



To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: December 17, 2024

Re: Broker Services for Employee Benefits
Annual Contract #25-01-5363R-RFP

The proposals were received and opened at 10:00 a.m., Thursday, November 21, 2024, as advertised and specified in documents concerning **Annual Contract #25-01-5363RFP Broker Services for Employee Benefits**. The proposals received and the final evaluation summary are located on pages 2-3.

^a Recommendation is based on user department's evaluation of overall best value to the District.

Recommendation: HUB International Texas, Inc.

Estimated Expenditure: No Cost to the District

Contract Term: February 1, 2025 - January 31, 2026

Renewal: 4 years

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25-01-5363R-RFP Broker Services for Employee Benefits

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
FFGA	84.00	81.70	91.10	85.60	2.00
HUB International Texas, Inc.	100.00	95.60	96.00	97.20	1.00



To: James Briscoe

From: Amanda Boles

Date: December 17, 2024

Re: Broker Services for Employee Benefits
Request for Proposal #25-01-5363R-RFP
Contract Award Recommendation

A Request for Proposal (RFP) was completed to obtain qualified brokers for employee benefits voluntary products of which ten responded. The RFP specifications contained several required services including review current voluntary insurance benefit programs in place, compliance review of the program, implementation of the program, and COBRA administration. Of the ten bids received, HUB International and FFGA were the most competitive. To narrow it down to one finalist, a Best and Final Offer was sent to the two proposers requesting additional information.

Administration is requesting that the Board approve a one-year contract with HUB International Texas, Inc. effective February 1, 2025 through January 31, 2026, with automatic renewals for four additional one-year terms through January 31, 2030. HUB International Texas, Inc. offers their proposed services with compensation paid by insurance carriers using standard commission schedules. HUB holds platinum level contracts with all major insurance carriers in the United States, which allows them to have higher level negotiations with senior leadership within each carrier to obtain the best pricing and best voluntary benefits plans for CFISD employees.

Feel free to contact me if you have any questions. Thank you.

Cc: Darin Crawford
Jaime DeCantillon
Karen Smith