

Minutes

District Emergent Multilingual Learner Advisory Committee (DEMLAC)

January 25, 2024

6:00pm - 7:30pm

Time Certain / Tiempo Cierto	Agenda District Emergent Multilingual Learner Advisory Committee Thursday, January 25, 2024 6:00pm -7:30pm In person District Board Room	Orden del día Comité Asesor de Alumnos Multilingües Emergentes del Distrito Jueves 25 de enero de 2024 6:00 p.m. a 7:30 p.m . En persona Sala del Consejo de Educación del Distrito
5:45 pm	Doors Open for Dinner	Puertas abiertas para la cena
6:00-6:05	1. Call to order & Welcome Message , Odilia Gutiérrez, DEMLAC Co-President	1. Llamada al orden y bienvenida , Odilia Gutiérrez, copresidenta del DEMLAC
6:05-6:15	2. Language Access Interpretation & Introductions , Irlanda Gomez, DEMLAC Co-President a. Language Access Interpretation, Sofía Rubalcava, Language Access Unit b. Introduction to Director of Educational Equity & Multilingual Services, Dra. Martinez & Education Services Family Engagement Unit Liaison, Janina Martinez c. DEMLAC Executive Members Welcome 1. Odilia Gutiérrez, Co-President / Co-Presidente 2. Irlanda Gomez, Co-President / Co-Presidente 3. Viridiana Victoria, Secretary / Secretaria 4. Rosy Alcala, Parliamentary / Parlamentaria	2. Interpretación de la Unidad de Acceso Lingüístico y presentaciones , Irlanda Gómez, copresidenta del DEMLAC a. Interpretación de la Unidad de Acceso Lingüístico, Sofía Rubalcava b. Presentación de la Dra. Martínez, directora de Equidad Educativa y Servicios Multilingües, y de la enlace de la Unidad de Participación Familiar de Servicios Educativos, Janina Martinez c. Bienvenida de parte de los miembros ejecutivos del DEMLAC 1. Odilia Gutiérrez, copresidenta 2. Irlanda Gómez, copresidenta 3. Viridiana Victoria, secretaria 4. Rosy Alcalá, parlamentaria d. Un agradecimiento especial a los asesores voluntarios de las copresidentas.

	d. Special thanks to volunteer advisors to co-presidents • Marina Zarate • Socorro Ramirez • Margarita Mendoza	• Marina Zárate • Socorro Ramírez • Margarita Mendoza
6:15-6:20	3. Review of Norms & Announcement of Public Comment, Rosy Alcala, DEMLAC Parliamentarian 1. How to participate in the meeting 2. Making a motion (raise your hand) 3. Making comments or asking questions	3. Revisión de normas y anuncio de comentarios públicos, Rosy Alcalá, parlamentaria del DEMLAC 1. Cómo participar en la reunión 2. Presentar una moción (levantar la mano) 3. Hacer comentarios o preguntas
6:20-6:25	4. Old Business, Viridiana Victoria, DEMLAC Secretary a. Approval of Minutes from: November 30, 2023	4. Asuntos previos, Viridiana Victoria, secretaria del DEMLAC a. Aprobación de las actas del: 30 de noviembre de 2023
6:25-7:05	5. New Business, Odilia Gutierrez, DEMLAC Co-president Odilia Gutiérrez / Irlanda Gomez, DEMLAC Co-President a. Review of SBUSD DEMLAC Bylaws (10 min) b. Revision to 2023-2024 DEMLAC Meeting dates -Approval New Meeting Dates & Bylaws c. Review of 2023-2024 Annual Needs Assessment (10min) -Approval 2023-2024 Annual Needs Assessment d. Parent Engagement Policy (PEP), Educational Partner Input, Dr. Martinez Director of Educational Equity and Multilingual Learner Services (20 min)	5. Asuntos nuevos, copresidenta del DEMLAC Odilia Gutiérrez / Irlanda Gomez, copresidentas del DEMLAC a. Revisión de las ordenanzas del DEMLAC del SBUSD (10 minutos) b. Revisión de las fechas de la reunión DEMLAC 2023-2024 -Aprobación de nuevas fechas de las ordenanzas c. Revisión de la evaluación anual de necesidades 2023-2024 (10 min) -Aprobación de la Evaluación Anual de Necesidades 2023-2024 d. Normas de participación de los padres (PEP), aportes de los socios educativos, Dra. Martínez, directora de Equidad Educativa y Servicios para Estudiantes Multilingües (20 min)
7:05-7:25	6. EMLAC Site Reports, Viridiana Victoria, DEMLAC Secretary	6. Informes de los EMLAC de las escuelas, Viridiana Victoria, secretaria del DEMLAC

	a. Public Comments, Rosy Alcala, DEMLAC Parliamentarian b. (2 min per person). Members of the public may address the committee on any matter on the agenda, or on other subjects within the jurisdiction of the committee. Individuals will normally be limited to a maximum of two minutes each.	a. 3. Comentarios públicos, Rosy Alcala, parlamentaria del DEMLAC b. (2 min por persona). Los miembros del público pueden dirigirse al comité sobre cualquier asunto del orden del día o sobre otros temas de la jurisdicción del comité. Los individuos normalmente estarán limitados a un máximo de dos minutos cada uno.
7:25-7:30	7. Announcements , Odilia Gutiérrez, DEMLAC Co-President a. Next DEMLAC Meeting b. Project 2 Inspire Invitation c. Special Education Representative	7. Anuncios , Odilia Gutiérrez, copresidenta del DEMLAC a. Próxima reunión del DEMLAC b. Invitación al Proyecto 2 Inspirar c. Representante de educación especial
7:30	8. Adjournment , Rosy Alcala, DEMLAC Parliamentarian	8. Clausura , Rosy Alcala, parlamentaria del DEMLAC

Minutes

District Emergent Multilingual Learner Advisory Committee (DEMLAC)

1. Call to order & Welcome Message

a. Call to Order, Odilia Gutiérrez, DEMLAC Co-President

Call to order at 6:06pm

b. Welcome Message

Odilia Gutiérrez introduced herself and gave a welcome message to all of the members.

2. Language Access Interpretation & Introductions, Irlanda Gomez, DEMLAC Co-President

Irlanda introduces the Interpreter, Sofia Rubalcava. Rubalcava explains the language interpretation and introductions. Co-president, Irlanda Gomez introduces Dr. Martinez, Janina Martinez, and DEMLAC Executives. Viridiana Victoria, Margarita Mendoza, Marina, Rosy, Socorro introduce themselves.

3. Review of Norms & Announcement of Public Comment, Rosy Alcala, DEMLAC Parliamentarian

Rosy Alcala begins review of Norms & explains the public comment procedure.

4. Old Business, Viridiana Victoria, DEMLAC Secretary

Viridiana introduces old business, which includes the review of the November 30th minutes and gives everyone a minute to review the minutes. She realizes the minutes were not printed and the committee agrees to continue meeting and return to these items as soon as they get printed during the meeting.

5. New Business, Odilia Gutierrez, DEMLAC Co-president, Odilia Gutiérrez / Irlanda Gomez, DEMLAC Co-President

Odilia Gutierrez introduces New Business. She introduces the DEMLAC Bylaws and explains those are guidelines that frame the committee's responsibilities and ways of conducting as a committee. She draws attention to page 4, where the Bylaws indicate the committee must meet 7 months every school year in order to comply with the SBUSD Bylaws; there is a need to add 2 dates to the calendar of meeting dates this school year. She stresses the importance of reading the Bylaws carefully. Meetings will need to take place once a month, with the exception of three months.

- a. Odilia asks for the first motion to approve the 2 added dates to the DEMLAC meeting calendar for 2023-24
Virginia Soto - First Motion
Andrea Mocouzet - Second Motion
- b. Odilia asks for the first motion to approve the DEMLAC Bylaws
Socorro Ramirez - First Motion
Mayra Oseguera - Second Motion

Irlanda Gomez, Introduces the purpose of the Annual Needs Assessment. She explains the executive committee reviewed the questions and has suggested the need to add questions, 11 & 12, to the survey. One question is eliciting information to learn from families what can be potential barriers to attend parent engagement committees at their sites. The second question asks whether the EML families know who their Family Engagement Liaison (FEL) representative is and what their role is.

Irlanda asks for two motions in order for the Annual Needs Assessment to be approved. Odilia provides reasoning for these questions.
First motion: Jazmin Neri
Second Motion: Salvador Sandoval

Irlanda introduces Dr. Martinez.

Dr. Martinez presents the Parent Engagement Policy. She explains the research behind the importance of parents to be engaged in their child's school and how students benefit from this. Explains what a policy is and why policies exist. Goes into depth about School Funding & Parent Engagement: Federal funds, State funds, Local funds. She explains Title 1 Funding and program requirements. Explains what this funding can be used for.

The DEMLAC Representatives ask a variety of questions to seek understanding of the implementation of this policy in schools. Some questions include: 1) How are we ensuring the FELs are connecting with EML families? 2) How can we learn about the school parent engagement plans? How do the plans get monitored? How often do these plans get monitored? Do schools have funding for parent

engagement activities? Do schools really care about parent participation? How can we improve communication and connection between parents and schools?

Dr. Martinez provides further information to provide clarity on what a policy is and how it typically gets implemented in schools, often included in their schools plans. SBUSD Parent Engagement Policy complements the Parent Engagement Policy (PEP), specifically Title I. More questions are asked about funding- Dr. Martinez refers to the 1% legal obligation for parent engagement efforts.

Frankie Contreras and Peggy Ochoa interject to introduce themselves and volunteer to answer questions relating to FELs role, Mental Health workshops and address the question on FEL vacancies in some schools– an example is Monroe's FEL is on on maternity leave

Dr. Martinez introduces five elements in how SB Unified School District is complying with each on parent engagement. DEMLAC representatives express needing more information as this is a topic of high interest. Dr. Martinez offers to invite Ms. Kenya Edison, Assistant Superintendent of Student Support Services who oversees parent engagement initiatives.

Dr. Martinez then shares the Educational Partner Input recommendations captured by the DEMLAC Executive Committee. Asks DEMLAC representatives for any additional recommendations. The reps like the recommendations listed and reiterate their agreement to what is listed by sharing their experiences.

Reps asks about the progress monitoring of reclassified students. Dr. Martinez affirms that reclassified students are monitored for four years. Dr. Martinez explains a new strategy employed this year to progress monitor RFEP students using a new platform called, ELlevation. She further explains how this is connected to the District's initiative to implement the Multi- Tiered Systems of Support (MTSS).

(Surveys should be taken in order to find the most effective way for schools to communicate with parents.)

Dr. Martinez explains Title III Funding for EML and ensures that a lot of the financial support for EMLs is included in the LCAP. Dr. Martinez ends the presentation.

Viridiana Victoria now returns to the November 30, 2023 minutes for review and provides DEMLAC reps an opportunity to review the minutes before approval.

Viridiana asks for the first motion to approve the November 30th minutes.

First motion: Odilia Gutierrez

Second Motion: Socorro Ramirez

6. EMLAC Site Reports, Viridiana Victoria, DEMLAC Secretary

Elementary:

- **Adams Elementary School** - Virginia Soto
The last meeting was Dec 4th. Events to remember are literacy night and camp.
- **Cleveland Elementary School** - No Rep
- **Franklin Elementary School** - No Rep, instead Xochitl Tafoya, Assistant Principal provided the report.
Alena was absent. The next meeting will be February 8th and they will go over ELPAC tests and test questions.
- **Harding University Partnership School** - No Rep, instead Martin Cook, Assistant Principal
Last meeting was December 5th. Following meeting will be on the 6th of February.
- **McKinley Elementary School** - Mayra Osequeda
The last meeting was on January 22nd. During the meeting reclassification was explained. They held coffee with the Director. On January 26th they will be having breakfast with parents. Dentists will be visiting, basic work will be done then. Food bank is in place. Next meeting will be on February 26th.
- **Monroe Elementary School** - Andrea Mocouzet
Last meeting was on Dec 5th which not many parents joined. Alumni concert will be held. Next meeting will be January 30th.
- **Roosevelt Elementary School** - Margarita Mendoza
The last meeting was on January 16th via Zoom. They went over how to qualify for reclassification and how the Star testing works. They would like to minimize absences for children. A group of parents suggested changing the logo, Rough Rider, because it could be associated with oppression. Dentist school site visit will be on February 20th. Next meeting will take place on February 13th.
- **Santa Barbara Community Academy** - Isidro Abrego (Janina Martinez read the Reps notes)
The last meeting was on January 10th. The following meeting will cover testing that is coming up.
- **Washing Elementary School**–
The last meeting was on January 7th but the following meeting date has not been set yet.
Junior High Schools
- **Goleta Valley JH**: Rogelia Lopez Flores
The last meeting was on January 24th. They discussed how to help students who want to go to a university. The next meeting will be on February 28th.
- **La Colina JH**: No Rep.
- **La Cumbre**: Iliana Orozco
The last meeting was on January 12th. The next meeting will be in February but no date has been set yet.
- **SB Junior High**- Isidro Abrego
SB Junior High is working on preparing students for ELPAC testing. The school has an event planned where they will be taking students hiking. The following meeting date has not been set yet.
- **Dos Pueblos**: Socorro Ramírez

The last meeting was held on January 22nd. The attendance of the meeting was 16 people including teachers of EML students. Members reviewed a report of students preparing for testing. Teacher explained the requirements for graduation, GPA and grades. Explained how students are graded. Clever app was reviewed. Students will be taking home their grades at the end of February. The next meeting will be on March 18th.

- **San Marcos:** Iliano Orozco

There were 12 attendees for training Un Dia A La Vez on January 21st. The last meeting was on November 29th. The next meeting will be on February 12th. They discussed student tardiness. They worked with Maria and went over drug and alcohol abuse for students. The next meeting date has not been set.

Public Comments, Rosy Alcala, DEMLAC Parliamentarian (2 min per person).

Rosy Alcala asks those who completed a public comment card to bring it forward– cards are handed to the co-president. .

1. Andrea Mocouzet reported that QR Codes on the fliers were ineffective for RSVP purposes regarding the training session on January 18. She suggested that including direct links alongside QR Codes would be beneficial. Additionally, Andrea inquired about the status of a potential new EMLAC manual, expressing uncertainty about whether the current manual can be relied upon or if updates are forthcoming. She also proposed the provision of childcare services in schools during EMLAC meetings, advocating for a separate room due to the distraction caused by children being present in the same space during the last meeting in her school.
2. Adriana Guerrero, raised concerns regarding the minimal communication regarding the absence of Family Engagement Liaisons (FELs) in EMLAC meetings. She emphasized the importance of FELs being present to take notes and facilitate connections with families. Guerrero highlighted the need for clearer communication regarding FEL attendance and any changes in FEL assignments, as parents rely on their presence for vital school information and support.
3. Victor Carmona inquired about the status of the report detailing recommendations made last year, emphasizing the request for updates every six months. Carmona also raised the issue of improving communication between schools and parents, particularly for those with limited access to technology.

7. Announcements

Frankie Contreras shared announcements to discuss matters concerning Special Education. He began by introducing himself and underscored the significance of fostering strong connections with parents. Frankie then proceeded to introduce the Special Education Advisory Committee (SEAC) and elucidated its purpose. He extended an invitation to parents to engage with fellow parents of special education students and the Special Education staff, emphasizing the value of building supportive networks within the community.

Peggy Ochoa interjected and explained to DEMLAC parents that she previously made promises to parents that she could not keep and explained that her position was different than what she expected. Peggy also provided details about Wednesday training sessions available for parents and informed the group about an upcoming meeting at Franklin Elementary on February 13th, with further information accessible via Parentsquare. Additionally, she highlighted orientation sessions for ESL for Adults Level 1 at Franklin and Level 2 at La Cumbre. Peggy mentioned an online class scheduled for February 6th focusing on strategies to assist students with technology, as well as a session on February 21st centered on fostering healthy student relationships. Lastly, she announced MESabor's family night, featuring dance classes, scheduled for the last Friday of each month for three consecutive months.

Mayra Oseguera conveyed McKinley's request for parents to submit their information if they are interested in enrolling students in the dual immersion program. Due to increased demand, the possibility of implementing a lottery system is being considered. Detailed information will be provided during workshops scheduled for February 8th, February 22nd, and February 24th.

8. Adjournment, Rosy Alcala, DEMLAC Parliamentarian
The DEMLAC general meeting was adjourned at 8:16PM.