Consider transferring funds to the Maryville City Schools Construction Fund for Phase 1 of the Maryville High School project.

VII. REPORTS FROM DIRECTOR OF SCHOOLS

VIII. RECOGNITION OF STAFF AND STUDENTS

IX. COMMENTS FROM BOARD MEMBERS

X. ADJOURN

Upcoming meeting dates:
February 17, 2025, 5:30 p.m. Foothills Elementary School
March 24, 2025, 5:30 p.m. Maryville Junior High School

Maryville City Board of Education

Monitoring: **Review: Biennially in September**	Descriptor Term: **Line Item Transfer Authority**	Descriptor Code: **2.201**	Issued Date: **01/21/25**
		Rescinds: **2.201**	Issued: **11/05/18**

Line-item transfers within major categories and transfers between major categories shall be made upon the recommendation of the Director of Schools and approval by the Board.

Budget amendments that include an increase in revenue shall be made with the approval of City Council.

Budget amendments for federal programs require approval from the appropriate program director, ~~the Board~~, and Tennessee Department of Education.

FIELD TRIP REQUEST FORM

Maryville City Schools

School: **Maryville High School** Grade/Course/Team/Organization: Coordinating Teacher(s): DECA (Kalolo/Myers)

Trip Date: 2/26-2/28 Destination: DECA SCDC Chattanooga

Cost Per Student: $250 Cost Per Adult: $0

Number of Attending Students: 23 Number of Attending Adults: 3

Departure Time: 7:00 Return Time: 12:00

Is this an overnight trip? YES *overnight trips require board approval

Funding Source: Student/Club Student payment: Yes *for trips requiring board approval

Is a school nurse required to attend? YES ☐ NO ☒

Transportation: ☐ Walk ☐ Cars ☒ Bus ☐ SPED Bus Buses # 1

Bus Service Provider: Rocky Top Tours

Trip Justification: DECA State Competitions

Trip Coordinator's Signature: _____

Principal's Signature: _____

Director of Schools Signature: _____ Date: 12/12/24

School Board Approval, as applicable: _____ Date: _____

To Be Completed After Approval:

PO#:_____ Please Initial Below:

Cafe Manager: _____ Clinic (Meds): _____ Office (Perm. Slip): _____

Website/Calendar: _____

CUT AND RETURN TOP PORTION TO OFFICE FOR APPROVAL

MARYVILLE CITY SCHOOLS

Mike Winstead
Director of Schools

520 S Washington Street
Maryville, Tennessee 37804

December 16, 2024
Maryville City School Board
Executive Committee Meeting

Approve Maryville High School Cheer overnight trip to Orlando, Florida – Funding Source: Student Fundraising

APPROVED:

Director of Schools _____ Date 12/16/2024

Chair, Board of Education _____ Date 12/16/2024

Maryville Board of Education
Nick Black Candy Morgan Julie Elder Isaac Simerly Bart Stinnett

FIELD TRIP REQUEST FORM

Maryville City Schools

Maryville High Cheer

School: **Maryville High School** Grade/Course/Team/Organization: Coordinating Teacher(s): Samantha Harding

Trip Date: 2/6-2/10/25 Destination: National Cheer Championship → Orlando, FL

Cost Per Student: $1,800 Cost Per Adult: $1,800

Number of Attending Students: 25 Number of Attending Adults: 4

Departure Time: 5AM Return Time: 11:59pm

Is this an overnight trip? yes *overnight trips require board approval

Funding Source: Cheer-614 Student payment: Fundraising *for trips requiring board approval

Is a school nurse required to attend? YES ☐ NO ☒

Transportation: ☐ Walk ☑ Cars ☑ Bus ☐ SPED Bus Buses #____ Flying

Bus Service Provider: CharterUp → Enterprise

Trip Justification: MHS Cheer will compete at the National Cheer Championship.

Trip Coordinator's Signature: S. Harding

Principal's Signature: Heather Mitchell

Director of Schools Signature: [signature] Date: 12/12/24

School Board Approval, as applicable: [signature] Date: 12/16/24

To Be Completed After Approval:

PO#:_____ Please Initial Below:

Cafe Manager: _____ Clinic (Meds): _____ Office (Perm. Slip): _____

Website/Calendar: _____

CUT AND RETURN TOP PORTION TO OFFICE FOR APPROVAL

COMPLETE BOTTOM HALF & RETURN TO BOOKKEEPER AFTER TRIP

Grade:_____ Department/Team:

Coordinating Teacher(s):

Field Trip Destination: ___Campbellsville University Wrestling Camp_____

Final Count of Students Paying: _____

Final Count of Students Waived: _____

Final Count of Adults Paying: _____ Signature of Person Verifying: _____

FOR BOOKKEEPER TO COMPLETE:

Amount Donated: _____

Total Paid by Students: _____

Total Paid by Adults: _____

ETSBOA All-State East Band Clinic

FIELD TRIP REQUEST FORM
Maryville City Schools

School: Maryville HS (Maryville High School) Grade/Course/Team/Organization: 9th Grade Band Students (Select)

Coordinating Teacher(s): Sean Copeland and Jonathon Leichman

Trip Date: 2/6, 2/7, 2/8 2025 Destination: Park Vista Hotel in Gatlinburg, Tennessee

Cost Per Student: $15 (Bus + Hotel) Cost Per Adult ($150 - $200 Hotel)

Number of Attending Students: TBD - select Number of Attending Adults: 2

Departure Time: 12pm on 2/6 Return Time: parent responsible taking own participating student home from Hotel.

Is this an overnight trip? ☑ Yes ☐ No *overnight trips require board approval

Funding Source: Student participation Fee of event *for trips requiring board approval

Is a school nurse required to attend? ☐ Yes ☑ No

Transportation: ☐ Walk ☑ Cars ☑ Bus ☐ SPED Bus Number of Buses 1

Bus Service Provider: Rocky Top Bus Tours

Trip Justification: To promote the advancement of instrumental music education by providing our students a band clinic opportunity organized at the top 9th-12th grade musicians of East TN led by seasoned world-class music educators.

Trip Coordinator's Signature: _____

Principal's Signature: _____

Director of Schools Signature: _____ Date: 1/7/25

School Board Approval, as applicable: _____ Date: _____

To Be Completed After Approval:

PO#: _____

Please Initial Below:

Cafe Manager: _____ Clinic (Meds): _____ Office (Perm. Slip): _____ Website/Calendar: _____

CUT AND RETURN TOP PORTION TO OFFICE FOR APPROVAL

COMPLETE BOTTOM HALF & RETURN TO BOOKKEEPER AFTER TRIP

Grade: _____ Department/Team: _____

Coordinating Teacher(s): _____

Field Trip Destination: _____

Final Count of Students Paying: _____

Final Count of Students Waived: _____

Final Count of Adults Paying: _____

Signature of Person Verifying: _____

FOR BOOKKEEPER TO COMPLETE:

Amount Donated: _____

Total Paid by Students: _____

Total Paid by Adults: _____

TMEA All-State Band Clinic

FIELD TRIP REQUEST FORM
Maryville City Schools

School: Maryville Jr. High Grade/Course/Team/Organization: 9th Grade Band Students (Select)

Coordinating Teacher(s): Sean Copeland and Jonathon Leichman

Trip Date: April 10th-13th 2025 Destination: Gaylord Opryland Resort and Convention Center Nashville, TN

Cost Per Student: $55 per student ($150-$200 Hotel) Cost Per Adult: $75 per chaperone ($150-$200 Hotel)

Number of Attending Students: (Select) Number of Attending Adults: 2

Departure Time: 4/9/25 Noon - Return Time: 4/13/25 ~7pm

Is this an overnight trip? ☑ Yes ☐ No *overnight trips require board approval

Funding Source: Student Fees *for trips requiring board approval

Is a school nurse required to attend? ☐ Yes ☑ No

Transportation: ☐ Walk ☑ Cars ☑ ~~Bus~~ Van ☐ SPED Bus Number of Buses _____

Bus Service Provider: [redacted] MCS Vans

Trip Justification: To promote the advancement of instrumental music education by providing students a band clinic opportunity with the top band students in the state of Tennessee under the direction of world class music educators

Trip Coordinator's Signature: [signature]

Principal's Signature: [signature]

Director of Schools Signature: [signature] Date: 1/7/25

School Board Approval, as applicable: _____ Date: _____

To Be Completed After Approval:

PO#: _____

Please Initial Below:

Cafe Manager: _____ Clinic (Meds): _____ Office (Perm. Slip): _____ Website/Calendar: _____

CUT AND RETURN TOP PORTION TO OFFICE FOR APPROVAL

COMPLETE BOTTOM HALF & RETURN TO BOOKKEEPER AFTER TRIP

Grade: _____ Department/Team: _____

Coordinating Teacher(s): _____

Field Trip Destination: _____

Final Count of Students Paying: _____

Final Count of Students Waived: _____

Final Count of Adults Paying: _____

Signature of Person Verifying: _____

FOR BOOKKEEPER TO COMPLETE:

Amount Donated: _____

Total Paid by Students: _____

Total Paid by Adults: _____

FIELD TRIP REQUEST FORM

Maryville City Schools

School: **Maryville High School** Grade/Course/Team/Organization: Coordinating Teacher(s):

Trip Date: 4/11-4/12-2025 Destination: MOUNTAIN BROOK, AL

Cost Per Student: $25.00 Cost Per Adult: Ø

Number of Attending Students: 52 Number of Attending Adults: 8

Departure Time: 8:00 AM - FRI Return Time: 1:00 AM - SAT.

Is this an overnight trip? YES *overnight trips require board approval

Funding Source: TRACK Student payment: $25.00 *for trips requiring board approval

Is a school nurse required to attend? YES ☐ NO ☑

Transportation: ☐ Walk ☐ Cars ☑ Bus ☐ SPED Bus Buses # 1

Bus Service Provider:

Trip Justification: COMPETE IN TRACK MEET

Trip Coordinator's Signature: _____

Principal's Signature: _____

Director of Schools Signature: _____ Date: 11/13/25

School Board Approval, as applicable: _____ Date: _____

To Be Completed After Approval:

PO#:_____ Please Initial Below:

Cafe Manager: _____ Clinic (Meds): _____ Office (Perm. Slip): _____

Website/Calendar: _____

CUT AND RETURN TOP PORTION TO OFFICE FOR APPROVAL

COMPLETE BOTTOM HALF & RETURN TO BOOKKEEPER AFTER TRIP

Grade:_____ Department/Team:

Coordinating Teacher(s):

Field Trip Destination: ___Campbellsville University Wrestling Camp_____

Final Count of Students Paying: _____

Final Count of Students Waived: _____

Final Count of Adults Paying: _____ Signature of Person

Verifying: _____

FOR BOOKKEEPER TO COMPLETE:

Amount Donated: _____

Total Paid by Students: _____

Total Paid by Adults: _____

REVISED 9.8.23

E. LUKE GREENE COMPANY INC

FIELD OPERATIONS
619 E. MAPLE STREET
JOHNSON CITY, TN 37601
PHONE (423) 926-1151
FAX (423) 926-5558

CORPORATE OFFICE
4807 DOUGLAS DAM ROAD
STRAWBERRY PLAINS, TN 37871
PHONE (865) 933-5902
FAX (865) 933-8063

FIELD OPERATIONS
10909 MCBRIDE LANE
KNOXVILLE, TN 37932
PHONE (865) 675-4161
FAX (865) 675-4164

Established 1962

December 12, 2024

Joe Robinette
Maryville City Schools
Facilities

Emailed to: joe.robinette@maryville-schools.org

Project: **Asbestos Abatement – 2nd Floor - Floor tile and mastic**
Maryville Junior High School
805 Montvale Station Road
Maryville, TN 37803

Dear Joe & David:

E. Luke Greene Co. Inc. is pleased to offer the following quotation. We will provide all the necessary labor and equipment to perform the following scope of asbestos abatement.

1. Remove the following asbestos containing materials:
   - Approximately 8,160 SF of Floor tile and mastic from the following classrooms: 2nd floor (300, 301, 302, 303, 304, 308, 307, 308, 310, and 311).
2. Work to be performed Monday – Thursday working 10 hours per day.
3. Provide $2,000,000.00 asbestos liability insurance with no sunset clause.
4. Dispose of the asbestos containing materials at an EPA approved landfill and provide disposal records.

Exclusions:
Floor prep.
Protection of existing finishes/surfaces that remain.
Overtime or premium time and/or shift work.
Removal of non-asbestos mastic.
3rd party PCM daily air monitoring.
Final 3rd party TEM air clearances.
Removal of items in the work area.
Work on nights, holidays, or weekends.

Abatement Price:.....$26,900.00. _____
Daily PCM Air Monitoring.....$ 850.00/day (6 days) _____
Final TEM Air Clearance 24-hour TAT.....$ 1,200.00 each (up to 2) _____

Total Amount.....$34,400.00

Thank you,

Donna Cornwell

Asbestos Bid Coordinator, E. Luke Greene Company, Inc.

Signature: _____ PO#: _____ Date: _____

CENTRAL Technologies, Inc.

We have prepared a quote for you

Avigilon - Servers and Licenses / Coulter Grove Intermediate

Quote # 024070
Version 1

Prepared for:

Maryville City Schools

Andy Lombardo
andy.lombardo@maryville-schools.org

6101 Industrial Heights Dr. NW
Knoxville, TN 37909
centralinc.com

CENTRAL Technologies, Inc.

Server

Description		Price	Qty	Ext. Price
NVR6-PRM-FORM-D-96TB-S22-NA	**NVR6 PRM FORM D 96TB 2U Rack Mnt; WS22; 5Y Onsite 4HMC; NA**	$36,426.00	1	$36,426.00
NVR6-AINVR2-FORM-D-SFPPLUS-DA	**KIT;10G SFP+ SR DA; NVR6/AINVR2 FORM D**	$187.20	2	$374.40
AVIGILON ACC SERVER INSTALLATION	**AVIGILON ACC SERVER INSTALLATION**	**$1,250.00**	**1**	**$1,250.00**

Subtotal: **$38,050.40**

Licenses

Description		Price	Qty	Ext. Price
ACC-ENT-SMART-1YR	**ACC Enterprise Smart Plan; 1 year**	$25.04	42	$1,051.68

Subtotal: **$1,051.68**

6101 Industrial Heights Dr. NW
Knoxville, TN 37909
centralinc.com

CENTRAL Technologies, Inc.

Avigilon - Servers and Licenses / Coulter Grove Intermediate



Prepared by:

Knoxville HQ

Brandon Calhoun
615-812-5566
brandon@centralinc.com

Prepared for:

Maryville City Schools

2025 Sevierville Rd
Maryville, TN 37804
Andy Lombardo
(865) 982-7121
andy.lombardo@maryville-schools.org

Quote Information:

Quote #: 024070

Version: 1
Delivery Date: 12/11/2024
Expiration Date: 01/31/2025

Quote Summary

Description	Amount
Server	$38,050.40
Licenses	$1,051.68
Total:	**$39,102.08**

Knoxville HQ

Signature: Brandon Calhoun

Name: Brandon Calhoun

Title: Account Manager

Date: 12/11/2024

Maryville City Schools

Signature: _____

Name: Andy Lombardo

Date: _____

CENTRAL Technologies, Inc.

We have prepared a quote for you

Avigilon - Outdoor Cameras / Coulter Grove Intermediate

Quote # 024058
Version 1

Prepared for:

Maryville City Schools

Andy Lombardo
andy.lombardo@maryville-schools.org

6101 Industrial Heights Dr. NW
Knoxville, TN 37909
centralinc.com

CENTRAL Technologies, Inc.

Outdoor Cameras

Description		Price	Qty	Ext. Price
8.0C-H6A-DO1-IR	**8MP H6A Outdoor IR Dome Camera with 4.4-9.3mm Lens**	$1,440.44	1	$1,440.44
6.0C-H6A-BO1-IR	**6MP H6A Bullet IR Camera with 4.4-9.3mm Lens**	$1,337.74	2	$2,675.48
8.0C-H6A-BO1-IR	**8MP H6A Bullet IR Camera with 4.4-9.3mm Lens**	$1,522.89	1	$1,522.89
10.0C-H5DH-DO1-IR	**2x 5MP H5A Dual Head Camera. Outdoor camera with built-in IR**	$1,397.79	5	$6,988.95
WLMT-1021	**Mount; Pendant Arm; 20cm Long; 1.5 NPT**	$81.90	5	$409.50
H5DH-MT-NPTA1	**Pendant adapter for the H5A Dual Head camera. Also compatible with an optional wall arm; CM-MT-WALL1.**	$55.22	5	$276.10
24C-H5A-3MH	**3X8MP; WDR; 270 degree max field of view; Lightcatcher; 3.3-5.7MM; Camera Only**	$2,067.78	2	$4,135.56
H5AMH-DO-COVR1	**Dome bubble and cover; for outdoor surface mount or pendant mount; clear. For use with the Avigilon H5A Multisensor**	$155.44	2	$310.88
H5AMH-AD-PEND1	**Outdoor pendant mount adapter. For use with the Avigilon H5A Multisensor**	$155.44	2	$310.88
WLMT-1001	**Wall Mount for large pendant camera**	$94.63	2	$189.26
CRNMT-1001	**CORNER MNT FOR LRGE PENDT WLMT-1001**	$113.10	2	$226.20
H4AMH-AD-IRIL1	**Optional IR illuminator ring; up to 30m (100ft); for use with H4AMH-DO-COVR1.**	$303.73	2	$607.46
POE60U-1BTE	**Gigabit 802.3bt 60 W PoE Injector; Indoor; single port**	$138.06	2	$276.12
UNITY8-ENT	**Unity Enterprise camera channel**	$246.88	11	$2,715.68
CAMERA INSTALL - OUTDOOR - INCLUDING DATA DROP	**CAMERA INSTALL - OUTDOOR - INCLUDING DATA DROP**	**$525.00**	**11**	**$5,775.00**
LABORCB	**Central Tech labor - Adjust and Clean Existing Cameras**	$65.00	3	$195.00

Subtotal: **$28,055.40**

6101 Industrial Heights Dr. NW
Knoxville, TN 37909
centralinc.com

CENTRAL Technologies, Inc.

Statement of Work

Camera #1 - 8mp Dome - replacing an existing camera mount on hard surface to cover keypad/walkway
Camera #3 - Dual Head on pendant mount- cover playground and BB court/entryway door and courtyard
Camera #4 - Dual Head on pendant mount- cover entryway doors behind gates/cover grassy area and BB court - Mount between 1st/2nd floor with location to avoid trees
Camera #6 - Dual Head on pendant mount - cover playground/grassy area
Camera #7 - 6mp Bullet with IR - Stairwell door camera on wall mount - cover side entryway door
Camera #8 - 6mp Bullet with IR - wall mount - cover behind building/blindspot - possible tree issue, cover as much as possible
Camera #9 - 270 camera with IR on corner pendant mount - cover rear doors, cover playgrounds/streets, and cover side of building/benches
Camera #11 - Camera #6 - Dual Head on pendant mount - cover playground/parking lot
Camera #12 - 270 camera with IR on corner pendant mount - cover parking lots, cover grounds toward track, cover side of building & walkways
Camera #14 - 8mp Bullet with IR on wall mount - cover entryway doors and car line
Camera #15 - Dual Head on pendant mount - cover entryway doors and cover grassy area towards awning

Clean and Adjust:
Camera #2 - Existing Light Pole Camera that covers Little Nest Entrance
Camera #5 - Existing Camera that covers Entryway Doors
Camera #13 - Existing Camera that covers Entryway Doors

Optional Cameras

Description		Price	Qty	Ext. Price
10.0C-H5DH-DO1-IR	**2x 5MP H5A Dual Head Camera. Outdoor camera with built-in IR**	$1,397.79	2	$2,795.58
WLMT-1021	**Mount; Pendant Arm; 20cm Long; 1.5 NPT**	$81.90	2	$163.80
H5DH-MT-NPTA1	**Pendant adapter for the H5A Dual Head camera. Also compatible with an optional wall arm; CM-MT-WALL1.**	$55.22	2	$110.44
UNITY8-ENT	**Unity Enterprise camera channel**	$246.88	2	$493.76
CAMERA INSTALL - OUTDOOR - INCLUDING DATA DROP	**CAMERA INSTALL - OUTDOOR - INCLUDING DATA DROP**	**$525.00**	**2**	**$1,050.00**
			Subtotal:	**$4,613.58**

6101 Industrial Heights Dr. NW
Knoxville, TN 37909
centralinc.com

CENTRAL Technologies, Inc.

Statement of Work

Optional Cameras:

Camera #10 - Dual Head on pendant mount- cover courts/car line and cover entryway/awning
Camera #16 - Dual Head on pendant mount- cover awning/parking lot and cover parking lot

6101 Industrial Heights Dr. NW
Knoxville, TN 37909
centralinc.com

CENTRAL Technologies, Inc.

Avigilon - Outdoor Cameras / Coulter Grove Intermediate



Prepared by:

Knoxville HQ

Brandon Calhoun
615-812-5566
brandon@centralinc.com

Prepared for:

Maryville City Schools

2025 Sevierville Rd
Maryville, TN 37804
Andy Lombardo
(865) 982-7121
andy.lombardo@maryville-schools.org

Quote Information:

Quote #: 024058

Version: 1
Delivery Date: 12/11/2024
Expiration Date: 01/31/2025

Quote Summary

Description	Amount
Outdoor Cameras	$28,055.40
Optional Cameras	$4,613.58
Total:	**$32,668.98**

Knoxville HQ

Signature: Brandon Calhoun

Name: Brandon Calhoun

Title: Account Manager

Date: 12/11/2024

Maryville City Schools

Signature: _____

Name: Andy Lombardo

Date: _____

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in August	**Promotion and Retention**	**4.603**	**02/17/25**
		Rescinds: **4.603**	Issued: **08/19/24**

General

All promotion and retention decisions shall be made on a case-by-case basis and comply with state and federal law. All decisions shall be made in consultation with a student's IEP and/or 504 team, if applicable.[1]

Students who have difficulty in achieving the requirements for promotion may be considered for retention. Schools shall identify these students by February 1st. Factors used to identify students for retention shall include:[2]

1. Ability to perform at the current grade level;
2. Results of local assessments, screening, or monitoring tools;
3. State assessments, as applicable;
4. Home Literacy Reports;[3]
5. Overall academic achievement of the student;
6. Likelihood of success with more difficult material if promoted to the next grade;
7. Attendance record; and
8. The student's maturity.

Students may be identified for retention after the February 1st deadline if the delay in identifying a student is due to:[4]

1. Lack of instructional availability; or
2. Additional information acquired after results of local assessment, screening, or monitoring are released.

VOLUNTARY RETENTION[5]

A parent/guardian of a student enrolled in kindergarten through second grade may choose to retain his/her student in the current grade level if:

1. The student has a documented academic or behavioral delay; and

2. The parent/guardian believes that retention may benefit the student.

This information shall be submitted in writing within thirty (30) days of the end of the school year. The district shall send written notice to the parent/guardian confirming whether the student is eligible for retention under state law.

PROMOTION PLANS[6]

When a student is considered for retention, the student's parent/guardian shall be notified within fifteen (15) days, and an individualized promotion plan shall be developed to help the student avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school counselor, or other appropriate school personnel.

Promotion plans shall incorporate evidence-based strategies, including expectations and measurements that will verify whether a student has made sufficient progress to be promoted to the next grade level, and be tailored to the student's learning needs. Promotion plans for students in third grade will include additional requirements for promoting students in this grade. A copy of the plan will be provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the promotion plan.

A student who demonstrates sufficient academic progress according to his/her promotion plan shall be promoted to the next grade level unless retention is required per additional requirements for students in third grade.[7]

If a student has not demonstrated sufficient academic progress according to his/her promotion plan by the end of the school year, the student shall be eligible to enroll in a summer reading or learning program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10) calendar days prior to the start of the next school year if the student was enrolled in a summer program. However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school year.[8]

RETENTION[7]

A student may be retained when such retention is in the best interest of the student or when retention is required per additional requirements for students in third and fourth grades.

Decision of Retention – General[9]

If a student is retained, the Director of Schools/designee shall develop an individualized academic remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its development. The plan shall include at least one of the following strategies:

1. Adjustment to the current instructional strategies or materials;
2. Additional instructional time;
3. Individual tutoring;
4. Modification to the student's classroom assignment to ensure the student receives instruction from a highly effective teacher; or
5. Attendance or truancy interventions.

A student shall not be retained more than once in any grade. The progress of students who are retained shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the school year in which the student is retained. The Director of Schools shall develop procedures to ensure appropriate recordkeeping of students who are retained.

Decision of Retention – Third Grade[10]

Third grade students shall not be promoted to the next grade unless they are determined to be proficient (i.e., receive a performance level rating of "met expectations" or "exceeded expectations") in English language arts (ELA) based on the student's most recent TCAP test.

Students who are not proficient in ELA may still be promoted if the following conditions are met:

1. A student in third grade receiving a performance level rating of "approaching expectations" on the ELA portion of the student's most recent TCAP test may be promoted if:

    a. The student is an English language learner and has received less than two (2) full years of ELA instruction;
    b. The student was previously retained in grades K-3;
    c. The student is retested before the next school year and scores proficient in ELA;
    d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-test at the end of the camp; or
    e. The student receives tutoring for the entirety of the next school year in accordance with state law.
    f. Beginning with the 2023-2024 school year, the student demonstrates proficiency in ELA standards by scoring within the fiftieth percentile on the most recently administered state-provided benchmark assessment and the district provides tutoring services to the student during the entire fourth grade school year and notifies the student's parent/guardian, in writing, of the benefits of enrolling the student in summer programming.

2. A student in third grade receiving a performance level rating of "below expectations" on the ELA portion of the student's most recent TCAP test may be promoted if:

    a. The student is an English language learner and has received less than two (2) full years of ELA instruction;
    b. The student was previously retained in grades K-3;
    c. The student is retested before the next school year and scores proficient in ELA; or
    d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next school year in accordance with state law.

Decision of Retention – Fourth Grade[10]

Students in the following categories may be promoted to fifth grade if they demonstrate adequate growth on the fourth-grade ELA portion of the TCAP test:

1. A student who was promoted to fourth grade due to receiving tutoring for the entirety of the fourth-grade school year; and

2. A student who was promoted to fourth grade due to attending a learning loss bridge camp while maintaining a ninety percent (90%) attendance rate and receiving tutoring for the entirety of the fourth grade school year.

If a student that was promoted to fourth grade under one of the provisions above does not demonstrate adequate growth on the fourth-grade ELA portion of the TCAP test, then the following shall occur:

1. The student's principal shall convene a conference consisting of the following parties: the student's parent(s)/legal guardian, the student's ELA teacher, and the student's principal.

2. The conference shall review the student's fourth grade ELA performance to determine if the student should be promoted to fifth grade.

3. At the conclusion of the conference, a majority of the parties shall agree to one of the following:
    a. The student will be promoted to fifth grade and be assigned a tutor for the entirety of the student's fifth-grade year; or
    b. The student will be retained in fourth grade. A student shall not be retained more than once in fourth grade.

Decision of Retention – Students with Disabilities[11]

Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the student's IEP and/or 504 team to determine whether the student's performance on the ELA portion of TCAP was due to the student's disability. The school district shall not retain a student with a disability or a suspected disability that impacts their ability to read.

PROMOTION AND RETENTION – GRADES 9-12

Each student is a member of a cohort group determined by the year they entered 9th grade. Students will progress through grades 9-12 with their cohort group. Those not meeting graduation requirements at the end of the eighth term will be retained as a 12th grader.

APPEALS[8,12]

When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision to retain the student and provided with information on the right to appeal the decision. Appeals shall be made to a committee appointed by the principal within five (5) business days. The student and his/her parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given the opportunity to address the committee. The committee shall conduct a hearing within ten (10) business days to determine if the student will be promoted and issue such decision within five (5) business days of the hearing. Upon notification of the committee decision, the principal shall send written notification to the Director of Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of their right to appeal such action within five (5) business days to the Director of Schools/designee.

The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A decision shall be issued within five (5) business days.

For students where retention is required per the additional requirements for students in third and fourth grade, parent(s)/guardian(s) may appeal this decision in accordance with state law.[13]

Legal References

1. 20 USCA § 1400 *et seq.*; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. Public Acts of 2024, Chapter No. 829
6. TRR/MS 0520-01-03-.16(6)
7. TRR/MS 0520-01-03-.16(6)(f)
8. TRR/MS 0520-01-03-.16(6)(e)
9. TRR/MS 0520-01-03-.16(6)(g)
10. TRR/MS 0520-01-03-.16(7)
11. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 *et seq.*; TRR/MS 0520-01-03-.16(7)(e); Public Acts of 2024, Chapter No. 989
12. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
13. TRR/MS 0520-01-03-.16(7)(f)

Cross References

Credit Recovery 4.210
Grading System 4.600
Reporting Student Progress 4.601
Attendance 6.200
Student Assignments 6.205
Homeless Students 6.503
Student Records 6.600

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in September	**Background Investigations**	**5.118**	**02/17/25**
		Rescinds: **5.118**	Issued: **02/11/19**

General

Background checks shall be required for applicants, employees, contract workers, and volunteers.[1] Individuals who (1) have been identified by the Department of Children's Services as perpetrators of child abuse, severe child abuse, child sexual abuse, or child neglect or who pose an immediate threat to the health, safety, or welfare of children; or (2) are listed on the state's abuse of vulnerable persons registry maintained by the Department of Health shall not be employed.[2]

The Director of Schools/designee shall develop any necessary corresponding procedures.

Applicants and current employees shall be entered into the federal RAP back program.[3] Notice of the following shall be provided.

1. Possible fees charged by the Tennessee Bureau of Investigation; and

2. Fingerprints will be retained by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for all purposes and uses authorized for fingerprint submission.

Any costs incurred to perform these background checks and fingerprinting shall be paid by applicants. The Board shall not reimburse applicants if the position is offered and accepted.

CONTRACTORS & VOLUNTEERS

To ensure the safety and welfare of students and staff, the district shall require criminal history background checks and fingerprinting of contactors, and volunteers and any other positions that require proximity to children. Any costs incurred to perform these background checks and fingerprinting shall be paid by the applicant. The Board shall not reimburse the applicant if the position is offered and accepted.[4]

Background checks shall be required of the individuals listed above at least once every five (5) years after the initial background check.[1]

USE AND DISSEMINATION

Fingerprints or other approved forms of positive identification shall be submitted with all requests for criminal history record checks for non-criminal justice purposes.[5] The Director of Schools shall ensure the Originating Agency Identifier number is on file at all times.

Tennessee and FBI Criminal History Record Information (CHRI) obtained by the district shall be solely used to verify criminal violations and shall not be disseminated. Results shall be considered

confidential and only accessible to district personnel identified by the Director of Schools. CHRI shall only be accessed by authorized personnel in the performance of their duties and shall never be released to the public.

All persons directly associated with the accessing, maintaining, processing, dissemination, or destruction of CHRI shall sign an awareness statement and shall indicate that they have been specially trained on the subject. The training shall provide those with access to CHRI with a working knowledge of federal and state regulations and laws governing the security and processing of criminal history information. The Director of Schools is responsible for ensuring that authorized personnel receive such training within sixty (60) days of employment or job assignment and every three (3) years.

RETENTION AND SECURITY

The Director of Schools shall develop procedures to ensure CHRI is stored in a secure location. Areas in which CHRI is processed and handled shall be restricted to authorized personnel identified by the Director of Schools. The area shall be out of the view of the public and unauthorized personnel. The Director of Schools shall maintain a list of all employees who have access to, can process, disseminate, and/or destroy CHRI.

DISPOSAL OF CHRI

When CHRI is no longer needed, it shall be destroyed by burning, shredding, or other methods rendering the information unreadable. Record destruction shall be conducted under the supervision of the Director of Schools.

MISUSE

Employees who misuse CHRI or violate this policy shall be subject to disciplinary action up to and including termination. Any employee with knowledge of misuse shall immediately report a violation to the Director of Schools.

Legal References

1. TCA 49-5-413
2. TCA 49-5-406(a)(1); TCA 49-5-403; TCA 49-5-413(a)(2), (e)
3. TCA 49-5-413(f)
4. TCA 49-5-413(c)
5. 34 USCA § 40316

Cross References

School Volunteers 4.501
Application and Employment 5.106
Substitute Teachers 5.701

gillenwater
FLOORING & KITCHEN GALLERY

ES502764

QUOTE

Sold To	Ship To
MARYVILLE CITY SCHOOLS 833 LAWRENCE AVE. MARYVILLE, TN 37803	MARYVILLE JUNIOR HIGH 805 MONTVALE STATION MARYVILLE, TN 37803

Quote Date	MAIN	PO Number	Quote Number
01/02/25	865-982-7121		ES502764

Inventory	Style/Item	Color/Description	Quantity	Units
FREIGHT	FREIGHT CHARGE	FREIGHT	1.00	EA
ARMSTRONG VCT	ARMSTRONG VCT	SANDRIFT WHITE	129.00	BX
ARMSTRONG VCT	ARMSTRONG VCT	CLASSIC BLACK	56.00	BX
ECO-711-4G	MAPEI ECO-711 CLEAR SET 4 GALLON	ECO-711-4G	9.00	EA
COVE BASE VINYL 4" JOHNSONITE	COVE BASE VINYL 4" JOHNSONITE	BLACK CB-40	1,268.00	LF
7032 CARTRIDGE	COVE BASE CARTRIDGES	COVE BASE ADH	22.00	EA
	VCT EMPTY		8,325.00	SF
	COVE BASE RUN NEW		1,268.00	LF
39813	ARDEX 10# GRAY FEATHER FINISH	SELF DRYING CEMENT UNDERLAYMENT	10.00	EA

— 01/09/25 — 10:58AM —

Sales Representative(s):
DAVID KOONTZ

1/2 down when ordered on retail or install
Balance due when received or installation complete
All products are NON-REFUNDABLE

Past due balances accrue 10% finance charge/year

QUOTE TOTAL: $28,799.64

George Hamby Painting LLC

P.O Box 838 | Alcoa, Tennessee 37701-0838
865-806-8083 | george@georgehambypainting.com | georgehambypainting.com

RECIPIENT:

Maryville Junior High
805 Montvale Station Road
805
Maryville, Tennessee 37803

Quote #964

Sent on	Dec 06, 2024
Total	**$37,169.50**

Product/Service	Description	Total
Exterior repaint siding	Wash caulk and fill it as needed using only top-tier paint products. When changing colors or sheen, two coats are applied to achieve the durability required to help combat the elements.	$7,672.50
6 Exterior Steel Door	Prep as needed and treat any rust before painting. Apply two coats of finish paint to the exterior. We will determine the best product to be applied to the doors. We are to use the colors the Client chooses.	$900.00
Commercial Building Metal Trim Cap Painting Gutter and Downspouts	Please ensure that all metal surfaces are thoroughly cleaned to prepare for painting. Any raw metal should be primed as necessary to ensure proper adhesion, typically required only for new raw metal. Our team will assess the situation to determine the best approach for achieving optimal results and longevity. We will focus on painting only the visible areas from the ground and from any exterior windows that may overlook the top cap. As this project is primarily cosmetic, there is no need to paint the back sides that are not visible. The painting will be completed in the color and sheen selected by the Client. We will also identify the appropriate product required for each substrate.	$3,201.00
Steel Bike Rack	Please ensure the bike rack is thoroughly cleaned in preparation for painting. Apply two coats of rust inhibitor oil-based paint to guarantee optimal adhesion and durability. The client must select the preferred color and sheen for the finish.	$800.00
Exterior Steel Painted Handrail gym side	Please ensure to wash the area before commencing any preparation or painting work. We will prepare and apply two coats of the new color and sheen selected by the Client to the previously painted handrail. Our team will assess and recommend the most suitable paint product for this surface to ensure optimal adhesion and durability.	$96.00
Fiberglass window openings	Clean all opening with the fiberglass panels on the front of the school and side of the gym windows and frames. We are to prime all the fiberglass panels with extreme bond, primer caulk, and feel as needed. Paint the fiberglass and windows and trim including in each opening the new color that is chosen. All of this will be the same color and sheen.	$24,500.00
Read Client Notes	Please read the client notes that areas that are to be painted will be listed there and other information pertaining to the work to be done.	$0.00

A deposit of 10% will be required to begin.

George Hamby Painting LLC

P.O Box 838 | Alcoa, Tennessee 37701-0838
865-806-8083 | george@georgehambypainting.com | georgehambypainting.com

Total	$37,169.50

If you decide to move forward with George Hamby Painting on this project we need to meet on site and go over everything that is being done so there's no confusion. We have allowed for the front the left side of the gym and around to the back on the right hand side where the delivery area is. These are all visible areas from the road. This will make everything look complete as it should be.
All labor and materials are included in this pricing.

This quote is valid for the next 30 days, after which values may be subject to change.

We require a 10% deposit to put your job on our schedule. The deposit can be paid by check or credit card. If you are paying by card, please use the jobber payment option. If paying by check, please mail it to the address at the top of the quote.

We do not pick colors that is up to the Client. We will help with the sheen to get the best longevity out of the product we are applying. (We can offer from a Decorator at an additional charge if needed.)

Signature: _____ **Date:** _____