

Montgomery County Schools

Meeting Agenda

Group: Cabinet

Date/Time: 4/24/23- 9:00 a.m.

Place: Central Office

Facilitator/Leader: Dale Ellis

Attending: Central Support and Assigned Principals (Thanks to Jon LaChance and Enoc Robledo for representing principals)

Overall Purpose: *Montgomery County Schools will graduate life-ready, globally competitive students who are leaders in their community, who value diversity, and who are College and Career Ready.*

| Agenda Item | SP/SG | Person Reporting | Time | Action(s) Taken | Assigned To | By When |
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| Celebrations | All | Dale | 5 min | All students performed well at SkillsUSA! Billy Hart is going to nationals for Firefighting! | | | |
| Superintendent Division | | | | | | | |
| • What do principals and CSS admin need to know and do? | All | Dale | 5 min | | | | |
| • May BOE Agenda | All | Dale | 10 min | Please send agenda items to Cindy Davis | | | |
| • May Principal Meeting Agenda | All | Dale | 10 min | Please send agenda items to Terri Absher or Wade Auman | | | |
| • Budget Update | All | Dale | 10 min | Dr. Ellis, Dr, Grit, and Mr. Auman met with Dave Craven and the negotiation for the budget is going well; 10.2% for teachers and 7.5% for everyone else. There is a push for higher rural teacher supplement. | | | |
| • Administrative Services Update | All | Jack | 10 min | | | | |
| • Auxiliary Services Update | All | Matthew | 10 min | | | | |
| | | | | <i>Administrative Services Updates:</i> | | | |
| | | | | <ul style="list-style-type: none"> • April Awareness: April Awareness • Equity Review Walk <ul style="list-style-type: none"> ○ Session #5- April 25, 2023 ○ Session #6- May 2, 2023 • Upcoming Events: <ul style="list-style-type: none"> ○ https://www.eventbrite.com/e/pop-up-park-picnic-couple-date-night-self-guided-asheboro-area-tickets-409138603577?utm-campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=listing&utm-source=cp&aff=escb ○ https://www.eventbrite.com/e/charlotte-grilled-cheese-festival-2023-tickets-569909563847?utm- | | | |

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| | | | | campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=listing&utm-source=cp&aff=escb <i>Auxiliary Services Updates:</i> No updates at this time. | | |
| Learning Division <ul style="list-style-type: none"> • What do principals and CSS admin need to know and do? • Grant and Federal Program Updates • Secondary Update • Elementary Update • Curriculum Support Update • EC Update • Pre-K Update • Differentiation Update | All GCS GCS GCS GCS GCS GCS GCS | Wade Wade Emily Terri Terri Clarkie Vance Jessica | 5 min 10 min 10 min 10 min 10 min 10 min 10 min | <i>Learning Division Updates:</i> Free and Reduced Lunch – Remember Title 1 funds and grant eligibility are tied to the district free and reduced lunch percentage. MCS is currently at 79.46%. Make sure all newly enrolled students receive a form and encourage all students to submit a completed form to the school. EVAAS Roster Verification – The EVAAS Roster Verification window started last week on April 20, 2023. Teachers will have until May 20, 2023 to complete their portion on verification. If anyone needs any support through the process, please contact Wade Auman. Summer Program Enrollment Forms – The enrollment forms for the 2023 summer program were shared with Principals last Friday. Please utilize these forms to collect enrollments and correct addresses to build bus routes. This information needs to be accurate, so please monitor the submissions. ELISS After-School Monitoring Event – We will be going through a NCDPI Monitoring Event for our ELISS After-School program at the middle schools. We will be collecting evidence over the next couple of weeks in preparation for this event. MCC Partnership Meeting – If anyone has any topics/concerns for discussion at our monthly MCS/MCC | | |

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| | | | <p>partnership meeting, please email them to Wade Auman by May 4th.</p> <p>Early Literacy Specialist Meeting – Terri Absher, Erin Leach and Wade Auman will be meeting about plans for the remainder of the year and planning for next year. If any Elementary Principal has ideas/topics to inform our discussion in relation to the ELS position, please email one of us by Wednesday, April 26, 2023.</p> <p>Innovative Approaches to Literacy Grant – MCS is applying for a new IAL grant and will be working on the data collection phase of the proposal this week. If anyone has information/activities we should include or revise based on the previous grant, please send them to Terri Absher or Wade Auman.</p> <p>School Improvement Plans – The Learning Team will continue monitoring SIPs within Indistar. Please make sure you are posting 2 meeting agendas and minutes into the system each month. Each SIT meeting should focus on at least one indicator and discussion should be documented in the minutes.</p> <p>After-School Programming – MS and Elementary after-school programs need to complete attendance and submit on Fridays. Attendance needs to be accurately kept each day. If anyone has any questions, please contact Vance Thomas, Terri Absher, or Wade Auman.</p> <p>Training Opportunities:</p> <p>Asynchronous PD Offerings - For any NC PSU Staff who need CEU credits, DTL now has a database of all current asynchronous NCEES PD opportunities for staff. Find the PD that you need: NC PSU Staff Self-Paced PD Courses. You can access these courses by logging into the NCEES platform.</p> | | |
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Dates:

EVAAS Roster Verification – Teacher Verification Window – April 20, 2023 – May 20, 2023

Secondary Updates:

- CWT Forms: Forms were shared with principals and central office staff on 8/19. Principals, please look over your forms and send any additions and deletions to Shaw ASAP. Every member of your leadership team should be completing 5 each week. (Please reference the email that was sent on 8/19 for additional information)
 - Q4 walk throughs will begin 4/3
 - Q4 forms sent were sent out on 4/3

- CCRG: [August Rollout](#) – NCDPI has moved forward with the CCRG rollout requiring that all Seniors that fall in the GPA range are offered the opportunity to participate in modules through Math IV and English IV.
 - Please make sure to post the parent letter to Canvas and FB
 - Please follow up with teachers to check progress and to see if there are any concerns
 - Teachers will follow the same process with Semester 2 students as they did with semester 1. We will begin after the first 10 days. **Email was sent to teachers to remind them of the process.**
 - For students in the first semester, teachers will email weekly to encourage continued participation.

- Economics and Personal Finance Training - If you have a teacher that needs to attend the training to

teach this course next year, please sign up at the link below.

- <https://www.nccee.org/events/>
- Diploma Seals: Please let me know if you need additional seals. See the link for qualifications
 - <https://www.dpi.nc.gov/districts-schools/high-school-graduation-requirements/high-school-diploma-endorsements#overview-of-diploma-endorsements>

Title IX Updates

- I do monthly training for new hires. Please make sure to let them know of the training. Below are the dates. These will take place at the Central Office at 3:15. Principals– Please make sure that new staff know to attend a Title IX training
 - Apr 25, 2022

CTE Updates

- Please view the attached proof of learning and credential handout. I met with all high school teachers individually to make sure they knew their required POL and to make sure they are aware of the credentials available for students. We will talk more about this at the principals meeting
 - [Credentials](#)

Upcoming Dates/PD

- 4/27: Coffee, Careers, and Conversations at Starworks [Coffee, Careers, & Conversation](#)
- July 10-14 Camp Timberwolf
- MCS/MCC Summer Career Camps (July – schedule coming soon)

Elementary/Curriculum Support Updates:

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| | | | <p>All LETRS participants are reminded to continue working on the Bridge to Practice activities. The next Online Professional Learning session is scheduled for April 27, 2023, from 3:30 pm – 6:30 pm. The link will be forwarded to teachers today. If a teacher still needs a make-up session for online professional learning, please contact Terri Absher.</p> <p>Vertical PLC templates will be available to Instructional Facilitators today.</p> <p>The BOY testing window for mCLASS and iReady is May 8 – 26.</p> <p>The North Carolina Center for the Advancement of Teaching has announced the opening of the 2022-2023 NCCAT Online 3rd Quarter courses. Registration is now open for these courses. These courses can be used for CEU credit. Please use the link below to access registration information: https://server8.orbund.com/einstein-freshair/scart/course_list_with_available_classes.jsp?id=81&freeze=null&campusType=4&levelId=-1&courseCategoryId=-1</p> <p>Professional development through PTEC can be found at www.ptecnet.org. Principals, please contact Terri Absher for assistance with registration.</p> <p><i>EC Updates:</i></p> <ul style="list-style-type: none">• <i>Speech Team meeting today @ 2:30</i>• <i>Behavior Team meeting tomorrow @ 3:00</i>• <i>PTEC on Thursday</i>• <i>All IEPs have to be done that are due through September an all re-evals through October before the end of this school year. If you have any questions, contact Dee Dee.</i>• <i>If you are interested in any of the PD sessions that</i> | |
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are coming up from the state, please contact our office before registering for things with a fee if you expect reimbursement

- [Links for SLD state required course through NCEES \(required for all certified EC staff by Sept. 2023\)](#)
- [Other method of EC support - when you just need a refresher](#)
- [IEP meeting parent feedback form](#)
- [Link to all ECATS Monday Messages from DPI](#)

Pre-K Updates:

PreK LETRS training on Wednesday, April 26 from 1:00-4:00pm. Please make sure you have Unit 3 completed.

Mr. Thomas will be attending the Smart Start Conference in Greensboro this week.

We will begin work on our All About Me forms for kindergarten and will be sending out summer camp forms this week.

April attendance is due on Friday.

Differentiation Updates:

NC Gear Up (WMS, EMS, MCHS)

- No updates at this time.

MTSS

- Any changes to required parent letters should be updated in the student cumulative folder.

ECATS Updates

- We are excited to announce that 22-23 data from Amplify, including DIBELS 8 data, are live in

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| | | | | <p>ECATS MTSS! These data inform the Literacy Early Warning Indicator in grades K-3 and are visible in the student profile and in intervention plans using DIBELS 8 as progress monitoring tools. Benchmark and progress monitoring data from the 22-23 school year are included. <i>The file ingested over the weekend displays data through the end of February. Moving forward, mCLASS data will update in the ECATS MTSS system weekly.</i> The data coming into the EWS are directly from Amplify and mirror the data in mCLASS. These data are not certified for accountability purposes.</p> <p><u>AIG</u></p> <ul style="list-style-type: none"> • STEMlympics-April 28th @MCEC 9:00 AM <ul style="list-style-type: none"> ◦ As a reminder, students need to arrive to MCEC by 8:45 A.M. They need to bring a lunch from home or school lunch. Students will be dismissing from MCEC around 1:30 PM. • Spring Headcount- April 30th <p><u>ESL</u></p> <ul style="list-style-type: none"> • No updates at this time. | | |
| <p>Operations Division</p> <ul style="list-style-type: none"> • What do principals and CSS admin need to know and do? • Operations Update • Accountability Update | <p>All</p> <p>21 CP</p> <p>LGI</p> | <p>Tracy</p> <p>Tracy</p> <p>Jessalyn</p> | <p>10 min</p> <p>10 min</p> <p>10 min</p> | <p><i>Operations Updates:</i></p> <ul style="list-style-type: none"> • April 25-NCSU Recruitment Fair • April 26-Mentor Logs Due • April 29-School Teacher Allotment Letters • May 2-Badge Program Central Office 4-5 pm • May 5- Final Deadline YouFactor Videos • May 6-Teacher Transfer Request Due Crystal Douglas • May 7-Teachers with performance concerns- | | |

Summative and End of year PDP due (non-renewal staff)

- May 10-National School Nurse Day
- May 12-TOY Interviews
- May 15-TOY & Retirement Banquet (James Garner Center 5:30 pm)
- May 15-Non-renewal letters before May 15
- May 19-All BT support documentation from IF's due to Jordan Wilson
- May 19-2nd semester teacher attendance
- May 31-NCEES Comprehensive (4th observation), Standard (3rd Observation)
- May 31-Teacher attendance recognition

Accountability Updates:

- None at this time.

Data Managers Updates

- K-5 Class Size Document
 - Please continue to update the class size document as requested. Thank you for your help in this and your immediate response to requests to fill in the document. Remember this year's class size caps for the school level are as follows: K-21, 1st-19, 2nd-20, 3rd-20.
- Upcoming PowerSchool Reports
 - None at this time.
- Next Meeting
 - The data manager meeting will be May 16, 2023 at 8:30 in the Staff Development Room.

Testing Updates

- [2022-2023 MCS Testing Calendar](#)
- [2022-2023 MCS Testing Chart](#)

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| | | | | <ul style="list-style-type: none"> • MCS District Testing Plan • To view and access Check-In score reports visit https://center.ncsu.edu/checkins/ • Spring Test Training School Level Sign-Ups <ul style="list-style-type: none"> ◦ Click Here • EOG/EOC Test Administrator Training Course Requirements • EOG/EOC Test Administrator Training Course • Current and Upcoming School Testing Windows <ul style="list-style-type: none"> ◦ NC Check-Ins #3 for Semester Based Biology: Evolution and Genetics May 2-5, 2023 ◦ NC Check-Ins #3 for Semester Based Grade 8 Science: Life Science May 2-5, 2023 ◦ Check-In #2 for Semester Based Math 1, Math 3, and English II: May 8-12, 2023 ◦ Spring EOC Assessments for MECE: May 18-24, 2023 | | |
| <p>Process Management</p> <ul style="list-style-type: none"> • Media Minute • Other process issues? | LGI | Susanna | 5 min | <p><i>Media Minute:</i></p> <ul style="list-style-type: none"> • THANK YOU! Each week there is more and more content posted on each school's social media platform! • Marketing initiative – video content. Principals will receive an email from Susanna/Sean prior to filming. • 5x5x5 Marketing Initiative – IS COMPLETE! • School Connections Content to Sean Maness. • Please update your school's marketing plan as needed. Email Susanna if you need support. • Uploading pictures to your school's website - please upload the pictures into the shared google drive, send us an email, and we will upload them for you. • MCS Board members are impressed with the positive social media presence of the schools. • MC Partnership for Children – Touch-a-Truck | | |
| | All | Dale | 5 min | | | |

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| | | | | <p>event has been postponed for a later date.</p> <ul style="list-style-type: none"> • The Giant Run at GRES is scheduled for Saturday, April 29th from 10am – 1pm. • Coffee, Careers, and Conversations at Starworks on April 27th from 9 am – 10:30 am | | |
| <p>Budget & Resources</p> <ul style="list-style-type: none"> • Budget Update | 21 Sys | Mitch | 5 min | <p><i>Budget Updates:</i></p> <p>No updates at this time.</p> | | |

Next Steps:

SP/SG – strategic priority and strategic goal

Distribution: Central support administrators, building administrators, and web page.