

ATHENS-MEIGS EDUCATIONAL SERVICE CENTER
EMPLOYEE TRAVEL
 JANUARY - DECEMBER 2025

NAME: _____ MONTH: _____

POSITION: _____ CENTER: _____

DATE	DESTINATION	TOTAL MILES	RATE	DAILY AMOUNT
1			0.70	\$ -
2			0.70	\$ -
3			0.70	\$ -
4			0.70	\$ -
5			0.70	\$ -
6			0.70	\$ -
7			0.70	\$ -
8			0.70	\$ -
9			0.70	\$ -
10			0.70	\$ -
11			0.70	\$ -
12			0.70	\$ -
13			0.70	\$ -
14			0.70	\$ -
15			0.70	\$ -
16			0.70	\$ -
17			0.70	\$ -
18			0.70	\$ -
19			0.70	\$ -
20			0.70	\$ -
21			0.70	\$ -
22			0.70	\$ -
23			0.70	\$ -
24			0.70	\$ -
25			0.70	\$ -
26			0.70	\$ -
27			0.70	\$ -
28			0.70	\$ -
29			0.70	\$ -
30			0.70	\$ -
31			0.70	\$ -
TOTAL MILES TRAVELED:		0.00		\$ -

TOTAL AMOUNT

 EMPLOYEE SIGNATURE

 DATE

 SUPERVISOR SIGNATURE

 DATE