

DCSD Community Service Documentation

Ponderosa High School requires 20 community service hours to graduate, including up to **5 hours for PHS** and **at least 15 hours from one or more outside organizations** to total 20 hours.

Qualifying hours:

- PHS Hours are performed on PHS property or for a PHS activity offsite (such as an away game).
- Outside organizations must be a non-profit or a business participating in a non-profit event off campus.
- Required service learning for program membership/participation (i.e.: NHS, STUCO, Scouts) is not eligible.

Student Information

Student Name: _____ **Student ID#** _____

Ponderosa High School **Male:** _____ **Female:** _____ **Graduation Year:** _____

Organization Information

Organization Name: _____

Address: _____

Event Title (if applicable): _____

Verifying Information

Date(s) of Service	Hours Served	Evaluation of Student's Work
_____	_____	<input type="checkbox"/> Unsatisfactory <input type="checkbox"/> Satisfactory <input type="checkbox"/> Excellent
_____	_____	
_____	_____	
Description of service performed: _____ _____ _____ _____ _____		_____ Site Supervisor (please print)
		_____ Site Supervisor Signature

Site Supervisor Telephone Number (to verify hours): _____

Student/Parent

I verify that I have completed the above documented service and have followed all guidelines. I understand that I must complete all parts of the form including the **Reflection Page** in order to fulfill my community service graduation requirement of 20 hours.

 Student Signature

 Date

By signing below, I verify that I have given approval for my child to participate in this service activity, and that he/she has completed the hours of service as indicated above.

 Parent Signature

 Date

Reflection

Purpose: Through community service students are given opportunities to become responsible citizens by helping others while learning selflessness and fostering personal growth.

Student Name: _____ **Graduation Year:** _____

Fill out the following questions as completely as possible, feel free to use additional sheets of paper if necessary.

1. Why did you choose this activity? Do you have an interest in this area?

2. What did you observe during your service learning activity that made an impact on you?

3. How was this activity similar or different from other educational activities?

4. What did you learn?

5. Was this a positive or negative experience for you and why?

6. How does this contribute to you being a responsible citizen?