

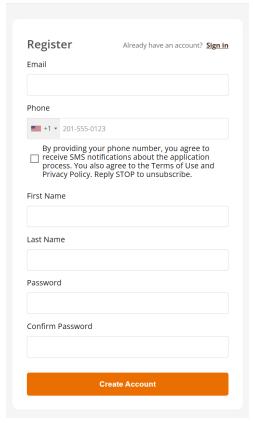
Snohomish Education Foundation LSP Application Step-By-Step Guide

Go to snoed.awardspring.com
 If it's your first time to the site, click Register. Otherwise, log in with your username and password.



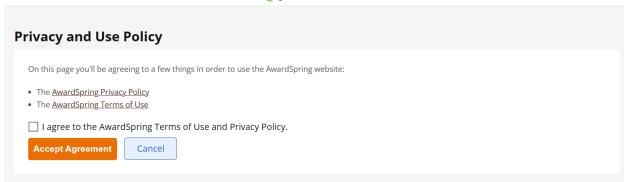
2. Complete form to create account.



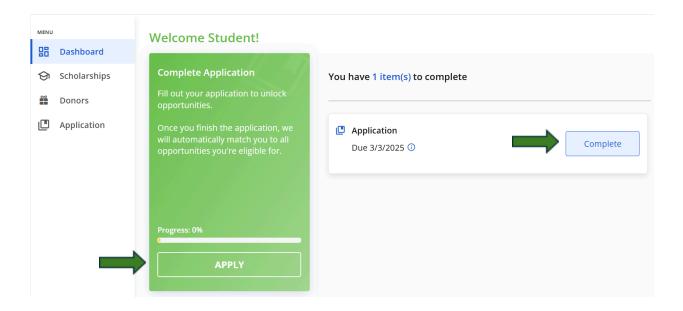


3. Agree to Privacy and Use Policy.

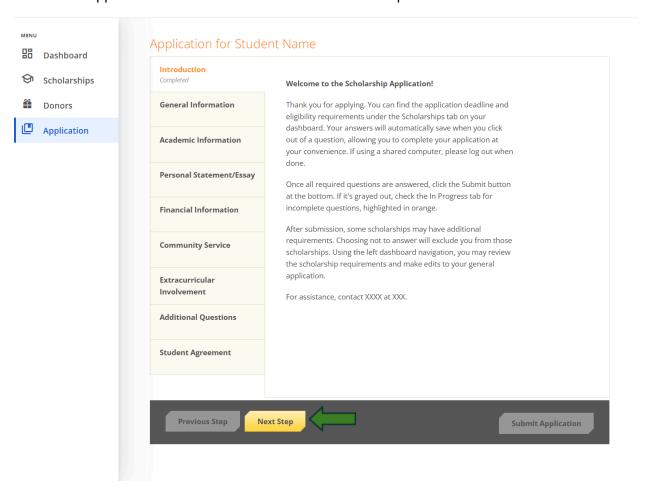




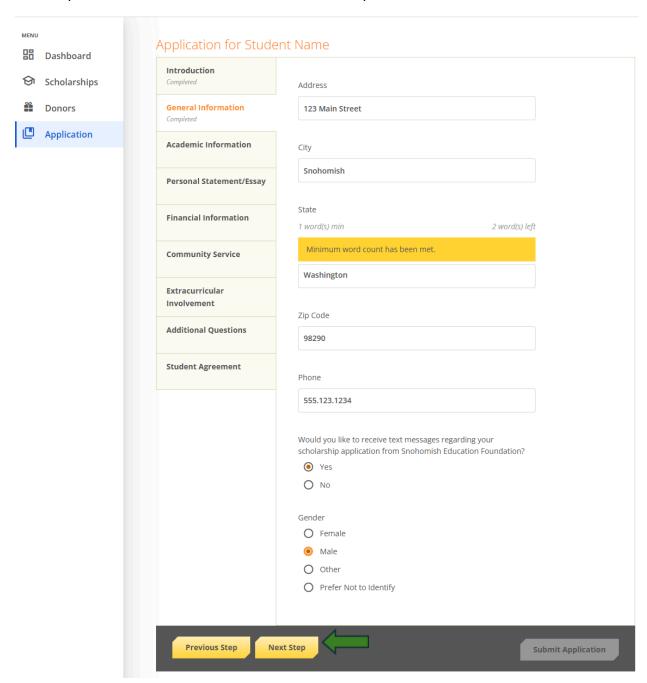
4. Welcome to the Application! Click Scholarships in the left menu to see available scholarships or start your application by clicking Apply or Complete. You will be matched with eligible scholarships.



5. Review application overview information. Click Next Step to advance.



6. Complete General Information, then click Next Step.

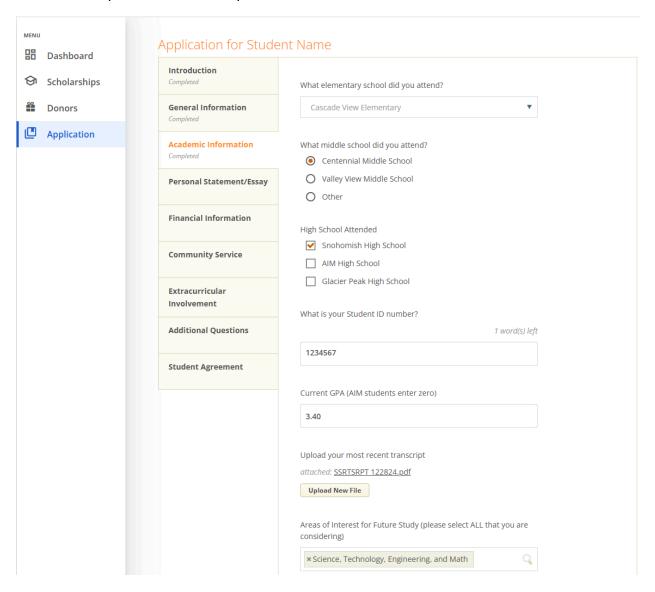


7. Please complete Academic Information. You will need to have a copy of your transcript ready to upload.

<u>Student ID number</u>: this is the Snohomish School District number you use to log into your school computer.

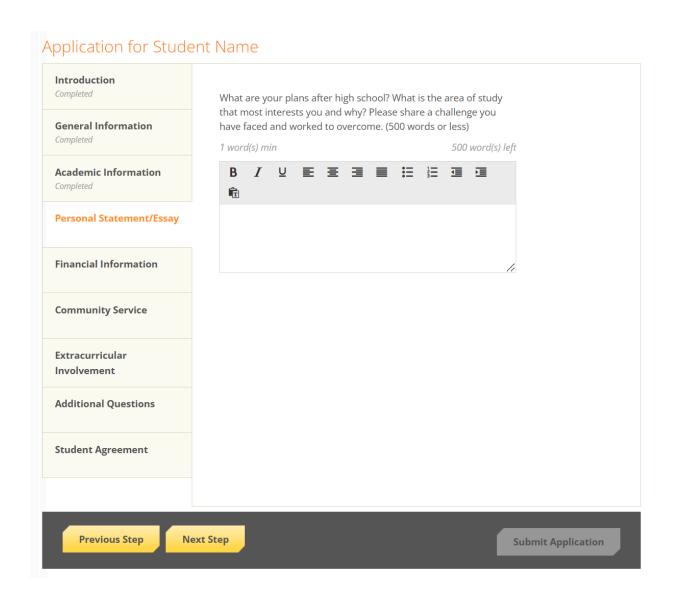
<u>Current GPA</u>: enter your GPA from your transcript. AIM Students, please enter a numerical zero "0" since a standard GPA does not apply.

When complete, click Next Step.

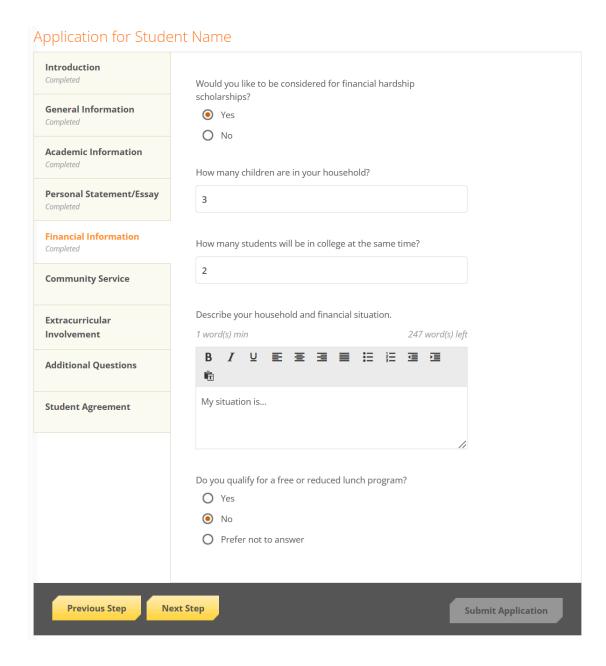


8. Please type or paste your Personal Statement or Essay. This is your opportunity to show why you are unique and the best applicant. The prompt is: What are your plans after high school? What is the area of study that most interests you and why? Please share a challenge you have faced and worked to overcome. (500 words or less)

Don't forget: Click outside the essay box in order to activate the Next Step button.

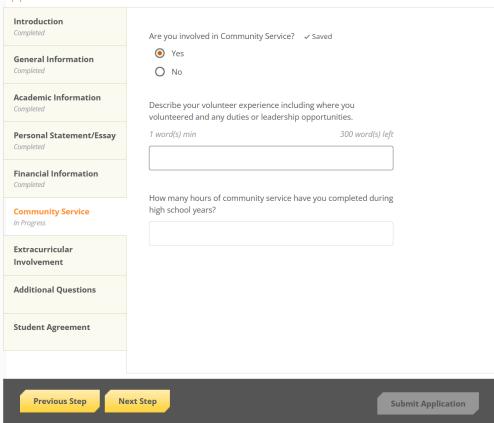


9. The next step, Financial Information, lets you indicate if you would like to be considered for financial hardship scholarships and, if so, to provide details. Click Next Step to progress.



- 10. Please enter details of Community Service you have completed during high school. Then click Next Step to continue.
 - <u>Don't forget</u>: Click outside the essay box in order to activate the Next Step button.

Application for Student Name



11. For Extracurricular Involvement, please take extra care to select ALL clubs, sports, and other extracurricular activities that apply to you so you will be best matched to applicable scholarships.

Application for Student Name Introduction Do you participate in extracurricular activities? O Yes **General Information** Completed O No **Academic Information** Do you play in sports? Completed O Yes Personal Statement/Essay O No Financial Information Did you participate in Snohomish Junior Athletic Association (SJAA)? O Yes O No **Community Service** Extracurricular Involvement **Additional Questions**

Submit Application

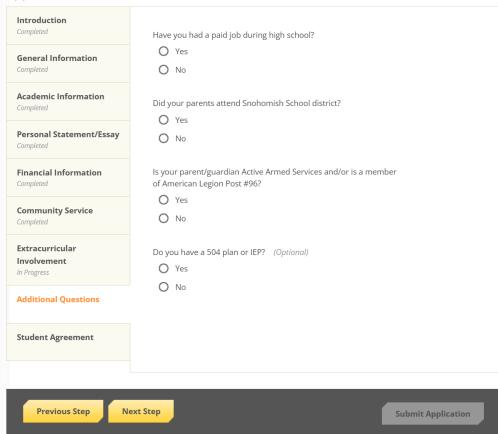
12. Complete Additional Questions and click Next Step.

Next Step

Student Agreement

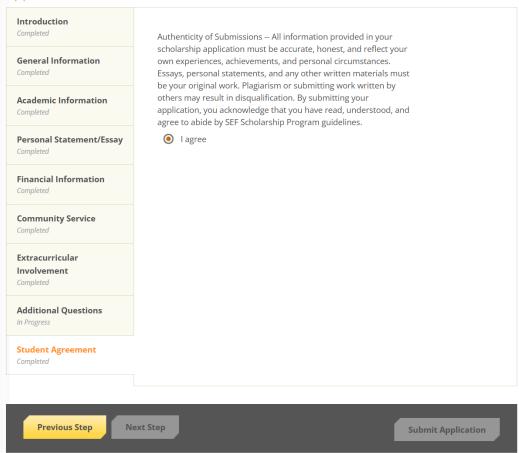
Previous Step

Application for Student Name



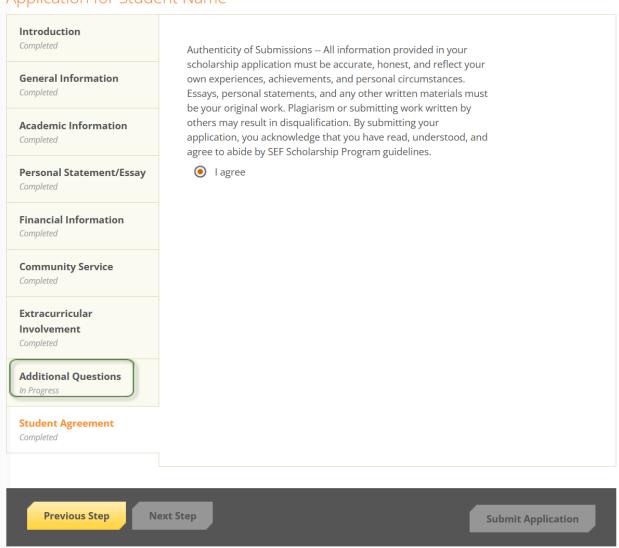
13. The final step in the application is Student Agreement. Please read and agree to proceed.

Application for Student Name



14. If you are ready to submit your application but the button is greyed out, review the categories on the left to identify where you may have an incomplete application. In this example, we see that Additional Questions is still listed as "in progress." To resolve, simply click on Additional Questions, complete that section and you will now see an active button to Submit Application.





15. Click Submit Application. CONGRATULATIONS! Your application is now complete and you can review which scholarships match your profile.

