

**Regular Meeting of the Trousdale County Board of Education**

Thursday, December 19, 2024  
Trousdale County Board of Education  
103 Lock Six Road  
Hartsville, TN 37074

Attendance Taken at 6:04 PM.

- Robert Atwood: Present
- Deanna Bode: Present
- John Kerr: Present
- Racheal Petty: Present
- Chris Woodard: Present

**1. AGENDA:**

- 1.A. Call to Order** – Mr. John Kerr, Chairman
- 1.B. Invocation** – Mr. John Kerr, Chairman
- 1.C. Pledge of Allegiance** – Mr. Chris Woodard
- 1.D. Time for Public Comment**
- 1.E. Invitation for audience to address items on the Agenda**
- 1.F. Approval of the Agenda for December 19, 2024**  
Approval of the December 19, 2024, Consent Agenda passed with a motion by Racheal Petty and a second by Chris Woodard.

- Chris Woodard: Yea
- Deanna Bode: Yea
- John Kerr: Yea
- Racheal Petty: Yea
- Robert Atwood: Yea

**2. CONSENT AGENDA:**

- 2.A. Approval of Consent Agenda for December 19, 2024**  
Approval of the December 19, 2024, Consent Agenda passed with a motion by Robert Atwood and a second by Racheal Petty.

- Chris Woodard: Yea
- Deanna Bode: Yea
- John Kerr: Yea
- Racheal Petty: Yea
- Robert Atwood: Yea

**2.B. Approval of Minutes from November 21, 2024**

**2.C. Approval of Junk Property - Trousdale County High School - Attachment A**

**2.D. Approval of High School Baseball Fundraiser – Attachment B**

**2.E. Approval of Budget Amendment 141-71100 Regular Instruction Program - Utrust Mini-grant**

Amend the 2024-25 141 General Purpose School Budget by debiting Revenue. Amendments are to include:

<b>DEBIT Revenue</b>	44570-UTRUS	Contributions and Gifts	5,500.00
<b>GRAND TOTALS</b>			<b>\$5,500.00</b>

Amend the 2024-25 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program	
	429-UTRUS	Instructional Supplies & Materials	700.00
	72410	Office of the Principal	
	499-UTRUS	Other Supplies & Materials	4,800.00
<b>GRAND TOTALS</b>			<b>\$5,500.00</b>

**2.F. Approval of Budget Amendment 141-71000 Regular Instruction Program**

Amend the 2024-25 141 General Purpose School Budget by debiting Revenue. Amendments are to include:

<b>DEBIT REVENUE</b>	46510	TN Investment in Student Achievement	158,480.00
<b>GRAND TOTALS</b>			<b>\$158,480.00</b>

Amend the 2024-25 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program	
	185	Education Incentive	158,480.00
<b>GRAND TOTALS</b>			<b>\$158,480.00</b>

**2.G. Approval of Budget Amendment 141-71200 Special Education Program**

Amend the 2024-25 141 General Purpose School Budget by debiting Revenue. Amendments are to include:

<b>DEBIT REVENUE</b>	47143	Special Education Grants to States	36,729.02
<b>GRAND TOTALS</b>			<b>\$36,729.02</b>

Amend the 2024-25 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71200	Special Education Program	
	116	Teachers	6,000.00
	201	Social Security	375.00
	204	State Retirement	500.00
	212	Employee Medicare	100.00
	312	Contracts with Private Agencies	27,289.02
	72710	Transportation	
	189	Other Salaries and Wages	2,160.00
	201	Social Security	135.00
	204	State Retirement	135.00
	212	Employer Medicare	35.00
<b>GRAND TOTALS</b>			<b>\$36,729.02</b>

**2.H. Approval of Budget Amendment 141-72320 Director of Schools**

Amend the 2024-25 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:

<b>DEBIT EXPENDITURES</b>	72320	Director of Schools	
	599	Other Charges	72.50
<b>GRAND TOTALS</b>			<b>\$72.50</b>

Amend the 2024-25 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72320	Director of Schools	
	101	County Official / Administrative Officer	72.50
<b>GRAND TOTALS</b>			<b>\$72.50</b>

**2.I. Approval of Budget Amendment 141-71000 Regular Instruction Program**

Amend the 2024-25 141 General Purpose School Budget by debiting Equity and line item Expenditures. Amendments are to include:

<b>DEBIT Equity</b>	34655-EIF	Committed for Education Incentive Fund	16,646.00
<b>DEBIT Expenditures</b>	71100	Regular Instruction Program	
	185	Educational Incentive - Other County	27,576.00
	201	Social Security	1,710.00
	204	State Retirement	2,206.00
	212	Employer Medicare	400.00
<b>GRAND TOTALS</b>			<b>\$48,538.00</b>

Amend the 2024-25 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71150	Alternative Instructional Program	
	185	Education Incentive	1,750.00
	201	Social Security	109.00
	204	State Retirement	158.00
	212	Employer Medicare	26.00
	71200	Special Education Program	
	185	Education Incentive	2,006.00
	201	Social Security	125.00
	204	State Retirement	160.00
	212	Employer Medicare	29.00
	71300	Vocational Education Program	
	185	Education Incentive	5,295.00
	201	Social Security	329.00
	204	State Retirement	547.00
	212	Employer Medicare	77.00
	72130	Other Student Support	
	185	Education Incentive	2,333.00
	201	Social Security	145.00
	204	State Retirement	149.00
	212	Employer Medicare	34.00
	72210	Regular Instructional Support	
	185	Education Incentive	24,097.00
	201	Social Security	980.00
	204	State Retirement	1,051.00
	212	Employer Medicare	350.00
	72220	Special Education Support	
	185	Education Incentive	6,172.00
	201	Social Security	383.00
	204	State Retirement	393.00

	212	Employer Medicare	90.00
	72320	Director of Schools	
	140	Salary Supplements	1,172.00
	201	Social Security	73.00
	204	State Retirement	75.00
	212	Employer Medicare	17.00
	72410	Office of the Principal	
	185	Education Incentive	356.00
	201	Social Security	22.00
	204	State Retirement	29.00
	212	Employer Medicare	6.00
<b>GRAND TOTALS</b>			<b>\$48,538.00</b>

### 3. SCHOOL DISTRICT HIGHLIGHTS: School Food Service Program – Kathy Atwood

Food Service Director Kathy Atwood informed the Board that the district’s food service program received a three-year monitoring in December for which the program received an outstanding evaluation by the Tennessee Department of Nutrition. Ms. Atwood noted that the program is in much better fiscal standing than it was during the COVID pandemic a few years ago. She highlighted data stating that elementary student lunch participation stood at 96% while high school lunch participation presently stands at 75% which is much improved from previous years. Ms. Atwood stated that there were two corrective actions that would be addressed later under New Business.

### 4. PRINCIPALS' REPORTS:

**4.A. Trousdale County Elementary School** – Mrs. Badru stated it has been “a super-fast semester” and that she is presently conducting instructional coaching conferences with new teachers while conducting student perception surveys. She stated the school is experiencing “a ton of illnesses” for which some students may have incomplete benchmarks and Q2 grades to go out on January 9; however, students will get their work made up as time permits. Mrs. Badru concluded by saying that the students have really enjoyed the dress up days that she has implemented in an effort to increase student attendance, noting that the middle school cheerleaders performed for the school today, which the students also really enjoyed.

**4.B. Jim Satterfield Middle School** - Mr. Gulley stated that the school had an outstanding benchmark completion rate with (323) students already completing their benchmarks. He stated that the school has noticed an outstanding rate of attendance this last week of school. Mr. Gulley stated that he is also in the process of conducting instructional conferences with new teachers, which have been very positive. He announced that Mrs. Gena Cothron, assistant principal, had recently been able to return to work since her husband had returned home from a rehabilitation center in Georgia. Everyone was emotionally moved to learn of the progress her husband was making and having Mrs. Cothron back at school. Mr. Gulley concluded by saying that the baseball team would be holding tryouts this week.

**4.C. Trousdale County High School** – Mr. McCall stated that it has been a fast but effective December, stating that the school recently held a TN Promise meeting for which only five students were absent. He said that the school held a FAFSA Frenzy meeting for which (11)

students participated, of which nine have already completed their FAFSA application. Mr. McCall said that the school recently held its on-campus ACT opportunity in which (26) students participated. He stated that that the Q2 benchmark assessment went well with few absences and the basketball homecoming will be held on Friday, January 17.

**4.D. Student School Board Representative** – Student Representatives, Elizabeth Denning and Hanna Tucker, reported that students have been excited about the school pep rallies and preparing for the January basketball homecoming for which the homecoming court has been selected. They highlighted the teacher Christmas door decorating contest for which Mrs. Tomlinson placed first. The students reminded everyone that the FAFSA application window is now open through April 15 and emphasized the school’s efforts in supporting FAFSA Frenzy initiatives.

## **5. DIRECTORS' REPORT:**

### **5.A. Employment Notifications**

Christian, Ruth	Attendance Clerk, Middle School
Hackney, Shelby	Cook, Elementary School
Johnson, Crystal	CDC Educational Asst, Middle School
Justice, Macey	Substitute Teacher
Vetetoe, Eric	Volunteer Coach, Middle School Baseball
Soper, Christina	resignation, Attendance Clerk, Middle School

**5.B. Academic and Goal Updates** – Dr. Satterfield informed the Board that present student enrollment is stable with overall attendance being six students less than the same time in December of 2023. He highlighted some key academic programs, noting that the high school has for several years served as an ACT testing center which provides all students with an additional ACT opportunity in addition to the free 11<sup>th</sup> grade ACT and the 12<sup>th</sup> grade ACT retake. Dr. Satterfield briefly discussed the Tripod student perception surveys emphasizing how they inform teachers and support classroom instruction including how the surveys weigh in teacher evaluations. He noted key dates of: January 6 – teacher professional development day, January 7 – students return to school, January 9 – student report card day, and the week of January 13-17 would be the assessment of the universal reading screener for elementary students. He concluded by reminding parents of three important days 1) TCAP window – April 14 – May 2; 2) Final Exams – May 20 & 21; and Summer Learning Camp – June 2 through June 27

**5.C. Project Updates** - Dr. Satterfield stated that the elementary roof project is nearing completion with only the installation of gutters and downspouts remaining. He stated that there are still two classrooms that have leaks and those areas are being addressed. He stated that he expects the contractor will finish by the end of the month.

He stated that the new field house is presently “stuck in the mud;” although the grading and pad preparation have been completed with the digging of the footers being a challenge with the present amount of rainfall. He stated that the contractor still believes he can complete the foundation in December.

**6. OLD BUSINESS**

**6.A. 2024-25 School-wide Benchmark Rubric (high school) – Attachment C**

Motion to accept Recommendation #1 that includes achievement of the “FAFSA Champion” designation that requires 1) a 5% increase in FAFSA applicant rates by 5% from the prior year; or, 2) by meeting the 90% FAFSA applicant rate in the current year passed with a motion by Robert Atwood and a second by Racheal Petty.

- Chris Woodard: Yea
- Deanna Bode: Yea
- John Kerr: Yea
- Racheal Petty: Yea
- Robert Atwood: Yea

**7. NEW BUSINESS:**

**7.A. 2025-26 School District Calendar - Attachment D**

2025-26 School District Calendar Option A passed with a motion by Racheal Petty and a second by Robert Atwood.

- Chris Woodard: Yea
- Deanna Bode: Yea
- John Kerr: Yea
- Racheal Petty: Yea
- Robert Atwood: Yea

**7.B. Food Service Program - Adult Meal Prices -** Kathy Atwood, Food Service Director, explained that the most recent TDOE School Nutrition monitoring held in December required corrective action stating that adult staff could no longer receive breakfast at no cost while adult lunch meal prices must equal the combined minimum reimbursement and commodity value of \$4.99. Dr. Satterfield recommended that adult breakfast be set at \$3.00 and adult lunch be set at \$5.00 beginning next semester (January 6, 2025).

Motion to change adult meal prices for breakfast to \$3.00 and lunch to \$5.00 passed with a motion by Racheal Petty and a second by Robert Atwood.

- Chris Woodard: Yea
- Deanna Bode: Yea
- John Kerr: Yea
- Racheal Petty: Yea
- Robert Atwood: Yea

**8. ACCOUNT ANALYSIS:**

**9. VENDOR CHECKS:**

**10. EXPENDITURES & ENCUMBRANCES:**

**11. ADJOURN:**

Motion to Adjourn, passed with a motion by Racheal Petty and a second by Robert Atwood.


Chris Woodard: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea



Chairperson



Director of Schools

**TCHS Junk Property List (Dec 24)**

Items	#
30	<b>Chairs (Auditorium and Teacher Lounge)</b>
1	<b>Couch</b>
1	<b>*Coffee Table</b>
1	<b>Small Rolling Desk</b>
1	<b>*Burgundy Wingback Chair</b>
6	<b>Bench Chairs (Basketball)</b>
1	<b>Small TV</b>

All items are on the trailer at the bus garage besides those with an asterisk, which are still in Ag Shop.



Trousedale County Schools  
Request for Fundraising Activity

Attachment B

School: TCES JSMS TCHS

Student Group/Activity: TCHS BASEBALL ADVERTISING SIGN PROGRAM

Net Amount Expected/Goal: \$8,000

Specific Purpose of the Fundraiser:

Selling Advertising Sign Renewals and New Signs to businesses and individuals.  
To raise general funds for the baseball program.  
Advertising signs are annual and have been a part of our operating procedures since 2001.

Specific Use of the Funds Acquired:

Pay for equipment, uniforms, facility needs/upgrades, etc.

Describe how students will be involved in the fundraising activity:

Students are not involved.  
Coach Cothron handles all advertising sign letters, email / mail out to businesses and individuals for renewals and new sign sponsors.

\_\_\_\_ Davy Cothron – Head Baseball Coach \_\_\_\_\_

Sponsor's Signature

Date 12-11-24

12-11-24

Principal's Signature

Date

12/20/24

Director's Signature

Date

Board Approved: 12/19/24

**Trousdale County School Wide Benchmarks**

Indicators (10)	Highest Need Students TVAAAS Growth	2nd grade Reading Achievement	2nd grade Math Achievement	3rd grade Reading	3rd grade Math	4th grade Reading	4th grade Math	5th grade Reading	5th grade Math	5th grade Science	\$3,500
<b>ELEMENTARY SCHOOL</b>	Level 4	≥ 49.5% EIM	≥ 49.5% EIM	Level 4 or ≥ 49.9 EIM	Level 4 or ≥ 49.9 EIM	Level 4 or ≥ 49.9 EIM	Level 4 or ≥ 49.9 EIM	Level 4 or ≥ 49.9 EIM	Level 4 or ≥ 49.9 EIM	Level 4 or ≥ 49.9 EIM	
<b>2024-25</b>											

\*May achieve either TVAAAS Growth or established Achievement Success Rate.

Indicators (13)	Highest Need Students TVAAAS Growth	6th grade Reading	6th grade Math	6th grade Science	6th grade Social Studies	7th grade Reading	7th grade Math	7th grade Science	7th grade Social Studies	8th grade Reading	8th grade Math	8th grade Science	8th grade Social Studies	\$3,500
<b>MIDDLE SCHOOL</b>	Level 4	Level 4 or ≥ 46.4 EIM	Level 4 or ≥ 46.4 EIM	Level 4 or ≥ 55.0 EIM	Level 4 or ≥ 55.0 EIM	Level 4 or ≥ 46.4 EIM	Level 4 or ≥ 46.4 EIM	Level 4 or ≥ 63.0 EIM	Level 4 or ≥ 65.0 EIM	Level 4 or ≥ 46.4 EIM	Level 4 or ≥ 49.4 EIM	Level 4 or ≥ 55.0 EIM	Level 4 or ≥ 55.0 EIM	
<b>2024-25</b>														

\*May achieve either TVAAAS Growth or established Achievement Success Rate.

Indicators (12)	Highest Need Students TVAAAS Growth	Graduation Rate (State)	Ready Graduate	TISA Graduate	FAFSA Completion	Algebra 1	Algebra 2	Geometry	English I	English 2	Biology	US History	\$3,500
<b>HIGH SCHOOL</b>	Level 4	≥ 92.0%	≥ 85%	≥ 65%	+5% increase from prior yr or ≥90% current yr	Level 4 or ≥ 49.1% EIM	Level 4 or ≥ 49.1% EIM	Level 4 or ≥ 49.1% EIM	Level 4 or ≥ 46.4% EIM	Level 4 or ≥ 45.4% EIM	Level 4 or ≥ 55.0 EIM	Level 4 or ≥ 55.0 EIM	
<b>2024-25</b>				88.7									

\*May achieve either TVAAAS Growth or established Achievement Success Rate.

## 2025-26 School Calendar

### Option A

Attachment D

July 28 NO SCHOOL - In-Service training – Administrative Day 1  
July 29 NO SCHOOL - In-Service – Administrative Day 2  
July 30 NO SCHOOL - *Abbreviated Day*  
**July 31 School Begins**  
*August 15 Power Friday – 12:15 pm dismissal*  
Sept. 1 NO SCHOOL – Labor Day  
Sept. 5 NO SCHOOL – **Youth Fair**  
Oct. 16 Parent-Teacher Conference – *12:15 pm dismissal*  
Oct. 17 NO SCHOOL - Administrative Day 3  
Oct. 20 - 24 NO SCHOOL – Fall Break  
Oct. 31 NO SCHOOL - Professional Development - Stockpile Day  
Nov. 24 – 28 NO SCHOOL – Thanksgiving Break  
Dec. 18 Last Student Day  
Dec. 19 Semester Ends – Christmas Breakfast – *Abbreviated Day*

Jan. 5 NO SCHOOL - Professional Development – Stockpile Day  
**Jan. 6 School Resumes**  
Jan. 19 NO SCHOOL – MLK Day  
Feb. 16 NO SCHOOL – President’s Day  
Mar. 19 Parent-Teacher Conference – *12:15 pm dismissal*  
Mar. 20 NO SCHOOL - Administrative Day 4  
Mar.23-27 NO SCHOOL – Spring Break  
April 3 NO SCHOOL – Good Friday  
*April 10 Power Friday – 12:15 pm dismissal*  
**April 13–May 1 – TNReady Assessment Window (estimated)**  
May 19 Exam Day  
May 20 Exam Day  
May 21 NO SCHOOL – *Abbreviated Day*  
May 22 NO SCHOOL - Administrative Day 5  
May 22 **Graduation**