Superintendent Responsibilities & Duties

Adopted: 01/20/1998 **| Last Revised:** 01/14/2025 **| Last Reviewed**: 01/14/2025

The Board of Education desires to establish a productive working relationship with the Superintendent and to ensure that the work of the Superintendent is focused on student learning and achievement and the attainment of the district's vision and goals.

The Board also desires to provide a fair basis for holding the Superintendent accountable. The responsibilities of the Superintendent are detailed in law, in the Superintendent's contract, and throughout Board policies and rules. The Board shall clarify expectations and goals for the Superintendent at the beginning of every evaluation year.

As the chief executive officer of the district, the Superintendent shall implement all Board decisions and manage the instructional and noninstructional operations of the schools. The Superintendent also serves as a member of the district's governance team and has responsibilities to support Board operations and decision making.

The Superintendent may delegate any of their responsibilities and duties to other district staff but remains accountable to the Board for all areas of operation under the Superintendent's authority.

Policy Reference Disclaimer:
These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Legal References:

STATE
EDUCATION CODE
17604 Delegation of powers to agents
17605 Delegation of authority to purchase supplies and equipment
35020-35046 Officers and agents
48900 Grounds for suspension or expulsion
MANAGEMENT RESOURCES
CSBA PUBLICATIONS
Superintendent Governance Standards
WEBSITES
CSBA District and County Office of Education Legal Services https://legalservices.csba.org/#
American Association of School Administrators http://www.aasa.org/
Association of California School Administrators http://www.acsa.org/
CSBA http://www.csba.org/#

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