

Minutes of Regular Meeting

The Board of Trustees Lakeview School District

A Regular Meeting of the Board of Trustees of Lakeview School District was held Monday, July 22, 2024, beginning at 6:00 PM in the Lakeview High School Forum, 15060 South Helmer Road, Battle Creek, MI 49015.

I. OPENING OF THE MEETING

A. Call to Order

Eric Greene called the meeting to order at 6:00 PM.

B. Roll Call

Sara Johnson called the roll call.

Eric Greene, President – Present

Aisha Coulson-Walters, Vice President – Present

Jeff Perry, Treasurer – Present (6:05 PM)

Sara Johnson, Secretary – Present

Dr. Michael Glass, Trustee – Present

Melissa Metzger, Trustee – Present

Kathleen Moore, Trustee – Absent

C. Members Absent

D. Others Present

Staff and community members were present.

E. Pledge of Allegiance

II. REVISION AND APPROVAL OF THE AGENDA

Any revisions to the agenda must be approved before proceeding.

Recommended Action: *That the Board of Education approves the agenda as printed.*

Dr. Michael Glass moved, and Melissa Metzger supported the Board of Education's approval of the agenda as printed.

Ayes – 5

Nays – 0

Motion Carried

Jeff Perry was not present for this vote.

III. RECOGNITIONS AND COMMENTS FROM INTERESTED CITIZENS

A. Board of Education Members

Sara Johnson and Eric Greene commented on the recent MASQUE performance of “Diary of a Wimpy Kid the Musical” performed by middle school students.

B. Administration

No comments were made by the administration.

IV. PUBLIC COMMENTS

A member of the public may address the Board briefly (up to three minutes) or may request to be scheduled on the agenda of a future meeting.

No comments were made by the public.

V. SUPERINTENDENT AND STAFF REPORTS

A. Lakeview Education Association (LEA) Contract

Presenter: Mike Norstrom

Mike Norstrom reported that a 4-year agreement had been negotiated with the Lakeview Education Association and provided key information outlined in the agreement.

B. Paraprofessional Contract

Presenter: Mike Norstrom

Mike Norstrom reported that a 4-year agreement had been negotiated with the paraprofessionals and noted highlights of the agreement.

C. Pre-audit Communication

Presenter: Laura McFadden

Laura McFadden presented the pre-audit communication from Plante Moran.

D. School Bond Qualification & Loan Program Annual Repayment Activity

Application/Resolution

Presenter: Laura McFadden

Laura McFadden reviewed the School Bond Qualification Loan Program documents and the application/resolution for annual repayment.

E. LHS Recycling + Waste Bins

Presenter: Laura McFadden

Laura McFadden recommended purchasing recycling and waste bins for the high school cafeteria and corrected the memo to state that the dollar amount noted should have been \$100,000 and not \$1000,000.

F. 2024-25 LMS 5/6 Academy Course Description Guide

Presenter: Stacy Helmboldt

Dr. Patterson gave an overview of the updated 2024-25 LMS 5/6 Academy Course Description Guide.

G. Expulsion Reinstatement Recommendation

Presenter: Dr. Patterson

Dr. Patterson reported that the Expulsion Committee's recommendation to the Board is to reinstate the student.

H. Superintendent Goals / Amended Superintendent Contract / Superintendent Evaluation

Presenter: Dr. William Patterson

Dr. Patterson referred to the 2024-25 Superintendent Goals and the proposed amendments to the Superintendent's current contract as outlined in the Board packet.

I. Public Input Report

Presenter: Dr. William Patterson

Dr. Patterson reported that there was no public comment to report on from the June Board meeting.

VI. BOARD DISCUSSION ITEMS

A. Legislative Committee update

Eric Greene shared that the Legislative Committee met and discussed the recent approval of the state budget and the possible impacts it may have on Lakeview. The committee is interested in hosting a candidate forum on educational policies this fall.

B. CASB Representative & Alternate appointment

The Board collaborated and discussed whether members were interested in volunteering as a CASB Board representative or alternate.

C. MASB Representative & Alternate appointment

The Board collaborated and discussed whether members were interested in volunteering as a MASB Board representative or alternate.

D. Alumni Award Committee recipient recommendation

Sarah Johnson spoke on behalf of the Alumni Award Committee to recommend Kelly Rizor Desino as the 2024 Distinguished Alumni Award recipient, Teri Noaeill as the 2024 Outstanding Young Alumni Award recipient, and Charlie Fulbright as the 2024 Community Spirit Award recipient.

E. First Read of Governance Policy VIII: Bylaw & Board Policy Adoption & Review

F. Second Read of Governance Policy XIII: Board Management Relations

G. Second Read of Board Policy 2007: Health & Safety

H. Second Read of Board Policy 8008: Discrimination & Harassment

VII. CONSENT AGENDA

Dr. Michael Glass moved, and Sarah Johnson supported the Board of Education's approval of the Consent Agenda as printed.

Ayes – 6

Nays – 0

Motion Carried

A. Approves June 2024 Expenditures by Fund

B. Approves June 2024 Financials

C. Approves June 2024 Food Service Report

D. Approves June 2024 Bills & Accounts

E. Approve minutes of the June 2024 Budget Hearing & Regular Meeting

F. Approves the hiring of the following professional staff:

G. Approves the ratification of the Lakeview Education Association (LEA) Contract

- H. Approves the ratification of the Paraprofessional Contract
- I. Approves 2024-25 Instructional Calendar
- J. Approves payment of \$400 to those teachers who receive a rating of effective or highly effective on their 2024-25 Performance Evaluation, consistent with section 380.1250 of the Revised School Code and Lakeview School District's Administrative Regulation 4004.
- K. Approves the 2024-25 LMS 5/6 Academy Course Description Guide
- L. Approves Letter of Agreement for Permitted Teachers between Lakeview School District and Lakeview Education Association (LEA)
- M. Approves Letter of Agreement for enrollment in the Tri-Share Program for the sharing of childcare costs between the Lakeview School District and the Lakeview School Bus Driver Chapter of Local 331
- N. Approves Letter of Agreement for enrollment in the Tri-Share Program for the sharing of childcare costs between Lakeview School District and the Lakeview Education Association (LEA)
- O. Approves Letter of Agreement for enrollment in the Tri-Share Program for the sharing of childcare costs between the Lakeview School District and the Lakeview Secretarial Association (LSA)
- P. Approves Letter of Agreement for enrolling in the Tri-Share Program for the sharing of childcare costs between the Lakeview School District and the Lakeview Maintenance, Grounds, and Food Service Employees Chapter of Local 331
- Q. Approves Letter of Agreement for enrollment in the Tri-Share Program for the sharing of childcare costs between the Lakeview School District and the Lakeview Paraeducator Employees Chapter of 331
- R. Approves Cooperative Food Service Agreement between Pennfield Schools and Lakeview School District
- S. Approves participation in the MASB Legal Trust Fund for the 2024-25 school year
- T. Approves resolution appointing the Superintendent of Schools as the District Hearing Officer
- U. Approves electronic transactions of funds and automated clearinghouse arrangements with vendors for transactions deemed to be in the District's best interest
- V. Authorizes use of funds for board member attendance at CASBMA meetings, CBA level courses, Legislative conferences, and other miscellaneous conferences during the 2024-25 school year
- W. Authorizes Superintendent, Assistant Superintendent of Finance, or Business Manager to act on behalf of the Board Treasurer to invest available District funds, not those investment instruments permitted by the Public Acts of Michigan
- X. Authorizes Assistant Superintendent of Finance and/or Designee to be the signatory for the direct transfer of funds from one account to another for the purpose of investing, payroll, and accounts payable

Y. Authorizes use of a facsimile signature by the Board Treasurer or Superintendent, Assistant Superintendent of Finance, or Board Secretary for disbursements

Z. Authorizes participation in the following investment alternatives (cash management funds):

1. Michigan Cooperative Liquid Assets Securities System (Michigan Class)
2. Bank of New York Mellon
3. Michigan Liquid Asset Fund Plus (MILAF+)
4. Huntington Bank
5. PNC Bank
6. JP Morgan Chase Bank
7. Southern Michigan Bank & Trust

AA. Designates the following 2024-25 financial institutions as depositories:

1. PNC Financial Services Group, Inc.
2. Michigan Liquid Asset Fund Plus (MILAF+)
3. Huntington Bank
4. Bank of New York Mellon
5. Michigan Cooperative Liquid Assets Securities System (Michigan Class)
6. Southern Michigan Bank + Trust

BB. Designates the Executive Assistant to the Superintendent as the recording secretary for the Board of Education

CC. Designates the Executive Assistant to the Superintendent as the person responsible for posting public notices for all board meetings

DD. Designates the Director of Communications or Designee as the Freedom of Information Act (FOIA) responder

EE. Designates Assistant Superintendent of Human Resources as the District Title IX Coordinator

FF. Designates as attorneys the following legal firms for the 2024-25 school year:

1. Clark Hill
2. Miller Johnson
3. Thrun Law Firm, P.C.

VIII. ACTION ITEMS

A. Approves the School Bond Qualification & Loan Program Annual Repayment Activity Application/Resolution

Melissa Metzger moved, and Jeff Perry supported the Board of Education's approval of the School Bond Qualification & Loan Program Annual Repayment Activity Application/Resolution.

Ayes – 6

Nays – 0

Motion Carried

B. Approves the purchase of recycling + waste bins to be paid for using extended 2022-23 food service spend-down plan money.

Aisha Coulson-Walters moved, and Sara Johnson supported the Board of Education's approval of the purchase of recycling and waste bins for the high school cafeteria, to be paid for using extended 2022-23 food service spend-down plan money.

Ayes – 6

Nays – 0

Motion Carried

C. Approves the Expulsion Reinstatement Recommendation

Aisha Coulson-Walters moved, and Melissa Metzger supported the Board of Education's approval of the Expulsion Committee's recommendation for reinstatement.

Ayes – 6

Nays – 0

Motion Carried

D. Approves the Alumni Award Committee's recipient recommendation for the 2024 Distinguished Alumni, Outstanding Alumni, and Community Spirit Award

Dr. Michael Glass moved, and Jeff Perry supported the Board of Education's approval of the Alumni Award Committee's recommendation to nominate Kelly (Rizor) Desino as the 2024 Distinguished Alumni recipient, Teri (Christ) Noaeill as the 2024 Outstanding Young Alumni recipient and Charlie Fulbright as the 2024 Community Spirit Award recipient.

Ayes – 6

Nays – 0

Motion Carried

E. Approves the 2024-25 Superintendent Goals and Amended Superintendent Contract

Melissa Metzger moved, and Aisha Coulson-Walters supported the Board of Education's approval of the 2024-25 Superintendent Goals and the amendments to the Superintendent contract.

Ayes – 6

Nays – 0

Motion Carried

F. Second Read and Approval of Governance Policy XIII: Board Management Relations
Jeff Perry moved, and Dr. Michael Glass supported the Board of Education's approval of the second read of Governance Policy XIII: Board Management Relations.

Ayes – 6
Nays – 0
Motion Carried

G. Second Read and Approval of Board Policy 2007: Health & Safety
Dr. Michael Glass moved, and Aisha Coulson-Walters supported the Board of Education's approval of the second read of Board Policy 2007: Health and Safety.

Ayes – 6
Nays – 0
Motion Carried

H. Second Read and Approval of Board Policy 8008: Discrimination & Harassment
Melissa Metzger moved, and Jeff Perry supported the Board of Education's approval of the second read of Board Policy 8008: Discrimination & Harassment.

Ayes – 6
Nays – 0
Motion Carried

IX. ITEMS FOR NEXT SPECIAL BOARD MEETING - August 7, 2024, 6:00 PM

- MASB Workshop - Superintendent Evaluation Training Tool

X. ITEMS FOR NEXT REGULAR BOARD MEETING - August 19, 2024, 6:00 PM

- A. Bond Update
- B. Second Read - Governance Policy VIII: Bylaw & Board Policy Adoption & Review
- C. Handbook/Code of Conduct Approval

XI. ADJOURNMENT

Melissa Metzger moved, and Aisha Coulson-Walters supported the Board of Education's approval to adjourn the meeting at 6:40 PM.

Ayes – 6
Nays – 0
Motion Carried