

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
August 1, 2023
5:00 p.m.

Regular Session

I. CALL TO ORDER: _____ p.m.

II. OPEN SESSION

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

SJCA Chairwoman	Monica Farias	
SJCA Vice Chairman	Jeff Coronado	
SJCA Board Secretary	Tony Song	
SJCA Board Member	Nicole Valdovinos	
SJCA Board Member	Dave Wallach	
SJCA Board Member	Matt Smith	
Superintendent-Principal	Erin Shiroma	

III. PRESENTATIONS - None

IV. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the

Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

<https://sjcharter.zoom.us/j/97079178411?pwd=TXJZc0hycmE3ZXdQU3JRTBVNjVaQT09>

Passcode: 216986

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Webinar ID: 970 7917 8411

Passcode: 216986

If you join the webinar by phone to listen in only, please press *9 to raise your hand.

If you use ANDROID or IOS with a Zoom app., please do the following:

1. Tap MORE, then raise hand
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Tap MORE again, then LOWER HAND to lower it if needed.

If you use WINDOWS or MAC to access meeting with Zoom, please do the following:

1. Click RAISE HAND in the webinar controls.
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

Note:

Windows – You can also use the Alt + Y shortcut to raise or lower your hand.

Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand

A.	ORGANIZATIONAL		
	1. Approval of Agenda and Consent items		
	Moved by		Seconded by
	To approve the agenda and consent items for the regular meeting of August 1, 2023.		

	Ayes		Noes		Abstain	
	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach	__ Smith
Consent	2. Approval of Minutes					
	Moved by			Seconded by		
	To approve the minutes of the regular meeting of June 20, 2023					
	Ayes		Noes		Abstain	
	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach	__ Smith
B.	EDUCATION					
	3. Report of Information: August Staff Professional Development					
	Ms. Shiroma will provide an overview on the staff professional development taking place in August.					
Consent	4. East San Gabriel Valley SELPA Local Plan Revision					
	Moved by			Seconded by		
	To approve the East San Gabriel Valley SELPA Local Plan Revision					
	Ayes		Noes		Abstain	
	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach	__ Smith
C.	BUSINESS					
Consent	5. Purchase Orders					
	Moved by			Seconded by		
	To approve/ratify listed purchase orders.					
	Ayes		Noes		Abstain	
	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach	__ Smith

Consent	6. Warrants					
	Moved by			Seconded by		
	To approve/ratify listed warrants.					
	Ayes		Noes		Abstain	
	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach	__ Smith
	7. Contracts					
	Moved by			Seconded by		
	To approve/ratify listed contracts.					
	Ayes		Noes		Abstain	
	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach	__ Smith
Consent	8. Donations					
	Moved by			Seconded by		
	To approve/ratify listed donations.					
	Ayes		Noes		Abstain	
	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach	__ Smith
	D. PERSONNEL					
Consent	9. Personnel Report					
	Moved by			Seconded by		
	To approve/ratify the personnel report as present.					
	Ayes		Noes		Abstain	

	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach	__ Smith
Consent	10. BCBA Job Description					
	Moved by			Seconded by		
	To approve the new BCBA Job Description.					
	Ayes		Noes		Abstain	
	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach	__ Smith

VI. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEM

VII. CLOSED SESSION OPEN: _____ p.m.

A. Anticipated Litigation - Government Code Section 54956.9 (b)

CLOSED SESSION CLOSED: _____ p.m.

VIII. ACTION TAKEN IN CLOSED SESSION

IX. INFORMATION SESSION

1. Board of Directors' discussion

2. Dates to remember and other updates:

DATE	EVENT
August 2nd-9th	Staff Professional Development and Classroom Preparations
August 10th	1st Day of School

August 10	TK + Kindergarten Back to School Night
August 15	JA Back to School Night
August 16	Elementary Back to School Night
August 17	Primary Back to School Night
August 22	Mental Health Assemblies: JA Grades 6-8
August 25th	School Carnival
September 4	Labor Day
September 12th	NEXT BOARD MEETING - 5:00 p.m.

There being no further business to come before the Board of Directors, the regular meeting of August 1, 2023 is adjourned at _____ p.m. by
