TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
January 22, 2025

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://www.youtube.com/live/3IIR9IgfDnU

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mr. Infusino	Mrs. Jardinella	Mrs. Munoz
Mr. Schwartz	Dr. Simon	Mrs. Wygera	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

VI. PRESENTATION

- School Discipline: Mrs. Moore and Dr. Mitchell
- Referendum Financing and Advertising: Mr. Tony Solimine (bond counsel) from Wilentz Goldman & Spitzer; Ms. Danielle Marino (financial advisor) from Phoenix Advisors; and Jessica Reyes (public relations consultant) from Laura Bishop Communications

VII. CORRESPONDENCE

- Thank you notes were received from Parent to Parent and from Anderson House for the Giving Tree donations.

VIII. SUPERINTENDENT'S REPORT

- HIB Report- Summary Report from August 20024-January 2025
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School		
Month/Year	Dec. 2024	Jan. 2025	Jan. 2025
Date	12/17/2024	1/8/25	1/13/25 1:39 PM
Drill Description	Fire Drill	Secure	Fire Drill
Duration/ Time of Drill	4 Minutes	4 Minutes	2 Minutes
Weather Conditions	Sunny and Warm	n/a	Cloudy and cool
Conductor of Drill	L. Moore	L. Moore/S. Donovan	L. Moore
Notification Method	walkie talkies	loudspeaker and walkie talkies	walkie talkies

School	Old Turnpike School	
Month/Year	Jan. 2025	Jan. 2025
Date	1/3/2025	1/17/2025
Drill Description	Fire Drill	Secure
Duration/ Time of Drill	6 minutes	6 minutes
Weather Conditions	cold	cold
Conductor of Drill	D. Bracuti, M. Mitchell, D. Krowl, M. Verderamo	M. Mitchell, D. Krowl, & D. Bracuti
Notification Method	walkies	walkies & pa system

IX. MINUTES

Motion to approve the following minutes:

- December 11, 2024 Regular Board Meeting
- December 11, 2024 Executive Session

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

X. COMMITTEE REPORTS

A. Curriculum
Discussion

- Spring Sports Update
- Camp Mason Trip Field Update
- Review of Surveys

1. Approve the following field trips for the 2024-2025 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
S.E. Gr. 7	Spinning Wheel Diner, Lebanon, NJ to work on related life skills	January, 2025	cost of meal	Meghan Girton
5-8 Instrumental Music Students	Voorhees High School - Attend the Voorhees Pops Concert and have an opportunity to learn about music programs offered.	February, 2025	-0-	Nicole Polinger

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

B. Policy
Discussion

Policy Alert 234

A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2023 Revisions

P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
P 5533 Student Smoking (M) (Revised)
R 5533 Student Smoking (Revised)
P & R 7441 Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)
P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

B. General Policy and Regulation Updates

P 2365 Acceptable Use of Generative Artificial Intelligence (AI) (New)
P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
P 5516 Use of Electronic Communication Devices (Revised)
R 5516 Use of Electronic Communication Devices (New)
P 5701 Academic Integrity (Revised)
P 5710 Student Grievance (Revised)
P 8500 Food Services (M) (Revised)

C. Finance

Discussion

- 2025-2026 Budget
- Preschool tuition
- Financial Disclosures and Board Mandated Training

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period December 12, 2024 through January 22, 2025 for a total amount of $2,357,141,45.

2. Acceptance and Approval of Board Secretary's Report for the month of December, 2024.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of December, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of December, 2024.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of December, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following workshop/travel requests for the 2024-2025 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Susan Moyer	2/11/25	$295.00	-0-	Can't Remediate That /R/: Try This Step-By-Step Approach for /R/ and Other Challenging Speech Sound Errors, Institute for Educational Development, Virtual

Jaime Levy	4/11/25	$239.00	Mileage = $8.41	New Jersey Association for Gifted Children Conference 2025, Somerset, NJ
Megan Verderamo	1/31/25	$150.00	Mileage = $38.82 Tolls = $1.98	Leading Early Literacy Instruction, Intervention, and Assessment: What principals and Supervisors Need to Know, NJPSA New Jersey Principals and Supervisors Association, Monroe, NJ
Bob Hoffman	3/26/25 - 3/28/25	$500.00	Mileage = $125.02 Tolls/Parking = $25.00 Lodging = $214.00	55th Annual New Jersey Pupil Transportation Conference and Equipment Show - School Transportation Supervisors of NJ, Atlantic City, NJ
Megan Verderamo	2/10/25	$90.00	Mileage = $24.81	Running Effective I&RS/NJTSS Meetings, Morris Union Jointure Commission, New Providence, NJ
Sharon Bednarz Robin Corrado Midge Grant Frank Henderson Bob Hoffman, Jr. Pam Hoy Darlene McCaffrey Heidi McKee Donna Poyer Don Schuyler	3/8/25	$250 total for 10 drivers	-0-	School Transportation Services of NJ 2025 School Bus Driver Safety Seminar, Piscataway, NJ
Kaycie Sconda	2/25/25	$250.00	Mileage = $21.15	2025 New Jersey Association for Health, Physical Education, Recreation and Dance Convention, Princeton, NJ
Lisa Moore	1/31/25	$150.00	Mileage = $32.71	Leading Early Literacy, New Jersey Principals and Supervisors Association, Monroe, NJ

*Mileage will be reimbursed according to board policy.

8. Approve the following fundraiser for the 2024-2025 school year.

Fundraiser	**Description**	**Date**	**Advisor(s)**
Canned Food Drive	Mrs. Forsythe's 4th Gr. class will plan, organize and complete a whole school canned food drive for the Open Cupboard Food Pantry.	February, 2025	Mrs. Forsythe

9. Approve the Resolution regarding Special Education Medicaid Initiative (SEMI) Program Waiver of Requirements.

BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator approve the following resolution regarding Special Education Medicaid Initiative (SEMI) Program:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2025-2026, and

Whereas, the Tewksbury Township Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students.

Now, Therefore Be It Resolved that the Tewksbury Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of

Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2025-2026 school year.

10. Approve educational services for student #8327385 through Learn Well at $58.95 per hour for ten hours per week from January 13, 2025 through March 11, 2025 for a total not to exceed $4,716.00.

11. Accept the donation from the Tewksbury Education Association for the donation of playing cards and math-related prizes for the families participating in Family Math Night at Tewksbury Elementary School.

12. Approve the annual tuition of $8,500.00 for the 2025-2026 Preschool Program.

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

D. Technology
Discussion

E. Facilities
Discussion

- Renewal of Shared Services with Tewksbury Township

Motion to approve the following:

1. Approve the five year Shared Services Agreement between Tewksbury Township and the Tewksbury Township Board of Education from January 1, 2025 through December 31, 2029.

Motion _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

F. Transportation
Discussion

G. Communication
Discussion

H. Other
Discussion

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

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Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

I. Personnel

Discussion

Motion to approve the following:

1. Accept, with best wishes, the letter of retirement from Pam Nugent, 2nd Grade Teacher, effective November 1, 2025.

2. Approve the following honoraria positions for the 2024-2025 school year.

Staff Member	Position	Stipend
Tom Lobb	Head Baseball Coach	$4,401
Rob Lovering	Assistant Baseball Coach	$3,721
Patty Jennings	Head Softball Coach	$4,401
Kaycie Sconda	Assistant Softball Coach	$3,046
Cathy Zisk	Head Track and Field Coach	$4,401
Daniela DiGiovanni	Assistant Track and Field Coach	$3,046
Rick deJaager	Assistant Track and Field Coach	$3,721

Daria Bracuti	Track Aide	$40/hr. as needed
Elisa DeVita	Track Aide	$40/hr. as needed
Darcy Harp	Track Aide	$40/hr. as needed

Staff Member	Name of Club	Half or Full Year Club	Supply Budget Requested	Stipend
Dee Krowl Bonnie Mendralla	Craft/Chocolate Club	Half Year	$300	$1,500 (shared)

3. Approve the following substitute teachers/aides for the 2024-2025 school year:

    - Alana Corradi
    - Nathan Moore
    - Will Weinlein

4. Approve the following teacher facilitators for the Grade 3 and 4 Family Mathematics Workshop to be held in 2025 - date TBD.

Name	Rate
Jaime Levy	$68.54 per hour up to 4 hours (two hours of prep time and two hours of facilitations)
Alyssa Forsythe	$46.05 per hour up to 4 hours (two hours of prep time and two hours of facilitations)
Patsy DelGrande	$70.08 per hour up to 4 hours (two hours of prep time and two hours of facilitations)

5. Approve the following honoraria positions for the 2024-2025 school year:

Name		Position	Stipend
A	Patty Jennings	Camp Mason Trip Chaperone- Day 1 plus overnight, Day 2	Day 1 - $276 Day 2 - $40/hour (not to exceed 7 hours)
B	Joelle Capece	Camp Mason Trip Chaperone- Day 1 plus overnight, Day 2	Day 1 - $276 Day 2 - $40/hour (not to exceed 7 hours)
C	Alana Magro	Camp Mason Trip Chaperone- Day 1 plus overnight, Day 2	Day 1 - $276 Day 2 - $40/hour (not to exceed 7 hours)
D	Cathy Zisk	Camp Mason Trip Chaperone- Day 1 plus overnight,	Day 1 - $276 for overnight Day 2 - $40/hour (not to exceed 7

		Day 2	hours)
E	Rob Lovering	Camp Mason Trip Chaperone- Full Day on Tuesday and Wednesday (no overnight)	Day 1 - $138 + mileage Day 2 - $40/hour (not to exceed 7 hours)
F	Sara Femiano	Camp Mason Trip Student Aide and Chaperone- Ride bus/van with student- Full Day on Tuesday and Wednesday (no overnight)	Day 1 - $138 Day 2 - $40/hour (not to exceed 7 hours)

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____