Kindergarten Registration
Frequently Asked Questions

- **Who is eligible to register?**
  - All families living in Chambersburg Area School District with a child who will be **five years of age before September 1, 2024,** are invited to register.
- **Where does registration occur?**
  - Registration occurs online through the **Registration Sapphire Portal**. **Click link** and see **step-by-step guide** below.
- **When is registration open?**
  - **January 16, 2024** - The **sooner** your register, the **sooner** you will receive **important** information regarding your student's **tentative school assignment** and **transportation information**.
- **What needs to be included in the application?**
  - **All** pages of the application must be completed, and the following documents must be **uploaded**:
    - **Proof of Age**
    - **Proof of Residency in CASD**
    - **Record of Immunizations**
  - *Note: Check out the "Help Guide: Registration and Enrollment Required Documents" below for questions about acceptable uploads.*
- **How can I get help with completing the online application?**
  - Contact the **Student Registrar** (contact information on next page) to schedule an **in-person registration appointment**.
  - At this appointment, bring **paper copies** of your student's Proof of Age, Proof of Residency in CASD, and Record of Immunizations.
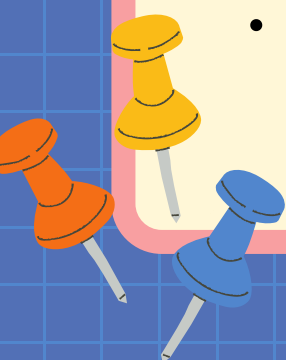- **How do I know if my registration is complete?**
  - You will see the **Registration Completed screen** AND you will receive an **email**.
- **What do I do after I complete my registration?**
  - **Send an Email** to registration@casdonline.org with your student's name and date of birth.
- **How do I know if my registration has been approved?**
  - The Registrar will email you back to notify you that your registration has been **approved OR** will notify you of any **necessary changes** that need to be made before approval can occur.