

January 15, 2025

Schoolinks Guardian Claim Code

Dear Parent/Guardian,

We have changed platforms from Naviance to **Schoolinks!**

Schoolinks is designed to make it easy for parent/guardians to keep up with their student's college and career exploration. "Claim codes" are used by a guardian to associate a student to his or her account. Guardians will need a code for each student they wish to claim. This Claim Code is used to invite a **guardian** to create an account and to view any activity.

Ask your student to follow the instructions below on how to Access your Guardian Claim Code. Should you or your student, have any questions or need further assistance, please feel free to contact the School Counseling Office.



Ms. Jennifer Hawley – Counseling Coordinator
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Mr. Kyle Heins – Counselor
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Ms. Deborah Rossi – Counselor
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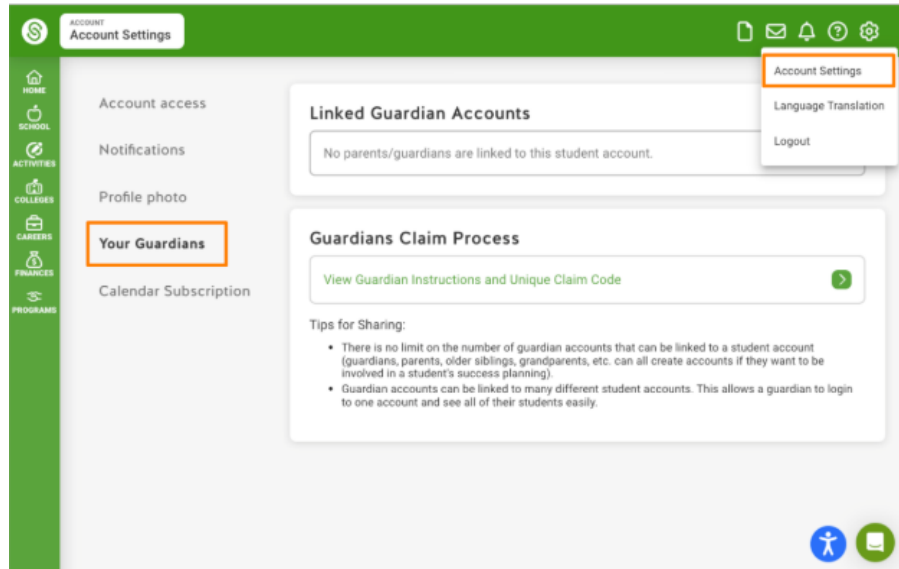
Ms. Christine Coyle – College & Career Counselor
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Ms. Jourdan Milardo – Counselor
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Ms. Cynthia Skarsten – Counselor
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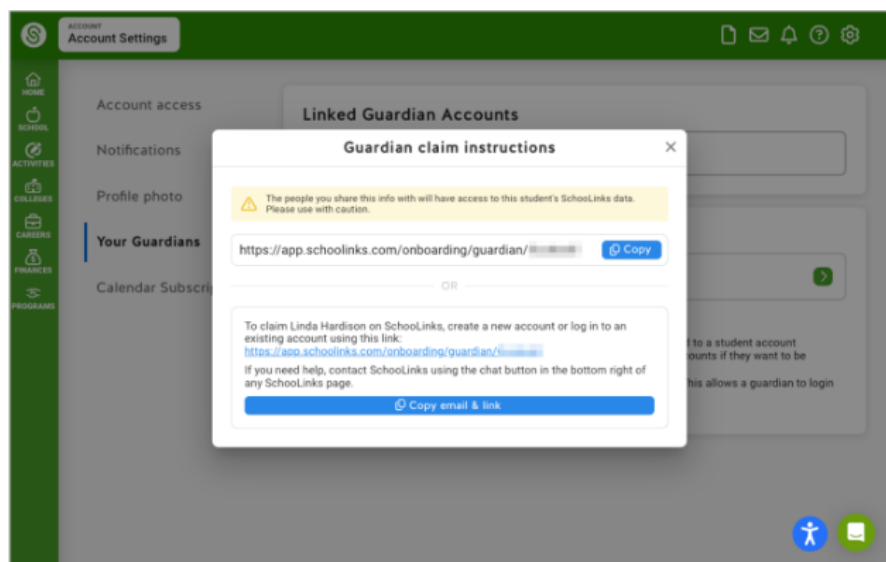
Accessing your Guardian Claim Code

When logged into your student account, click the **Gear icon** in the top right-hand corner. Select **Account Settings**, then click on **Your Guardians** from the left side menu.



Click on the green **View Guardian Instructions and Unique Claim Code** button. A pop-up window will appear containing both a claim code invitation link and written email instructions. Copy the link or the email instructions and share it with the guardian who you want to invite to SchoolLinks.

Note: The same claim code will be used for **all guardians you want to invite.*



Once received, your guardian will enter the link into their browser and be taken to the page where they can claim you as their student. Guardians will be prompted to either create a new account or log into an existing account.