



POLICY 146

- I. PURPOSE
- A. This policy outlines the procedures for the election process, including but not limited to, members to the School Board of Directors and bylaw changes, ensuring compliance with all applicable state laws, including Minnesota Statute 124E.07.
- II. ELECTIONS PROCESS
- A. An Election Committee will be appointed by the School Board to oversee the election process. The Election Committee will be composed of at least two School Board members.
- B. The election will be conducted via secret ballot for all voting members. The definition of voting members is set forth in the bylaws.
- C. Notice of the election dates and voting procedures will be provided at least 30 calendar days before the election by posting on the School’s website.
- III. CANDIDATE APPLICATIONS
- A. A call for candidate applications will be issued at least 30 days prior to the election.
- B. Interested candidates must submit a completed application form no later than 15 days prior to the election.
- C. The Election Committee will verify candidate eligibility and notify voting members of the candidates’ names, biographies, and statements at least ten calendar days before the election and post this information on the school’s website.
- IV. ELECTION RESULTS
- A. Election results will be shared at the next School Board meeting for ratification.
- B. In the event of a tie, a runoff election will be held.
- C. Newly elected board members will assume their duties at the start of the next board cycle.
- V. ORDER OF PRECEDENCE
- A. In the event of a conflict of terms, the order of precedence is as follows: Minnesota Statutes, the School’s Bylaws, and then this Election Policy.

REVISION HISTORY

Date	Status	Date	Status	Date	Status
12/10/24	Adopted				