

**SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS’
AGENDA**

REGULAR MEETING

HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790

October 1, 2024

4:00-5:00 p.m. Closed Session

5:00 p.m. Open Session

Regular Session

I. CALL TO ORDER: __ 4:07 _____ p.m.

a. Flag Salute

b. Roll Call

BOARD OF DIRECTORS

SJCA Board Chairman	Nicole Valdovinos	x
SJCA Vice Chairman	Jeff Coronado	Ab
SJCA Board Secretary	Tony Song	x
SJCA Board Member	Dave Wallach	x
SJCA Board Member	Matt Smith	Ab
SJCA Board Member	Monica Farias	x

Superintendent-Principal	Erin Shiroma	x
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II. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM

EC 11126 (e)(1) – Anticipated litigation

III. CLOSED SESSION

Closed session opened __ 4:08 p.m. _____

Closed session closed __ 5:10 p.m. _____

IV. PRESENTATIONS

1. The SJCA Board of Directors recognized the SJCA's Girl Scouts Troop 70221 for the completion of their Bronze Medal Award. The Troop saved their earnings to give by to SJCA by putting together "care packages" for girls.

V. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

Mrs. Farias stated that she was looking forward to SJCA dropping off our families' shopping receipts at the Plaza West Covina!

Mr. Song stated that it was great seeing all of the Board at the State of the City event.

VI. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

<https://sjcharter.zoom.us/j/97079178411?pwd=TXJZc0hycmE3ZXdQU3JRTBVNjVaQT09>

Passcode: 216986

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If you join the webinar by phone to listen in only, please press *9 to raise your hand.

If you use ANDROID or IOS with a Zoom app., please do the following:

1. Tap MORE, then raise hand
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Tap MORE again, then LOWER HAND to lower it if needed.

If you use WINDOWS or MAC to access meeting with Zoom, please do the following:

- 1. Click RAISE HAND in the webinar controls.
- 2. The host will be notified that you’ve raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
- 3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

Note:
Windows – You can also use the Alt + Y shortcut to raise or lower your hand.
Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand

There were no comments from the floor.

VII. BUSINESS SESSION

A. ORGANIZATIONAL

1. Approval of Agenda and Consent items

Moved by		Mr. Wallach		Seconded by		Mr. Song
To approve the agenda and consent items for the regular meeting of October 1, 2024.						
Ayes	4	Noes	0	Abstain	0	
☒ _x_ Valdovinos	☐ _ Coronado	☒ _x_ Song	☒ _x_ Wallach	☐ _ Smith	☒ _x_ Farias	

Consent

2. Approval of Minutes

Moved by			Seconded by		
To approve the agenda and consent items for the regular meeting of September 3, 2024.					
Ayes		Noes		Abstain	
☐ Valdovinos	☐ Coronado	☐ Song	☐ Wallach	☐ Smith	☐ Farias

B. EDUCATION

3. Report of Information: 2024 SJCA Achievement Data Report

SJCA Administration shared the school's 2023-2024 SBAC and NWEA achievement data with the Board of Directors. Comparable data will be shared once it is released from CDE.

Consent 4. SJCA Cell Phone Policy

Moved by

Seconded by

To approve the SJCA Cell Phone policy.

Ayes

Noes

Abstain

☐ Valdovinos

☐ Coronado

☐ Song

☐ Wallach

☐ Smith

☐ Farias

5. Report of Information: SJCA Facilities Needs Assessment

Mrs. Shiroma shared the recently generated SJCA Facilities Needs Assessment.

6. Proposition 2 Resolution

Moved by

Mr. Wallach

Seconded by Mrs. Farias

To approve the SJCA Proposition 2 Resolution

Ayes

4

Noes

0

Abstain

0

☒ Valdovinos ☐ Coronado

☒ Song

☒ Wallach

☐ Smith

☒ Farias

7. November 18, 2024 – Minimum Day

Moved by

Mr. Song

Seconded by

Mr. Wallach

To approved the conversion of November 18, 2024 to a minimum day.

Ayes

4

Noes

0

Abstain

0

☒ Valdovinos ☐ Coronado

☒ Song

☒ Wallach

☐ Smith

☒ Farias

C. BUSINESS

Consent

8. Purchase Orders

Moved by

Seconded by

To approve/ratify listed purchase orders

Ayes

Noes

Abstain

___Valdovinos

___Coronado

___Song

___Wallach

___Smith

___Farias

Consent

9. Warrants

Moved by

Seconded by

To approve/ratify listed warrants.

Ayes

Noes

Abstain

___Valdovinos

___Coronado

___Song

___Wallach

___Smith

___Farias

Consent

10. Donations

Moved by

Seconded by

To approve/ratify listed donations

Ayes

Noes

Abstain

___Valdovinos

___Coronado

___Song

___Wallach

___Smith

___Farias

11. Contracts

Moved by

Mr. Wallach

Seconded by

Mr. Song

To approve/ratify listed contracts

Ayes

4

Noes

0

Abstain

0

☒_x_ Valdovinos ___ Coronado ☒_x_ Song ☒_x_ Wallach ___ Smith ☒_x_ Farias

D. PERSONNEL

Consent 12. Personnel Report

Moved by

Seconded by

To approve/ratify the Personnel Report as presented.

Ayes

Noes

Abstain

___ Valdovinos ___ Coronado ___ Song ___ Wallach ___ Smith ___ Farias

Consent 13. Business Coordinator II Job Description

Moved by

Seconded by

To approve the newly created Business Coordinator II Job Description

Ayes

Noes

Abstain

___ Valdovinos ___ Coronado ___ Song ___ Wallach ___ Smith ___ Farias

Consent 14. Non-Certification Salary Schedule Update

Moved by

Seconded by

To approve the updated non-certificated salary schedule.

Ayes

Noes

Abstain

___ Valdovinos ___ Coronado ___ Song ___ Wallach ___ Smith ___ Farias

VIII. INFORMATION SESSION

1. Board Member Discussion

Mr. Wallach thanked Administration for setting up information session.

2. Dates to remember and other updates:

DATE	EVENT
Oct. 2nd	Custodian Appreciation Day
Oct. 3 rd – 16 th	Walk-A-Thon Drive
Oct. 7	Local Holiday - No School
Oct. 22 nd	Vision & Hearing Screening – 2 nd , 5 th & Special Ed. 8:15 4 th Grade Core Values Assembly
Oct. 23 rd	12:30 7 Habits Workshop
Oct. 24 th	8:15 1 st Grade Core Values Assembly
Oct. 25 th	8:15 5 th Grade Core Values Assembly 5:00 Junior Academy Term 1 Dance
Oct. 28 th	Red Ribbon Week SELPA Arts Festival
Oct. 29 th	8:15 3 rd Grade Core Values Assembly 2:00 Fentayl Presentation (7 th & 8 th)
Oct. 31 st	Halloween – Character Dress Up Day
Nov. 1 st	First Day of American Indian Heritage Month 8:15 2 nd Grade Core Values Assembly 12:45 Early Dismissal
Nov. 3 rd	Daylight Saving
Nov. 4 th	Beginning of Term 2
Nov. 5 th	Election Day
Nov. 8 th	SJCA Veterans' Day Celebration
Nov. 11 th	No School – Veterans' Day
Nov. 12 th	SLC Minimum Week – Early Dismiss (12:45) 5:00 Board of Directors' Meeting

**There being no further business to come before the Board of Directors,
the regular meeting of October 1 is adjourned at 7:18 p.m. by
Chairwoman, Nicole Valdovinos.**