

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

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| TITLE: | Bronco Club Teacher |
| QUALIFICATIONS: | Oklahoma Teaching Certificate; Retired Teacher |
| REPORTS TO: | Bronco Club Site Coordinator & Community Educations' Bronco Club District Coordinator |

PERFORMANCE RESPONSIBILITIES:

1. Implement program activities as set forth by the site coordinator.
2. Work directly with children to meet their needs while participating in the program.
3. Remain actively engaged, involved, and interacting with children.
4. Maintain the safety and security of the children.
5. Conduct lessons and activities with children as scheduled for the program.
6. Prepare and serve snacks, clean-up area after snack time.
7. Put away equipment and materials at the end of each day.
8. Maintain program discipline standards and procedures; report out-of-the ordinary problems to site coordinator.
9. Accept responsibility and arrives punctually for activities and duties as assigned.
10. Establish and maintain cooperative relations with co-workers.
11. Shall not perform regular teacher contract duties during Bronco Club.
12. Maintain appropriate emotional control, physical health, and personal appearance.
13. Maintain confidentiality.
14. Abide by all district, federal and state laws, policies, and procedures.
15. Other duties as assigned.

TERMS OF EMPLOYMENT:

Contract is for the length of the school year. Rate of pay is \$23.00 an hour.

EVALUATION:

Job performance to be evaluated by the Bronco Club Coordinator.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.

Ability to lift up to 10 pounds frequently.

Ability to walk or move long distances from location to location around the building multiple times each day.