

TEAM Academy Charter School Board of Directors

School Board Meeting Minutes

12/17/24 ~ 4:15 PM Media Center

Members Present: Chris Hering, Janel Schmidt, Jed Kalbow, Monika Hertzog, Denise Gilbertson, Jenni Brittain and Sheryl Osweiler

Members Absent:

Staff Present: Jill Courtney and Missy Pfiefer

The meeting was called to order at 4:15 PM by Chair, Jed Kalbow

I. Call meeting to order

II. Pledge of Allegiance

III. Approve Agenda and State Conflict of Interest

Jenni Brittain made a motion to approve the agenda with a conflict of interest stated for raise options and Denise Gilbertson seconded it.

7 in favor, 0 opposed

Motion passes 4-0

IV. 23-24 Audit Report

V. Election of Officers

a. **Chair** – Jed Kalbow

b. **Vice Chair** – Janel Schmidt

c. **Clerk** – Denise Gilbertson

d. **Treasurer** – Chris Hering

VI. TEAM Celebrations

VII. Director's Report

VIII. Approve Consent Agenda

Janel Schmidt made a motion to approve the consent agenda as listed in the board packet and Denise Gilbertson seconded it.

7 in favor, 0 opposed

Motion passes 7-0

IX. Approve Financials

a. Reconciliation Reports

Denise Gilbertson made a motion to approve the reconciliation report for the month of November and Monika Hertzog seconded it.

7 in favor, 0 opposed

Motion passes 7-0

b. Expense Reports

Jed Kalbow made a motion to approve the expense report for the month of November in the amount of \$97,537.65 and Janel Schmidt seconded it.

7 in favor, 0 opposed

Motion passes 7-0

c. Income Report

Jed Kalbow made a motion to approve the income report for the month of November in the amount of \$175,844.93 and Monika Hertzog seconded it.

7 in favor, 0 opposed

Motion passes 7-0

X. Old Business

XI. New Business

a. Approve – 23-24 Audit

Denise Gilbertson made a motion to approve the 23-24 audit and Janel Schmidt seconded it.

7 in favor, 0 opposed

Motion passes 7-0

b. Designate 2025 official school newspaper

Chris Hering made a motion to designate Waseca County Pioneer official school newspaper and Jed Kalbow seconded it.

7 in favor, 0 opposed

Motion passes 7-0

- c. Designate 2025 school lawyer
Jed Kalbow made a motion to designate Molly Byron and Ratwik, Roszak, & Maloney as the 2025 school lawyers and Sheryl Osweiler seconded it.
7 in favor, 0 opposed
Motion passes 7-0
- d. Designate 2025 depository
Denise Gilbertson made a motion to designate Minnwest Bank as the 2025 depository and Jenni Brittain seconded it.
7 in favor, 0 opposed
Motion passes 7-0
- e. Designate meeting dates and times
Janel Schmidt made a motion to meet on the third Tuesday of the month at 4:15 PM and in June, July and August at 11:00 AM and Jed Kalbow seconded it.
7 in favor, 0 opposed
Motion passes 7-0
- f. Appoint 2025 Board Committees
Finance – Chris, Denise, & Jed
Policy – Monika, Denise & Jenni
Nominating – Janel, Monika, & Sheryl
- g. Approve – 24-25 Revised Budget
Denise Gilbertson made a motion to approve the 24-25 Revised Budget and Jed Kalbow seconded it.
7 in favor, 0 opposed
Motion passes 7-0
- h. Approve – MSBA Model Policy Updates
Chris Hering made a motion to approve the MSBA Model Policy Updates for 519, 617, 701, and 721 and Jenni Brittain seconded it.
7 in favor, 0 opposed
Motion passes 7-0
- i. January Agenda
- XII. Open Forum –The TEAM Academy Charter School Board invites public comment. Please limit your comments to 5 minutes each.
- XIII. **Adjournment** Jed Kalbow adjourned the meeting at 4:46 PM

Board Chair Signature

Minutes Approved: 1/21/25

Board Clerk Signature