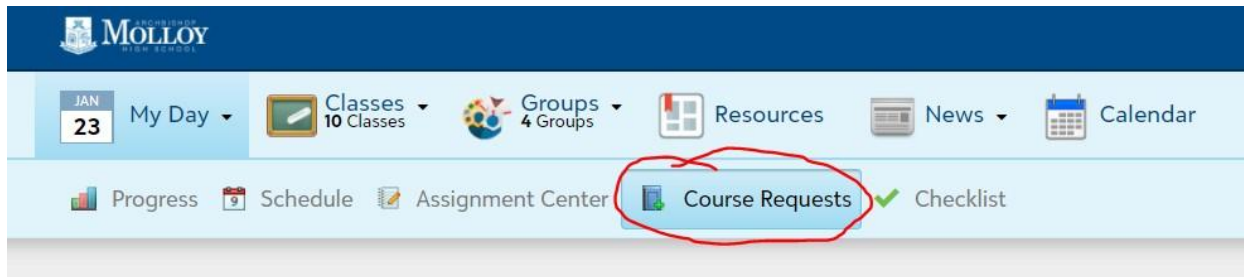


Archbishop Molloy High School
Instructions for Current Sophomores (Rising Juniors) to Enter Course Requests for 2024-2025

1. On Blackbaud, click Course Requests.



2. From the drop-down menu, choose one subject area at a time to see the list of “Available courses” you can choose from. Click on each course to see the description from the Course Catalog, which will appear on the right-side of the screen.

Available courses

English	Start term	Length
AP English Literature 1 credit	1st Semester	2 terms
AP Seminar/English II 1 credit	1st Semester	2 terms
English II 1 credit	1st Semester	2 terms
English II Honors 1 credit	1st Semester	2 terms

English Literature

1 credit
English

Course description
AP English Literature [E11X, 1.0 credit, 1.07 weight]: Using the basic model of the English II Honors course, AP Literature brings greater depth to the analysis of a wide range of literature, including novels, stories, plays and poetry. More than English II Honors, AP Literature examines key features of authors' styles and strategies to interest, excite, and stimulate the reader. Students have varied writing opportunities, including practice for the AP exam in Literature and Composition, which all students in the course must take in May. This course is offered to juniors and is limited to 30 students, so admission is highly competitive and based on grades, teacher appraisal of student writing, participation, and overall ability.

Start term	Length	Grade levels
1st Semester	2	11th Grade

3. Under the course description on the right side, click “Add course request” to select the desired course. The course now appears under “My requests.”

My requests

View All year

1st Semester
Note
Add course request

4. **Do NOT** add alternate courses. If you apply for an AP course, you will automatically be considered for the corresponding Honors course. If you do not qualify for either, you will be added to the regular course by default.

5. Be sure to choose the following Required Courses:

- Choose one of: AP Seminar/English 11, AP English Literature, English 11 Honors, or English 11
- Choose one of: Algebra 2/Pre-Calc Honors, Algebra 2 Honors, or Algebra 2
 - Note: If you are currently in Algebra 2 or Algebra 2 Honors, you must take either AP Precalculus or Pre-Calculus Honors
- Choose one of: AP US History, US History Honors, or US History
 - Note: If you took US History in 8th grade and your course credit was accepted by AMHS (meaning both the course and the Regents), you must take either AP US History or senior-level Government & Economics courses 11th grade
- Choose one of: French 3, Italian 3, Spanish 3 Honors, or Spanish 3
 - Note: Students currently in Spanish 3 or Spanish 3 Honors must choose either (1) Both Scholars Spanish 4A & Scholars Spanish 4B OR (2) AP Spanish Language
- Choose one of: AP Environmental Science, Physics Honors, Conceptual Physics, or Earth Science
 - Note (1): If you are currently in Earth Science, you must choose Chemistry
 - Note (2): If you took Earth Science in 8th grade and your course credit was accepted by AMHS (meaning both the course and the Regents), you must take either AP Environmental Science or a Physics course in 11th grade.
- Note: Other required courses, such as Religion 11 & Physical Education, will be added to your schedule automatically

6. Juniors traditionally have one free period each day. You may fill this free period with an elective course (or two half-year electives), providing you have an 85% overall average* at the time of application. Seats in these classes are *very limited* since they are already occupied by rising seniors. Note that you will have an opportunity to register for these classes in senior year, so there is no rush to take them as a junior. Taking an elective is a commitment and will require an additional workload on top of your already demanding junior year schedule. Elective options include:

- Full-Year Courses:
 - AP Computer Science A, AP Computer Science Principles, AP Psychology, AP US Government & Politics, Concert Band*, Junior/Senior Chorus Honors*, Machine Learning, Quantum Computing, Science Research 11/12 Honors, & Wind Ensemble Honors*
- Half-Year Courses (you may take one in the Fall and/or one in the Spring):
 - Business & Finance, Comics & Cartooning* (Spring only), Constitutional Law, Digital Illustration & Design* (Fall only), Economics, Language, the World, & Us, Living in a Diverse Society* (Fall only), Participation in Government, Public Speaking, Unity in a Diverse Society* (Spring only), & Video Broadcasting
- Note: An asterisk (*) means that the 85% overall average requirement is not needed to apply for the indicated course

7. Ensure that you have 5 Requests per term (or a maximum of 6 Requests per term if you are taking an elective), *then click Save*. If you do not click Save and you leave this page, you will have to re-enter your requests.



Academics

5 1st Semester

5 2nd Semester

5 Requests per term

8. You can come back to the Course Requests page and edit your selections at any time while the course request window is open. However, please note that the window will close on Monday, March 25 at 8 PM. If you do not enter course requests by then, you will be placed in standard courses.

9. Other important scheduling notes:
 - a. If you are matched to a course you requested, you may not request a transfer out of it, nor may you drop it. So, be sure to properly research the courses you select! Consult your guidance counselor, teachers, the Course Catalog, and other resources before making your final course selections.
 - b. If a rare exception is made to allow you to modify your selections after the window closes, you will be charged \$50 per course request change.
 - c. The school day runs from 8:00 AM – 2:10 PM, and your courses may be scheduled at any time within that timeframe. Requests for a particular time schedule will not be honored.
 - d. Requests for a particular teacher will not be honored.
 - e. If you have an interest in a course that you do not see listed in Blackbaud, please contact Dr. Flynn to discuss the feasibility of the request.
 - f. Transfer students may be completing courses in a different sequence and should set up an appointment with Dr. Flynn to review their selections and ensure all graduation requirements will be satisfied.