



The monthly meeting of the Board of Directors was held Tuesday, December 10, 2024 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

MEETING MINUTES

General Business

Call to order 6:00 pm

Roll Call:

Board Members/Director Present or Absent

Name	Present/Absent
Renee Feagan (Chair - Parent)	Present
Jennifer May (Vice Chair - Parent)	Present
Michael Rynders (Secretary - At Large)	Present
Karl Schaumann (Teacher)	Present
Cam Hedlund (Community Member)	Present
Jonell Pacyga (Parent)	Present
Corey Purkat (Treasurer - At Large)	Present
Shannon Peterson (Executive Director, <i>ex officio member</i>)	Present
Julie Lundgren (CFO, <i>ex officio member</i>)	Present
Erin Chapman (Teacher)	Present
Matt Gockowski (Teacher)	Present

Community Input: Members of the public are invited to speak to the board for up to 3 minutes by submitting a speaker's card to a board member. Four LILA students spoke during this forum:

Name	Position/Role	Discussion
None		

Review of Agenda:

- Add “Appoint relicensure committee member” to Action Items
- Remove “Approve Policy 246: Employee Use of Social Media” from Action Items
- Move “Approval of Recent New Hires/Terminations” out of the Consent Agenda and into E. Reports as a report that is reviewed and filed

Conflict of Interest Disclosure:

- None

School/Community Presentations:

Name	Position/Role	Presentation
None		

Celebrate LILA:

- LILA was a top 10 school in the US News & World Report

School Update

- Strategic Plan Pillar 1: Dynamic Student Experience
 - Top 10 in the US News & World Report based on a number of metrics
- Strategic Plan Pillar 2: Collaborative Community
 - Students will participate in MN student survey which checks on student attitudes and well-being
 - Culture fair is scheduled for March 13;
 - Executive Director Peterson shared email regarding inclusiveness and concern from a parent
- Strategic Plan Pillar 3: Professional Excellence
 - Check staff changes
 - Top 10 - again. Yay!
- Strategic Plan Pillar 4: Advancing LILA’s Future
 - Applications kinder prep are at 77 (54 - last year); Kinder is at 76 (82 last year), 1-5 has 4 (5), 6-12 has 9 (9)
 - Bus and schedule change challenges discussed
 - Retention concerns - meetings to discuss schedule concerns is to be scheduled with parents and staff

Action Items

Action Item: Approve Treasurer’s Report (October 2024 financial reports)

Explanation	CFO Lundgren requested Board approval of the Treasurer’s Report
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Motion	Motion to Approve Treasurer’s Report (October 2024 financial reports)
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Made by	Corey Purkat	Seconded by	Erin Chapman
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Discussion	Finance Committee presented the summary
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Vote		Yea	8 May Rynders Schaumann Gockowski Pacyga Purkat Hedlund Chapman	Nay	0	Abstain	1 Feagan
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Decision	Motion carries.
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Action Item: Approve application of early entrant to kindergarten

Explanation	Board approval needed.
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Motion	Motion to Approve Approve Treasurer’s Report (September 2024 financial reports)
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Made by	Michael Rynders	Seconded by	Corey Purkat
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Discussion	Friendly amendment to modify Action Item to: “Approve application of early entrant to kindergarten”
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Vote		Yea	8 May Rynders Schaumann Gockowski Pacyga Purkat Hedlund	Nay	0	Abstain	1 Feagan
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			Chapman				
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Decision	Motion amended and carries.
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Action Item: Approve application for TCLP grant

Explanation	CFO Lundgren requested Board approval.
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Motion	Motion to Approve application for TCLP grant
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Made by	Jonell Pacyga	Seconded by	Karl Schaumann
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Discussion	The grant provides a pen pal opportunity for students with native speakers.
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Vote		Yea	8 May Rynders Schaumann Gockowski Pacyga Purkat Hedlund Chapman	Nay	0	Abstain	1 Feagan
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Decision	Motion carries.
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Action Item: Approve Winter and Spring Break dates for 2025-26

Explanation	Executive Director Peterson requests Board approval for dates
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Motion	Motion to Approve Winter and Spring Break dates for 2025-26
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Made by	Karl Schaumann	Seconded by	Erin Chapman
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Discussion	None
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Vote		Yea	8 May	Nay	0	Abstain	1 Feagan
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			Rynders Schaumann Gockowski Pacyga Purkat Hedlund Chapman				
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Decision	Motion carries.
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Action Item: Approve Policy 128: Fund Balances

Explanation	Policy up for review.
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Motion	Motion to Approve Policy 128: Fund Balances
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Made by	Karl Schaumann	Seconded by	Matt Gockowski
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Discussion	Small wording/grammar change
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Vote		Yea	8 May Rynders Schaumann Gockowski Pacyga Purkat Hedlund Chapman	Nay	0	Abstain	1 Feagan
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Decision	Motion carries.
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Action Item: Approve New Policy: Teacher and Administrator Qualifications and Requirements

Explanation	New policy requested by Executive Director Peterson
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Motion	Motion to Approve New Policy: Teacher and Administrator Qualifications and Requirements
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Made by	Jonell Pacyga	Seconded by	Michael Rynders
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Discussion	Shannon explained the needs						
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Vote		Yea	8 May Rynders Schaumann Gockowski Pacyga Purkat Hedlund Chapman	Nay	0	Abstain	1 Feagan
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Decision	Motion carries.						
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Action Item: Approve New Policy: Elections

Explanation	CFO Lundgren requested approval of final budget revision						
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Motion	Motion to Approve New Policy: Elections						
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Made by	Michael Rynders			Seconded by	Jennifer May		
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Discussion	Required by Statute.						
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Vote		Yea	8 May Rynders Schaumann Gockowski Pacyga Purkat Hedlund Chapman	Nay	0	Abstain	1 Feagan
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Decision	Motion carries.						
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Action Item: Appoint relicensure committee member

Explanation	LILA management requested approval						
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Motion	Motion to Approve 2024-25 updated iTerm dates from 6/2-6/5 to 2/27-2/28 and						
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	6/3-6/4
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Made by	Karl Schaumann	Seconded by	Corey Purkat
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Discussion	Committee member needed to be on the relicensure committee who lives in the Forest Lake school district who is not a teacher or employee. No appointments, Action Item tabled
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Vote		Yea		Nay		Abstain	
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Decision	Motion tabled.
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Dialog/Discussion Items

- Policy 122: Student Enrollment was brought up for discussion however it was decided a discussion would be tabled until a later date.

Reports

Subject	Finance Committee meeting Minutes 12/9/2024 (for review and file)
Discussion	Reports are filed.

Subject	Executive Committee meeting Minutes 11/19/2024 (for review and file)
Discussion	Reports are filed.

Subject	Policy Committee meeting Minutes 12/2/2024 (for review and file)
Discussion	Reports are filed.

Subject	Elections Committee meeting Minutes 12/4/24 (for review and file)
Discussion	Reports are filed.

Subject	Recent New Hires and Terminations
Discussion	Reports are filed.

Consent Agenda

Action Item: Approve Consent Agenda (Board folder)

Motion	Motion to approve Consent Agenda - Secretary's Reports (11/19/2024 Board Meeting Minutes), Donations Report
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Made by	Jennifer May	Seconded by	Corey Purkat
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Vote		Yea	8	Nay	0	Abstain	1
			May Rynders Schaumann Gockowski Pacyga Purkat Hedlund Chapman				Feagan

Discussion	None
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Decision	Motion carries.
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Announcements

- Community Updates:
 - Potentially 3 Community Presentations for next month's meeting: Mean Girls production preview, AAD report, special education presentation
- Board Training
 - None

Reflection on Board Performance

- Board Chair led activity

Adjourn:

Motion	Motion to adjourn at 7:08pm
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