

Change of Address Form



Secondary Address (check box)

Provide proof of the new address with a lease, mortgage, or current utility bill (gas/water/electric only)

NEW Address: _____ City, State, Zip: _____

Primary Household Phone: _____ Effective/Move Date: _____

OLD Address: _____ City, State, Zip: _____

List Parent/Guardians (adults) moving to the new address (Attach list if more space needed):

<u>Name</u>	<u>Relationship to Student</u>
_____	_____
_____	_____
_____	_____

List ALL students moving to the new address (New enrollment forms are NOT needed if changing schools)

<u>Student Name</u>	<u>Date of Birth</u> <u>xx/xx/xx</u>	<u>Currently Attending</u>	<u>Start date after</u> <u>move</u> <u>xx/xx/xx</u>	<u>Next School Year</u>

Notes:

- If you choose to remain at a non-attendance area school(s), this may be revoked for habitual truancy and/or a student behavior that has been reviewed by the designated District administrator and has gone through the formal disciplinary process for violations of Board of Education policy or the student Code of Conduct.
- Transportation to the non-attendance area school(s) is the responsibility of the parent/guardian.

Parent/Guardian Signature

Date

For School Office Use Only:

New Home Attendance Area: (Elem) _____ (Middle) _____ (High) _____

Address verified by: _____ / _____ Document used: _____ Date: _____

(Initials/School)

Out of Home Placement: Yes No

(Revised 01/14/2025)