

**Montgomery County Schools**

Meeting Minutes

**Group:** Cabinet

**Date/Time:** 9/23/24- 9:00 a.m.

**Place:** Central Office

**Facilitator/Leader:** Dale Ellis

**Attending:** Central Support and Assigned Principals (Thanks to Janet Deaton and Enoc Robledo for representing principals)

**Overall Purpose:** *Montgomery County Schools will graduate life-ready, globally competitive students who are leaders in their community, who value diversity, and who are College and Career Ready.*

Agenda Item	SP/SG	Person Reporting	Time	Action(s) Taken	Assigned To	By When
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<b>Celebrations</b>	All	Dale	5 min	<ul style="list-style-type: none"> <li>→ Jack: Homecoming went great</li> <li>→ Janet Deaton: First PTO meeting</li> <li>→ Enoc Robledo: Great turnout for Thankful Thursday</li> </ul>		
<b>Superintendent Division</b> <ul style="list-style-type: none"> <li>● What do principals and CSS admin need to know and do?</li> <li>● September BOE Agenda</li> <li>● September Principal Agenda</li> <li>● School Opening</li> <li>● Administrative Services Update</li> </ul>	All	Dale	5 min	<ul style="list-style-type: none"> <li>→ <b>Dr. Ellis</b> <ul style="list-style-type: none"> <li>◆ please send board notes to be on the agenda</li> <li>◆ principals meeting - get those to Wade or Joanna</li> </ul> </li> <li>→ <b>Jack</b> <ul style="list-style-type: none"> <li>◆ National Campus Safety Awareness Month</li> <li>◆ Hispanic Heritage Month (Sept. 15 – Oct. 15)</li> <li>◆ Reminder: The following school-level teams still need P3 Tips training for their members: <ul style="list-style-type: none"> <li>● East Middle</li> <li>● West Middle</li> <li>● Candor</li> <li>● Green Ridge</li> <li>● Mt. Gilead</li> <li>● Page Street</li> <li>● Star</li> <li>● Montgomery Central</li> </ul> </li> <li>◆ The Training window for the Say Something ends on September 27, 2024. Only four schools have been trained - East Middle, West Middle, Montgomery Early College, and Montgomery Learning Academy.</li> <li>◆ The following schools need to train their students this week: <ul style="list-style-type: none"> <li>● Candor</li> <li>● Green Ridge</li> <li>● Mt. Gilead</li> <li>● Page Street</li> <li>● Star</li> <li>● Montgomery Central</li> </ul> </li> <li>◆ Attendance Matters: Let's Make Each Day Count!</li> </ul> </li> </ul>		
<b>Learning Division</b> <ul style="list-style-type: none"> <li>● What do principals and CSS admin need to know and do?</li> </ul>	All	Wade	5 min	<ul style="list-style-type: none"> <li>→ <b>Wade</b> <ul style="list-style-type: none"> <li>◆ <b>Federal Programs Compliance</b> – Make sure you collect artifacts that justify federal funds' expenditures and upload them to the shared compliance folders.</li> <li>◆ <b>Low-Performing Schools</b> - Low-Performing Schools letters must be made available by October 1st. We will make the letters available to the public through the school website and</li> </ul> </li> </ul>		

●	Grant and Federal Program Updates	GCS	Wade	10 min	<p>have copies at the front desk. We will also provide copies for each student with their report card on Parent Conference Day. If any Principal has any questions, feel free to contact Wade Auman.</p> <p>◆ <b>Early Learning Specialist meeting</b> – There will be a meeting with our Early Learning Specialist on September 26th. If anyone has any topics/questions for the meeting, please email them to Wade Auman.</p> <p>◆ <b>MCS/MCC Partnership Meeting</b> – We will meet with MCC representatives on Friday, October 1st to discuss our partnership. If anyone has any topics/concerns for this meeting, please email them to Matthew Swain or Wade Auman.</p> <p>◆ <b>Teacher and School Leader grant</b> – Principals, please continue to work with Dr. Eury to finish any year 1 PD. Year 1 of the grant ends on September 30th. The 10 hours of whole staff PD and the micro-credentials must be completed prior to the end of Year 1. We are signing up for Year 2 PD. Please use the form linked here to submit your school’s request for PD: <a href="https://forms.gle/eabCmTjTyFuYLqR27">https://forms.gle/eabCmTjTyFuYLqR27</a> If you have any questions, feel free to contact Wade Auman.</p> <p>◆ <b>Tutoring Programs</b> – We will continue our partnership with Future Forward and NCEd Corp. for tutoring services this school year. Future Forward will focus on K-2 and NCEd Corp. will focus on 3-5. NCEd Corp tutor are training this week and will begin tutoring on September 30th. If anyone has questions, feel free to contact Joanna Perkins or Wade Auman.</p> <p>◆ <b>School Based Mental Health grant</b> – MCS applied for a SBMH grant at the end of last year. We will find out in September if we receive this grant. This grant will provide multiple wrap around services for our students. If you have any questions, feel free to contact Wade Auman.</p>		
●	Secondary Update	GCS	Matthew	10 min			
●	Elementary Update	GCS	Joanna	10 min			
●	Curriculum Support Update	GCS	Joanna	10 min			
●	EC Update	GCS	Takeda	10 min			
●	Pre-K Update	GCS	Vance	10 min			
●	Differentiation Update	GCS	Jessica	10 min			

◆ **School Improvement Plans** – SIPs are due this Friday, September 27, 2024 for review by the Learning Team. Feedback will be provided quickly. SIPs will be submitted to the School Board for approval at the October 7, 2024 Board meeting. If any school would like Learning Team members to assist with the drafting of the SIP, please feel free to contact us.

◆ **Training Opportunities:**

- PTEC PD Offerings – If any staff members are interested in Professional Development please look over the PTEC course offerings for 2024-25. If anyone is interested in attending, please communicate with your Principal and then email Terri Absher or Wade Auman to be signed up. Please use the link below to access the course offerings:  
[8d76be\\_ba9646c9c67c4cef9ba685acaf1ed94b.pdf \(ptechnet.org\)](https://www.ptechnet.org/8d76be_ba9646c9c67c4cef9ba685acaf1ed94b.pdf)

→ **Matthew**

◆ **Secondary and CTE**

- CCRG for English 4 and Math 4 students with a GPA between 2.2 and 2.799. There have been some issues logging in and setting up rosters for teachers. I am working with NCDPI and a teacher to work out the problem, and then I will send updated information.

◆ **Ongoing items:**

- CTE teachers should continue using the spreadsheet provided to request instructional supplies.
- All middle school ELA programs should now have access to AMPLIFY ELA. If there are any issues, please let Dr. Perkins or myself know

◆ **Future Dates:**

- Oct 2<sup>nd</sup>: Made in Montgomery Career Fair with MCHS and MCC for Juniors and Seniors

				<ul style="list-style-type: none"> <li>● Oct 24<sup>th</sup>: Regional Honors Portfolio Train the Trainer. Montgomery County has five seats for this train-the-trainer</li> </ul> <p>→ <b>Joanna</b></p> <ul style="list-style-type: none"> <li>◆ <b>ELEMENTARY</b> <ul style="list-style-type: none"> <li>● NC Ed Corps Tutors begin today. Jenna Klemm is our coach this year from the company rather than Edward, so look for her in the buildings as well.</li> <li>● NC ELI 30 Day Deadline is October 1.</li> </ul> </li> <li>◆ <b>CURRICULUM SUPPORT</b> <ul style="list-style-type: none"> <li>● District PDSA Groups meet on 9/27: The groups were sent out last week. For a first agenda, it is important to reset norms and purpose of the PDSA for any new staff. Please revisit curriculum guides for each area and how those are working. Groups Listing and Directions: <a href="#">Link</a></li> <li>● Erik Francis was here last Thursday and Friday from Solution Tree for another session on Depth of Knowledge. The consensus from the IFs and principals we spoke to last week was that the DOK/Rigor focus is a practical way to coach teachers to reflect on student response and engagement. Before October 1, please look over this <a href="#">DOK Tool Link</a> and <a href="#">General Notes Link</a>.</li> <li>● October 6 is National Instructional Coaches Day.</li> </ul> </li> <li>◆ <b>FYI Links:</b> <ul style="list-style-type: none"> <li>● <a href="#">Curriculum Support Resources</a></li> <li>● <a href="#">IF Newsletter Links: Feel Good Friday</a></li> <li>● <a href="#">MCS Calendar 2024 - 2025</a>(Additions are highlighted in Yellow)</li> </ul> </li> <li>◆ If anyone is interested in helping launch the Montgomery County Reading Association so</li> </ul>		
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we can participate in Young Authors, please email me.

→ **Takeda**

- ◆ **Behavior Team Meeting-** Next Monday, September 30th, 2:30-3:30 PM, MC Staff Dev. RM
- ◆ **AU Team-** Received DPI AU Planning Team Grant, seeking a regular education teacher to join the District AU Team. Principals should email Takeda LeGrand any recommendations by noon Wednesday.
- ◆ **2023-2024 EC Grad Exit Count-** Modifying Exit Reasons this week using PowerSchool records. May need to confirm information with schools.
- ◆ **2023-2024 Exit Count Report-** Running the 2023-2024 Exit Report and IDEA Indicators this week, that is due to DPI September 30th. BOLO for emails to confirm changes, if needed. This is an internal opportunity for us to finalize our data before we certify and submit it to the DPI.
- ◆ **September is Deaf Awareness Month-  
September is Deaf Awareness Month!**
  - [Governor's 2024 Deaf Awareness Proclamation](#) [Deaf Awareness Month Resources](#) and Highlights!
- ◆ **ECATS Hearing Screening Updates -** ECATS Hearing Screening Updates- Users will see enhancements to the hearing screening section in the Referral and Eligibility Processes in ECATS. Details are included in the [Hearing Screening Updates](#).
- ◆ **2024-2025 EC Parent Survey-** Moving to a census count, every school district will participate in the EC parent survey for parent engagement. Be intentional with EC and parent engagement :)
- ◆ **PRC 118/119 Special Needs Targets Grants-** Application in-progress (Due October 18)
- ◆ **Autism Spectrum (AU) Resource-** Optional- All, Required-MCS AU Team Members
  - CANVAS Course inn NCESS 24619, Overview of Autism Spectrum Disorder 2023-2024, 0.2 hours- This

self-paced course participants will analyze prevalence and achievement data to set the context of the importance for building educator knowledge and skills specific to understanding and serving students with ASD. They will also increase their knowledge of this complex disability, as well as its features and characteristics.

- ◆ **NEW Internal Child Find Form-**  
<https://forms.gle/W6ztoy5HpgKB2MgP6>  
(Complete for initial/out-of-state transfer, parent requests, MTSS, etc.) (90-DAYS)
- ◆ **Compensatory Education Tracking Form**  
[https://docs.google.com/spreadsheets/d/1OUyXaXp13RZ1muJucay4xFUjW\\_grkxHpI6dHi8lGQQw/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1OUyXaXp13RZ1muJucay4xFUjW_grkxHpI6dHi8lGQQw/edit?usp=sharing)
- ◆ **NEW Internal Child Find Form-**  
<https://forms.gle/W6ztoy5HpgKB2MgP6>  
(Complete for initial/out-of-state transfer, parent requests, MTSS, special education referral, etc.)
- ◆ **NEW Reevaluation Tracking Form-** enter all reevaluations
- ◆ **MLA ALP EC Service Forms**  
<https://docs.google.com/spreadsheets/d/17FArHxjoCx7Z8mYb2tqOTI-c8cXrvnuuZYmE4yuijDs/edit?usp=sharing>
- ◆ **EC Homebound & Modified Day & MLA-** Email Takeda prior to a change in placement IEP Team meeting, Follow DPI Guidance in EC Handbook & Meet Every 30-days.
- ◆ **Discipline-** MTSS. Takeda. De-escalation. Restorative Practices. FBAs. BIPs. IEP Team Meetings.
- ◆ **Indicator 13-Transition Monitoring Visit Work Session-NEW MCS Transition Monitoring & Support Tool.**
- ◆ September 24, 2:30 – 4:00 PM OR by appointment with Dr. Richardson
- ◆ **December 1 Headcount-** Start preparing now and reviewing paper files and ECATS. Signed Consent form must be in the folder.

◆ **IEP and Related Services Reminder**-The IEP and Plan of Care MUST be finalized at the same time and use the same dates. If services are logged BEFORE a Plan of care is on file, we cannot bill for the services during the regular billing cycle and may be able to recover funds at the end of the year at a reduced rate. Once the IEP dates change, the Plan of care dates need to change too. The Consent to Evaluate and the Consent for Services must be on file and the sections must be completed in ECATS to avoid a false 90-days violation error.

◆ **General EC Resources:**

- PD offered through PTEC at [www.ptecnet.org](http://www.ptecnet.org)
- MCS EC Manual /Student History Screen in ECATS/PCG Playbook Modules
- Parents Rights/Procedural Safeguards <https://www.dpi.nc.gov/parent-rights-handbook/open>
- EC State Training Materials <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/professional-development>
- EC Remote/Virtual Learning Resources <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/professional-development/remote-virtual-instruction-resources>
- NCDPI 2023-2024 Discipline Reporting Manual <https://www.dpi.nc.gov/discipline-data-collecting-and-reporting-procedures-manual-august-2023-2024/open>
- ECATS <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every->



[child-accountability-tracking-system-ecats/special-education/manuals-tip-sheets-documentation](#)

→ **Vance**

- ◆ All PreK classes are attending Blockfest this week at the old BC Moore building in downtown Troy.
- ◆ All PreK classes will have vision screenings conducted through Prevent Blindness NC this week.
- ◆ Health Assessments and Shot Records are due(if not already turned in) by 8:00am Wednesday, September 25, 2024. Thanks again to the school nurses for their assistance.
- ◆ PreK PLC meeting at 1:00pm on Friday, September 27, 2024, in the MCS Staff Development room.

→ **Jessica**

◆ **MTSS**

- As BOY data is finalized, MTSS teams will add core plans into ECATS. Instructional Facilitators will complete plans for Literacy and Math. School counselors will complete plans for Attendance and Behavior. All core plans need to be completed by October 31st.

◆ **AIG**

- CogAT testing window for grades 4 and 8 will open next week beginning on September 30th. We will be switching back to the Data Manager platform instead of Elevate used last year. This change was made due to customer feedback during the pilot year. I will work with the Instructional Facilitators to ensure testing runs as smoothly as possible.
- Please recruit coaches for STEMlympics
  - [Coach List 24-25](#)

◆ **ESL**

- ESL teachers are working to set up LIEP meetings in Ellevation. These must be signed by all core content

				<p>teachers that provide instruction to the ML student.</p> <ul style="list-style-type: none"> <li>◆ Writing PD Opportunity-Open to all staff: <a href="#">WIDA Writing Webinar Registration</a></li> <li>◆ Upcoming WIDA PD Offerings: <a href="#">Professional Development</a></li> </ul>		
<p><b>Operations Division</b></p> <ul style="list-style-type: none"> <li>● What do principals and CSS admin need to know and do?</li> <li>● Auxiliary Services Update</li> <li>● Human Resources Update</li> <li>● Accountability Update</li> </ul>	<p>All</p> <p>21 Sys</p> <p>LGI</p> <p>21CP</p>	<p>Matthew</p> <p>Matthew</p> <p>Emily</p> <p>Amanda</p>	<p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p>	<p>→ <b>Matthew</b></p> <ul style="list-style-type: none"> <li>◆ really good tabletop exercise at East Middle.</li> <li>◆ Went over the safety plan, performed a lockdown drill, went very well.</li> <li>◆ Mount Gilead and Troy is planned.</li> <li>◆ Contact Matthew Woodard about planning your school’s tabletop exercise plan.</li> <li>◆ <b>Brian Helms</b> <ul style="list-style-type: none"> <li>● If you need wifi at a school event, let Brian know a day before.</li> <li>● Ongoing issues with IXL.</li> <li>● Ongoing issues with account sharing. reiterate that that is not allowed.</li> <li>● starting schedule visits.</li> </ul> </li> </ul> <p>→ <b>Emily</b></p> <ul style="list-style-type: none"> <li>◆ Please remember your one-stop shop in the HR Hub! All current forms/policies are located here <a href="#">HR HUB</a></li> <li>◆ Flu Shots: The Health Center staff will be giving employees flu vaccines starting the first week of October. The schedule was sent out last week, along with the appropriate consent form and vaccine information sheet. Each employee who would like to receive the vaccine will need to complete the form and give it to the health center staff when they arrive to receive the vaccine.</li> <li>◆ Clinical Hours: If you have someone reach out to you needing to observe a classroom/teacher/student from a college please direct them to HR and we will help set that up. We need to make sure we have a current MOU including a background check prior to someone being around students.</li> <li>◆ Ethics Video and AccuTrain: Please review the following handout with specifics concerning training videos for the year. Shainia sent an</li> </ul>		

				<p>email on 8/20/24 with instructions for staff to complete. <a href="#">Training Instructions</a></p> <ul style="list-style-type: none"><li>● Set one must be completed by 9/6/24 ( Ethics video and concussion pp) - send sign off sheet to Shaina White</li><li>● Certified Staff can receive CEUs for this activity. After ALL videos are complete, please print verification from ACCUTRAIN and send it to Emily Shaw.</li></ul> <p>◆ NCEES: Please refer to the NCEES timeline in the HR HUB. Ms. Ward sent principals their cheat sheets with the plan types. Please go in and set plan types for employees</p> <ul style="list-style-type: none"><li>● NCEES Orientation should be completed by 9/9/24</li><li>● NCEES issues should be directed to Emily Shaw or Wade Auman</li><li>● Should be working on PDPs with staff and starting round one observations</li></ul> <p>◆ Subs: Please be patient as we build our sub pool. There is a current list of all trained subs in the HR Hub. Please make sure you are only using these subs. They have all been set up in WillSub+ and can pick up jobs. Additionally, all teachers have been added to WillSub+ and can enter their absences. It is imperative that ALL teachers enter their absences in WillSub+. If you need training on how to do this, please reach out to me and I will assist.</p> <ul style="list-style-type: none"><li>● PLEASE HAVE ALL TEACHERS MAKE SURE THEY CAN THEIR LOGIN IN WORKS.</li><li>● Login is the same for returning teachers</li><li>● New MCS employees go to WillSubplus.com, enter email, click on forgot password and it will send a temp password. They will then reset their password</li><li>● Email Emily Shaw with issues</li></ul> <p>◆ If you have a sub starting the year to cover a vacant position, please make sure to complete a staff action form to serve as an interim employee</p>		
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- ◆ If you have a staff member teaching a “4th block” or teaching a block for MCC, please let HR know ASAP so they can be added to the spreadsheet to ensure they are paid for their additional services.
- ◆ K-3 Class size: We are in compliance as of now! Please make sure to communicate with Ms. Deaton if you have new enrollments for assistance with placements.
- ◆ Staff Action forms: Please make sure you are using the most current version. Additionally, please make sure it is filled out. If you are unsure of a section, please reach out to me or Crystal and we will provide guidance. [Staff Action Form](#)
  - Part-time employee: If a part-time employee resigns, please make sure to get a resignation letter from them and submit it to HR.
  - Please make sure that a staff action form is completed anytime anyone in your building changes roles or adds a role.
  - Additionally, if you have an employee resign (part-time or full-time), they must submit a letter of resignation.
- ◆ Praxis support
  - MCS has partnered with Learning Liaisons - a company that has a 92% Praxis pass rate. If you have a teacher trying to clear a license, please have them contact Jordan Hamilton for a study code!
- ◆ Time
  - Please make sure part-time employees are not working over 29 hours per week.
  - Full-time, classified employees Cannot go over 40 hours a week
    - Can clock out for lunch
    - Leave early/arrive late – modify time
  - Dual employees - cannot make up time missed from the primary job (employee is not percentages down)

until they miss more than 97% of their assigned hours

- ◆ Homebound Services: If you have a student in need of homebound services – Please utilize the attached handbook. You will email ALL completed applications to Emily Shaw and Jack Cagle. Please let us know if you have any questions or if we can be of assistance.

[Homebound Handbook](#)

- ◆ Homegrown Updates

- Keep pushing Homegrown teachers – See the information attached [Homegrown](#)
- Homegrown instructors - If you have a homegrown instructor in your building, please let me know so they can get paid at the end of the semester.
- Homegrown Apprenticeship - information coming soon

- ◆ Upcoming Dates

- September 20: Fundraising requests due
- September 24 Calendar Committee Meeting 3:15, Central Office
- September 25 NCEES PDPs due
- September 25: Mentor Logs due
- October 1-4: Flu Vaccinations
- October 23: AP PD at MGES 9:00
- October 24: NCEES Observation 1 due for all plan types

→ **Amanda**

- ◆ Accountability Updates:

- If anyone has new employees that may need access to PowerSchool, please complete the access request from located in the HR Hub and submit it to Amanda.
- Please remember if you are going to use any programs or share any student data with companies, you will need to check to see if a data share agreement is needed. You can call or email Amanda and she can help you determine what is needed.

				<ul style="list-style-type: none"> <li>● Please send invoices for Fees with interims and first report cards. Reach out to AJ Whitesell for assistance on printing invoices.</li> <li>◆ Data Managers Updates: <ul style="list-style-type: none"> <li>● PowerSchool <ul style="list-style-type: none"> <li>○ Collect signed MOUs</li> <li>○ Please be very diligent when you input data. Everything from names to email addresses need to be checked for accuracy so that they pull over to other programs correctly.</li> </ul> </li> <li>● K-5 Class Size Document <ul style="list-style-type: none"> <li>○ If you enroll or withdraw a student in K-2, please email Amanda Deaton and let her know.</li> </ul> </li> <li>● Next Meeting <ul style="list-style-type: none"> <li>○ October 8, 2024, at 8:30 in the Staff Development Room at Central Office</li> </ul> </li> </ul> </li> <li>◆ Testing Updates: <ul style="list-style-type: none"> <li>● <a href="#">2024-2025 Testing Calendar</a></li> <li>● WIDA Screener First 30 days</li> <li>● Science Assessment Updates: (email update was sent to TCs and Principals last week.) <ul style="list-style-type: none"> <li>○ Biology will still have 4 Check-Ins but they have been renamed.</li> <li>○ Biology check-in cannot start until October 7th.</li> <li>○ Grades 5 &amp; 8 Science will have 3 check-ins.</li> <li>○ Grades 5 &amp; 8 Check-In dates have not been set yet.</li> </ul> </li> <li>● Pre-ACT/CCRAA test training 9/23 at 9:30 AM in the Accountability Office</li> </ul> </li> <li>◆ Title IX <ul style="list-style-type: none"> <li>● Upcoming Building Trainings <ul style="list-style-type: none"> <li>○ 9/24- Bus Garage/Maintenance Staff/CO Staff- 11:00</li> </ul> </li> </ul> </li> </ul>		
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				<ul style="list-style-type: none"> <li>○ 9/25- Candor- 1:30 and 3:00</li> <li>○ 9-26- WMS Cafeteria Staff</li> <li>○ 9/30- CES Cafeteria Staff 10:15</li> <li>○ 9/30- Star 3:00</li> <li>○ 10/1- EMS Cafeteria Staff 9:45</li> <li>○ 10/4- SES Cafeteria Staff 10:00</li> <li>○ 10/10- MGES Cafeteria Staff 1:00</li> <li>○ 10/11- MCHS 2:15 &amp; 3:00</li> <li>○ 10/14- TES Cafeteria Staff 10:30</li> <li>○ 10/14- GRES 3:00</li> <li>○ 10/15- MCHS Cafeteria Staff 10:00</li> <li>○ 10/16- MLA- 2:40</li> <li>○ 10/23- PSE Cafeteria Staff 10:45</li> <li>○ 10/24- MCEC- 2:40</li> </ul>		
<p><b>Process Management</b></p> <ul style="list-style-type: none"> <li>● Media Minute</li> <li>● Other process issues?</li> </ul>	<p>LGI</p> <p>All</p>	<p>Maddi</p> <p>Dale</p>	<p>5 min</p> <p>5 min</p>	<p>→ <b>Maddi</b></p> <ul style="list-style-type: none"> <li>◆ Our badge printer is finally up and running! If anyone in your building needs a new badge please have them reach out to Maddi to set up a time.</li> <li>◆ Video Content - Social Media, if you are aware of anything exciting happening in your building, please let Maddi know.</li> <li>◆ School Connections content to Maddi</li> <li>◆ Thank you to our social media teams at all schools. Our social media presence is incredible.</li> <li>◆ If you haven't already, please send your meeting notes to Maddi.</li> </ul> <p>→ <b>Dr. Ellis</b></p> <p>→ <b>Mitch</b></p> <ul style="list-style-type: none"> <li>◆ no updates</li> </ul>		
<p><b>Budget &amp; Resources</b></p> <ul style="list-style-type: none"> <li>● Budget Update</li> </ul>	<p>21 Sys</p>	<p>Mitch</p>	<p>5 min</p>	<p>→ <b>Mitch</b></p> <ul style="list-style-type: none"> <li>◆ no updates</li> </ul>		

Next Steps:

SP/SG – strategic priority and strategic goal

Distribution: Central support administrators, building administrators, and web page.