

**SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
October 3, 2023
5:00 p.m.**

Regular Session

I. CALL TO ORDER: __5:01____ p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

SJCA Board Chairman	Monica Farias	x
SJCA Vice Chairman	Nicole Valdovinos	x
SJCA Board Secretary	Jeff Coronado	Ab.
SJCA Board Member	Tony Song	x
SJCA Board Member	Dave Wallach	x
SJCA Board Member	Matt Smith	Ab.
Superintendent-Principal	Erin Shiroma	x

II. PRESENTATIONS

**1. PTO Board - Recognition of Outstanding Commitment to the
SJCA School Community**

Ms. Shiroma and the Board recognized the PTO Board for their outstanding efforts and commitment to the SJCA school community.

III. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

Mrs. Farias recognized the PTO Board as a huge combination of talents. As a person who knows what it takes, she expressed her appreciation for the job they do.

Mr. Wallach stated that he appreciates the PTO Board very much. He has been involved in the local PTA organizations and truly understands the commitment.

Mr. Song thanked the PTO Board for what is provided inside and outside of the school. Volunteering is not an easy thing to do. Taking time to help others is a true commitment. Doing it for the students is definitely a higher purpose.

IV. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

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1. Tap MORE, then raise hand
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3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

Note:

Windows – You can also use the Alt + Y shortcut to raise or lower your hand.

Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand

There were no public comments.

V. BUSINESS SESSION

A. ORGANIZATIONAL

1. #260 Approval of Agenda and Consent items

Moved by Mr. Wallach

Seconded by Mrs.
Valdovinos

To approve the agenda and consent items for the regular meeting of October 3, 2023.

Ayes 4

Noes 0

Abstain 0

☒ Farias

☒ Valdovinos

☐ Coronado

☒ Song

☒ Wallach

☐ Smith

Consent

2. #261 Approval of Minutes

Moved by

Seconded by

To approve the agenda and consent items for the regular meeting of September 12, 2023.

Ayes

Noes

Abstain

☐ Farias

☐ Valdovinos

☐ Coronado

☐ Song

☐ Wallach

☐ Smith

B. EDUCATION

3. Report of Information: Introduction of SJCA's 3 Year Strategic Plan

Ms. Shiroma introduced SJCA's 3-Year Strategic Plan. The plan includes three entities: People, Program and Property. The emphasis for this meeting was placed on Property maintenance, enhancements, and development.

4. #262 Expanded Learning Opportunities Program (ELOP) Plan Update

Moved by Mr. Wallach

Seconded by Mr. Song

To approve the Expanded Learning Opportunities Program Plan update.

Ayes	4	Noes	0	Abstain	0
☒ Farias	☐ Valdovinos	☐ Coronado	☐ Song	☒ Wallach	☐ Smith

C. BUSINESS

Consent

5. #263 Purchase Orders

Moved by

Seconded by

To approve/ratify listed purchase orders

Ayes	Noes	Abstain
☐ Farias	☐ Valdovinos	☐ Coronado
☐ Song	☐ Wallach	☐ Smith

Consent

6. #264 Warrants

Moved by

Seconded by

To approve/ratify listed warrants.

Ayes	Noes	Abstain
☐ Farias	☐ Valdovinos	☐ Coronado
☐ Song	☐ Wallach	☐ Smith

Consent

7. #265 Donations

Moved by

Seconded by

To approve/ratify listed donations

Ayes	Noes	Abstain
☐ Farias	☐ Valdovinos	☐ Coronado
☐ Song	☐ Wallach	☐ Smith

8. # 266 Contracts

Moved by Mrs. Valdovinoso

Seconded by Mr. Song

To approve/ratify listed contracts

Ayes 4

Noes 0

Abstain 0

☒ Farias

☒ Valdovinos

☐ Coronado

☒ Song

☐ Wallach

☒
Smith

9. Report of Information: Installation of Portables

Ms. Shiroma updated the Board on the status of the portable installations. In informed the Board that she has started attending the weekly construction meetings.

D. PERSONNEL

Consent

10. #267 Personnel Report

Moved by

Seconded by

To approve/ratify the Personnel Report as presented.

Ayes

Noes

Abstain

☐ Farias

☐ Valdovinos

☐ Coronado

☐ Song

☐ Wallach

☐ Smith

VI. INFORMATION SESSION

1. Board of Directors' discussion

Mr. Wallach appreciated the updates given for ELOP and the additional supports that are being implemented.

Mr. Song expressed his pleasure with the Board participating with the selling of tickets at the SJCA school carnival. He requested a different location for next year so they wouldn't be directly in the sun. We inquired as to the amount made on the carnival. Staff informed

him that the profit was \$33,000.

2. Dates to remember and other updates:

DATE	EVENT
Oct. 6, 2023	Local Holiday - No School
October 12-13	California City Superintendents' Conference
Oct. 17, 2023	Team Photo Session for 25th Year Publication 8:30-10:30
Oct. 18, 2023	Unity Day
Oct. 19, 2023	Great ShakeOut
Oct. 23-27, 2023	SJCA Spirit Week & Red Ribbon Week
Nov. 3, 2023	End of Term 1
Nov. 6, 2023	NEXT BOARD MEETING

There being no further business to come before the Board of Directors, the regular meeting of October 3, 2023 is adjourned at 7:04 p.m. by Mrs. Farias, Board Chairwomen.