



“The World Is Our Family”
A North Carolina Public Charter School

CAROLINA
International School

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BOARD OF DIRECTORS MEETING MINUTES

Date: Wednesday, December 18, 2024

Meeting Purpose: Regular Scheduled Meeting

Time: 6:30 p.m.

Location: (Virtual Meeting via Zoom)

Prepared by: Bob Gorham (Secretary for Board)

Board Members in Attendance: Dr. Camela Ford, Bill Jackson, Bob Gorham,

Board Members Not in Attendance: Vermaine Sheldon (awaiting application approval)

Others: Dr. Paul Bryant, (Head of Schools), Phyllis Rahilly, Regina King, Candace Moser
(Nine attendees of record)

Welcome and Call to Order – Dr. Camela Ford

CIS Mission and Values – Mrs. Regina King

Grade Level Service Project Report –K-12 – Giving Tree Project (Ms. Reece)

Secretary Report - Bob Gorham

- Minutes of November BOD Minutes submitted for approval. Motion by Bob Gorham, 2nd by Bill Jackson. No objections or changes. To be posted on CIS website.

Facilities Committee Report – Bob Gorham (Chair)

The committee met on Monday, Dec 16th at 1 pm.

- Gym HVAC has been replaced and is operating.
- New Drainage issue on side of building will require engineer to review.
- New Sign for front of school is being put in. Will be up and working when school starts back.
- Color wrapping buses has not started.
- One school bus has a mechanical problem to be resolved. Will be sent out to mechanic.
- Bus Grant to placed
- Front Office renovations awaiting Grant Funding from Safer Schools Grant.

Teacher Lounge sewage issues having contractor challenges; however, work will begin over break and will have a renovated lounge area.

- Upgrading doors and locks on outside doors awaiting Safer Schools Grant funding.

Finance Committee Report – (no current chair) – Phyllis Rahilly reporting

- Reviewed Financials.
- Current Budget is \$8,481,091.23 – End of year deficit is projected.
- Collection efforts underway for student technology fees. 50% Collected
- Performing Arts Booster

Head of School Report –Dr. Paul Bryant (*Report submitted to BOD- reference for details*)

- Current Enrollment 721. CIS is losing at the same rate as we are gaining.
- Applications are up.

Enrollment Highlights:

- The 2025-2026 application window opened on November 1, 2024.
- Intent-to-return forms for current students will be distributed this week.
- The 2025-2026 lottery is scheduled for February 20, 2025.
- We've had steady participation in our Tuesday campus tours, showing continued interest.

Information Sessions Scheduled:

- Virtual: January 21 and February 4, 5:30 - 6:30 PM
- On-Campus: January 28 and February 13, 4:00 - 5:30 PM

Operational Updates:

- Infinite Campus Progress: We are preparing training sessions for master scheduling for the next school year.
- Although ADM reports experienced delays early on, we're now able to submit PMR 3 reports and forward without issue.
- Family access requests to Infinite Campus have overall been resolved, and we're pleased to report strong usage with 32,246 student logins and 7,587 parent logins since the start of the school year.
- Quarter 2 progress reports have been successfully distributed to families.

Athletics Update

Varsity Boys Basketball

- Our Varsity Boys Basketball team is off to an incredible start this season with a 7-0 record as they prepare for an exciting matchup against powerhouse Dudley High School on **December 14, 2024**. Currently ranked in the top five of the 1A West standings, the team is making waves

under the leadership of Head Coach Chris Ewell, now in his second year. Coach Ewell has the program on a strong upward trajectory, with the team aiming for continued success throughout the season.

- Senior Landon Griffin is delivering an impressive performance, averaging **17.5 points per game**, while Junior KJ Shouse is right behind him with **16.7 points per game**. The team recently traveled to Tennessee, where they took on two powerhouse schools and emerged victorious in both matchups, further solidifying their dominance.
- We encourage everyone to come out and support our basketball program as they strive for more wins and make this season one to remember. Go CIS!

Varsity Girls Basketball

- Our Lady Comets are off to a strong start, competing fiercely against several local powerhouse 2A and 3A basketball programs. The team continues to show improvement each week, displaying determination and hard work as a unit.

Academic Report

MAP Testing: K-3 tested week of 12/9, 4-8 will test after Winter Break

Updates provided on each grade level and included in written HOS Report

Principal's Reports – Ms. Candace Moser (In absence of Ms. Donaldson)

- Reported on Middle School AP
- Details included in Head of School Reports (Academics section) to BOD

Teachers Rep Report (School Happenings) – Ms. Regina King

- Ms. Kumar Kindergarten – Africa Themed with sister country Uganda
- 3rd Grade Project – Skyscrapers – Math, ELA and Science
- 5th Grade – Field trip to The Nutcracker in Charlotte
- 6TH Grade – International Day – Game Board trip to Paris Olympics – Learn Integers
 - o Science studied how snowflakes are created. Students created their own paper snowflakes.
- 8th Grade ELA – Ms. Troublefield held mock job interviews with Dr. Bryant & Ms. Henson
- 8th Grade Environmental – Mr. Jones – Ventured outdoors to create concrete poems inspired by natural environment.
- 8th Grade Science – Projects about ocean diversity and Zoom call to sister school in Moldova.
- Middle/HS EC – Mrs. Erato – Field trip to Carolina Mall, created posters for International Day
- Ms. Kennedy Band – Veteran's Day Concert – full ensemble

PTSO Report – No Report (new formation in January 2025)

Old Business – None

New Business

- Motion to approve Transportation Grant amount of \$192,927. – Motion by Bob Gorham, 2nd Bill Jackson. No Objections.
- Motion to approve New School Calendar for 2025-26, as presented – Motion by Bob Gorham, 2nd by Bill Jackson. No Objections.
- Motion to approve Additional Targeted Support and Improvement Schools submission to NC Dept of Public Instruction. Motion by Bob Gorham, 2nd by Bill Jackson. No objections.
- Motion to permit Head of Schools to continue to approve employment contracts. Motion by Bob Gorham, 2nd Bill Jackson. No objections. Approved.

Open Comments - 3 minutes per person.

- No Comments

Closed Session – No closed session business

Adjournment – Motion to adjourn by Bill Jackson, 2nd by Bob Gorham- No objections.

Meeting adjourned @ 7:58 pm. Reminder to Board Members of upcoming BOD training on Jan. 16th, 2025.