

**WHITESBORO CENTRAL SCHOOL DISTRICT  
NOTICE OF VACANCY**

POSITION: Food Service Helper

LOCATION: Harts Hill Elementary School

LENGTH OF EMPLOYMENT: 10 Months

START DATE: ASAP

SALARY: Salary commensurate with experience.

HOURS: 10:30 a.m. – 2:15 p.m.

PRINCIPLE DUTIES: Basic knowledge of food preparation. General knowledge of sanitation procedures. Good health and able to work well with staff and students. Heavy lifting involved. Ability to learn and implement cash register procedures. Ability to follow written and oral directions. Must be able to fill in for any position in the kitchen within two months after hire. Regular work attendance required. Past performance on job must be satisfactory or above.

APPLY TO: Angela Aguiar  
Director of Food Service  
*\*Please see application instructions below.*

DATE: January 16, 2025



## **Civil Service Applications**

Non-instructional applicants can submit a Civil Service application by using the Oneida County Personnel Department's Online Application Portal.

Go to <https://oneida-portal.mycivilservice.com> to access the Online Application Portal.

Using the navigation menu at the top of the page, click on "Other Opportunities"

Find Whitesboro Central School in the list, and click "Apply."

Please contact Human Resources at 315-266-3319 with any questions or for more information.