

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION VOTING MEETING AGENDA

January 20, 2025 - 6:00 P.M.

An Executive Session was held immediately following the Workshop Meeting on June 13th regarding the 2023-2024 School Safety and Security Coordination/Superintendent Report (Section 1309-B of the PA Public School Code)

- I. Flag Salute.
- II. Moment of Silence.
- III. Roll call of members and recording names of directors present.
- IV. Consideration to approve to waive the reading and approve the Official Minutes from the November 18, 2024, Voting Meeting; December 2, 2024, Reorganizational Meeting; and the December 2, 2024, Voting Meeting as attached.
- V. PUBLIC PARTICIPATION
- VI. PRESENTATIONS
 - Mark Turnley – CPA Firm
 - Jenny Lowrey and Logan Green – Teachers of the Month
- VII. BOARD CONCERNS

CONSENT AGENDA

- A. Consideration to approve the conference and field trip requests, as presented, on the attached form.
- B. Consideration to approve, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2024-2025 school year:

TEACHER/NURSE	AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL
McKenna Lavella	
Emma Dailey - Emergency Certified	
- C. Consideration to approve the request from Jessica Nimelli/Elementary Art teacher, to use the Elementary Art room on January 29th - April 16th 2025, (every Wednesday) from 3:00 P.M. – 4:15 P.M. for the purpose of the Art Club as attached.
- D. Consideration to approve the request from Elizabeth Regester, to use the High School Gym on February 1st, 2025, from 9:00 A.M. - 4:00 P.M. for the purpose of a Skills and Drills Basketball Clinic fundraiser.
- E. Consideration to approve the request from Valerie Snyder to use the Elementary or High School Gym 1-2 evenings a week in December 2024 through March 2025 for the purpose of the Club Volleyball Program offered to A-C Valley girls in grades 9-12.
- F. Consideration to approve the request from Valerie Snyder to use the Elementary Cafeteria on Sunday, March 2, 2025 from 4:00 P.M. – 7:00 P.M. for the End of Season Boys' JV/Varsity Basketball Banquet.

- G. Consideration to approve the request from Broc Weigle, upon receipt of all appropriate documentation, to be a Volunteer with the Varsity Boys' Baseball Team for the 2024-2025 season.

VIII. FINANCE AND PURCHASE

- A. Approval and authorization to pay the bills for December 2024.
- B. General Fund/Financial Report/Payroll Check Register, including Athletics for November and December 2024.
- C. Report of Receipts July, August, September, October, November, and December 2024.
- D. Cafeteria Finance Report for November and December 2024.
- E. Activities Report for November and December 2024.
- F. F.I.R.S.T. Program Report for November and December 2024.
- G. Elementary Activity Account for October and November 2024.
- H. Elementary Yearbook Activity Account for October and November 2024.
- I. Cafeteria Report – Stacey Redding.
- J. Consideration to approve the donation from the Emlenton United Methodist Church in the amount of \$640.00 for delinquent lunch accounts as attached.
- K. Consideration to approve the anonymous donation in the amount of \$844.00 for overdrawn lunch accounts as attached.
- L. Consideration to approve the E-Rate application for \$68,429.39, pending the release of the fully funded E-Rate money. Allegheny-Clarion Valley School District will be responsible for approximately 30% of the total cost.
- M. Consideration to approve the purchase of CDs.
 - a. Reevaluate in March 2025.
- N. Consideration to approve the following four (4) state contracts for bidding purposes: PA State PEPPM; COSTARS; US Communities; and KPN (Keystone Purchasing Network).
- O. Consideration to approve accepting a mini grant of \$250-\$500 from Maria Clark.
- P. Consideration to approve, accepting the single audit for the school year ended June 30, 2024, as presented by Mark C. Turnley, CPA.
- Q. Consideration to approve a resolution where the A-C Valley School District will limit the tax increase to the State Index of 5.4% as attached.

IX. PERSONNEL

- A. Consideration to approve the WSTU Reading Specialist job description as attached.
- B. Consideration to approve the hiring of Lisa Evans, upon receipt of all appropriate documentation, for the newly formed position of the Reading Specialist at the Western Secure Treatment Unit in Emlenton, PA, at a first year pro-rated salary of \$59,790.00, with future salary increases to be negotiated with the Allegheny-Clarion Valley Education Association. This position is approved as 183 days, being Monday through Thursday, for a school year dating from August 1st of each year to the following June 30th, with the first year salary pro-rated to the number of available school days from the first week through June 30, 2025. This position is hired contingent upon the continued need and operation of the Western Secure Treatment Unit and Title I (Delinquent) Funds. This position shall further be contingent on the individual executing a consent and acknowledgement to a future decrease in salary, in the event the individual's employment changes to a position with lesser pay. All other terms of the Agreement between Allegheny-Clarion Valley School District and the Allegheny-Clarion Valley Education Association, effective July 1, 2023, shall apply to the position.
- C. Consideration to approve the WSTU Principal job description as attached.
- D. Consideration to approve the High School Principal job description as attached.
- E. Consideration to approve accepting the resignation from Kyle Swartfager (Heavy Duty Custodian 3:00 P.M. – 11:00 P.M.) effective December 13, 2024.
- F. Consideration to approve retroactively advertising for a Full-Time (7:00 A.M. – 3:00 P.M. / 3:00 P.M. – 11:00 P.M.) Heavy-Duty Custodian (sent for advertisement on Monday, December 16th, 2024).
- G. Consideration to approve the hiring of Lee Gearheart, upon receipt of all appropriate documentation, as a Full-Time (7:00 A.M. – 3:00 P.M. / 3:00 P.M. – 11:00 P.M.) Heavy-Duty Custodian, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$16.72. Upon completion of the sixty (60) work day probationary period, the hourly rate will be \$17.72 per hour.
- H. Consideration to approve accepting the resignation from Matthew Kriebel (Maintenance Technician) effective January 31st, 2025.
- I. Consideration to approve retroactively advertising for a Full-Time Maintenance Technician. (sent for advertisement on Tuesday, January 7th, 2025).
- J. Consideration to approve hiring _____, upon receipt of all appropriate documentation as a Full-Time Maintenance Technician, at a prorated salary (for the remainder of the 2024-2025 school year).
- K. Consideration to approve hiring Cameron McNany, upon receipt of all appropriate documentation, as Assistant Softball Coach at a supplementary salary of \$1,427.00.
- L. Consideration to approve hiring Kevin Wetzal, upon receipt of all appropriate documentation, as Assistant Softball Coach at a supplementary salary of \$1,587.00.

M. Consideration to approve David McDeavitt as the temporary Special Education Director for January 2025

N. Consideration to approve hiring Jennifer Pollock as a Long-Term Substitute teacher retroactively on January 7, 2025.

X. INSTRUCTIONAL SERVICES

A. Elementary Report

B. Secondary Report

a. Consideration to approve the Western Governors University Clinical Agreement as attached.

C. Western Secure Treatment Unit Report

a. Consideration to approve the Western Secure Treatment Unit Graduation Plan as attached.

D. Federal Programs Report

E. District Report

a. Enrollment Numbers for Face-Face Student Enrollment, ROC Cyber Service Enrollment, A-CV Cyber Service Enrollment, Outside Cyber Enrollment, IU Classroom Enrollment, Outside Placement Enrollment, Home School Enrollment and WSTU Enrollment dated January 10, 2025 as attached.

b. Consideration to approve the Teacher's Induction Program as attached.

F. Student Board Representative Report

G. School Police Report

XI. POLICY

A. Consideration to approve the first reading of Policy #005 – Organization as attached.

B. Consideration to approve the first reading of Policy #308 – Employment Contract/Board Resolution as attached.

XII. FACILITIES

A. Maintenance Report

a. Consideration to approve request from Central Electric Cooperative to use the building for their annual meeting.

XIII. TRANSPORTATION

A. Consideration to approve the request from Irwin Transportation to remove Jay Giglio as a driver.

- B. Consideration to approve the request from Michele Eiler to add a 2020 Chrysler Pacifica (Vin#2C4RC1FG2LR145690) to her fleet.
- C. Consideration to retroactively approve the 2024-2025 Van Contract with Irwin Transportation LLC for the 2012 Dodge Caravan (#1429) as attached.
- D. Consideration to retroactively approve the 2024-2025 Van Contract with Michele Eiler for the 2020 Chrysler Town & Country (#5690).

XIV. MISCELLANEOUS

- A. Career Center Report.
 - a. A copy of the December 11, 2024, Joint Operating Committee Minutes as attached, contents will be reviewed and approved at the JOC Meeting.
- B. Intermediate Unit Report.
 - a. Board Meeting Minutes from the November and December meeting as attached.
- C. Correspondence.
 - a. Consideration to approve the Thank You card from Wesley Krautbauer and CSO Conference participants as attached.
 - b. Consideration to approve the Appreciation letter from Warren Thomas as attached.
- D. Technology Committee update.
- E. Athletic Committee update.
- F. Football Committee update.
- G. Finance & Facilities Committee update.

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. ADJOURNMENT

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (January 2025–Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Joe Graf or Rachel Paz Approx. 11 Students	2025 Komatsu Fluid Power action Challenge (FPAC) Workshop Day	3/18/2025	Rocky Grove Volunteer Fire Department, Franklin PA	\$166.00	\$50.00	School Van \$10.50	\$0.00	\$0.00	\$0.00	\$226.50
Joe Graf and Rachel Paz Approx. 11 Students	2025 Komatsu Fluid Power Action Challenge (FPAC) Challenge Day	5/6/2025	Rocky Grove Volunteer Fire Department, Franklin PA	\$166.00	\$0.00	School Van \$10.50	\$0.00	\$0.00	\$0.00	\$176.50
Seth Schall Approx. 10 Students	Academic Equations Tournament	3/13/2025	RIU #6, Clarion PA	\$166.00	\$0.00	School Van \$7.36	\$0.00	\$0.00	\$0.00	\$169.68
Jenny Lowrey Approx. 6 Students	Sing and help with Christmas activities at a retirement home	12/11/2024	Highland Oaks, Clarion PA	\$166.00	\$0.00	School Van \$7.70	\$0.00	\$0.00	\$0.00	\$169.85
Justine Whyte Approx. 13 Students	Observe heart surgery at Allegheny General Hospital	12/16/2024	Allegheny General Hospital, Pittsburgh	\$166.00	\$0.00	School Van \$30.10	\$0.00	\$0.00	\$0.00	\$181.05
David McDeavitt	PARSS Conference	04/30/2025 05/01/2025, and 05/02/2024	Wyndham Garden – Penn State	\$0.00	\$295.00	\$168.00	\$0.00	\$320.00	\$0.00	\$391.50 paid by the District \$391.50 paid by the WSTU grant
Stefanie Best	Pennsylvania School Librarians Conference (PSLA): Making Waves	04/03/2024, 04/04/2024, and 04/05/2025	Erie Bayfront Convention Center	\$332.00	\$285.00	\$111.09		\$348.02	Parking \$45	\$1,121.11

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (January 2025 –Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Logan Green Approx. 1 Student	PMEA District 3 Jazz Band	2/14/2025, 2/15/2025	RedBank Valley High School, New Bethlehem	\$166.00	\$110.00	School Van \$32.56	\$0.00	\$0.00	\$0.00	\$308.56
Logan Green Approx. 2 Students	PMEA District 3 Band - 3 Day Festival	1/23/2025, 1/24/2025, and 1/25/2025	Indiana High School, Indiana PA	\$332.00	\$0.00	School Van \$26.40	\$0.00	\$322.00	\$0.00	\$680.40
Logan Green Max: 4 Students	Tri-State Honor Band Festival	02/06/2025, 2/07/2025, and 02/08/2025	Mercyhurst University, Erie PA	\$322.00	\$696.00	School Van \$129.36	\$0.00	\$0.00	\$0.00	\$1,144.00
Mrs. Scott, Mrs. Butler, Mrs. Garvey, and Bailey Pentz (Americorp) Approx. 42 Students	Barrow Civic Theater	2/21/2025	Franklin, PA	\$0.00	\$0.00	1 Bus \$4176.72	\$0.00	\$0.00	\$0.00	\$4176.72 \$4176.72 Paid by the Candy Fund
David McDeavitt and Dave Sitler	Emergency Operations – Planning for the K-12 Rural Schools	01/31/2025	IU #6, Clarion, PA	\$0.00	\$0.00	\$45.00 (EST)	\$0.00	\$0.00	\$0.00	\$45.00 (EST)
Stacy Redding	PRFSD	02/07/2025	Edgewood Country Club, Pittsburg, PA	\$0.00	\$0.00	\$100.38	\$0.00	\$0.00	Tolls \$25.00	\$125.38
Kelly Terwilliger	School Board Partners Webinar covering Robert's Rules of Order	12/23/2025	Virtual	\$0.00	\$55.20	\$0.00	\$0.00	\$0.00	\$0.00	\$55.20

District costs to date:

July, 2024 \$3,725.00 (EST).
August, 2024 \$2,171.38
September, 2024 \$2,694.82

October, 2024	\$6,515.93
November, 2024	\$2,862.07
December, 2024	\$0.00
January, 2025	\$4,794.33 (EST)